

2013

HVAC PERMIT APPLICATION
 USE FOR COMMERCIAL OR MULTI-FAMILY (3 OR MORE DWELLINGS)

PROJECT INFORMATION			
Address where Work will Occur:		Building Permit #:	
Location of Work (e.g., floor, level):		Estimated Cost of Work:	
Estimated Start Date:		Completion Date:	
PROPERTY OWNER INFORMATION			
Property Owner Name:		Phone Number: ()	
Address:	City:	State:	Zip:
HVAC UNIT DESCRIPTION AND QUANTITIES			
ITEMS INSTALLED	QUANTITY		
	NEW	REPLACEMENT	
FURNACES			
A/C UNITS			
HEAT PUMPS			
FAN UNITS/FAN COIL UNITS			
OTHER MECHANICAL AND DUCT SYSTEMS (LIST BELOW)			
Total Cost (Materials and Labor) for Mechanical Installation:	\$		
FEE SCHEDULE			
Up to \$1,000 of Total Installation Cost		\$66.00	
FOR EACH ADDITIONAL \$1,000 UP TO \$1,000,000 ADD	\$10		
FOR EACH ADDITIONAL \$1,000 OVER \$1,000,000 ADD	\$4		
Microfilm Fee – PER SHEET (ONE SET):	\$3		
Occupancy Fee for Zoning approval of outside unit	\$40		
SETF MANDATORY FEE (Include once per permit)		\$4.00	
WORK STARTED PRIOR TO PERMIT PENALTY	\$160		
TOTAL OF ALL FEES (Make Check or Money Order Payable to Treasurer, City of Pittsburgh)		\$	
LICENSEE INFORMATION			
HVAC Licensee Name:		Company Name:	
Address:	City:	State: Zip:	
HVAC Licensee No.:		Phone Number: ()	
HVAC Licensee ORIGINAL Signature (IN INK):		Date:	

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If a Certificate of Occupancy exists for the HVAC Unit(s), then the following is required:

Certificate of Occupancy#: _____ Date Issued: _____ Existing Occupancy Description: _____

HVAC DIMENSIONAL INFORMATION

◆ Complete this section only if HVAC Unit(s) located outside of the building. ◆

	Type (furnace, A/C)	Location (ground, roof, etc.)	Height (Stories)	Height (Feet)	Length (Feet)	Width (Feet)
Main Structure:						
HVAC Unit:						
HVAC Unit:						
HVAC Unit:						

If unit(s) is/are located outside of the building, then attach a Plot Plan to this Application and submit to Zoning Office.

A separate \$25 filing fee will be assessed at the Zoning Department if an Occupancy is required.
 (Make Check or Money Order Payable to Treasurer, City of Pittsburgh)