Department of Permits, Licenses, and Inspections
200 Ross Street, Rm 320
Pittsburgh, PA 15219
412-255-2858

HVAC Contractor Registration Application

◯ New Application ◯ Renewal Application

HVAC License Holder Information
Name:_____ Phone:_____
Address:_____
City: _____ State:_____ Zip:_____

HVAC Business Information (If Applicable)
Business Name:_____ Phone:_____
Business Address:_____
City: _____ State:_____ Zip:_____

Are you 18 years old, or older? ☐ Yes ☐ No

Are you able to read and speak English? ☐ Yes ☐ No

You must provide the following documents for your application to be processed:

1. A copy of the International Code Council's (ICC) Certification for Pennsylvania Standard Master Mechanical Exam - #670 (Pittsburgh).

2. A copy of your certificate of insurance showing contractor's general liability insurance for an amount of no le than $300,000.

3. A copy of a letter from the Department of Finance certifying your City Tax ID number

4. Provide a resume or documentation showing 4 years or more of practical experience. Explain:
_____
_____
_____
_____
_____
_____

Licensed HVAC Signature: _____ Date: _____

Name (Print): _____ City License #: _____

This section for city use only

ISSUE OF LICENSE

License # _____ **Date Issued**: _____, 20_____ **By:**_____

Expires: _____ Date: _____