



Mobile Vehicle Vendor Ordinance

Section 719.02.e – Vending vehicles can remain at 1 location for a maximum of 4 hours.

Section 719.02.g – Vendors and vehicular vendors must be accompanied with a rigid plastic trash container(s) with a minimum of a combined 30-gallon capacity, if the vendor is selling a product that creates trash. Vendors must also clean and maintain a 25-foot perimeter surround the designated location of the vending unit or vehicle.

Section 719.04.b – Vendors and vehicular vendors shall be permitted signs attached to their vehicle or vending unit in compliance with the then existing zoning ordinance. Signs may not be placed on walls or on the public-right-of-way.

Section 719.04.c – The size of the vending unit shall not be larger than 8 feet high, 10 feet long and 4 feet wide except as provided for in Section (e).

Section 719.05A.b – Vendors selling items like or similar to the primary items sold at non-vendor businesses must be at a location a minimum of 100 feet away, unless permitted by the non-vendor business.

Section 719.05A.d – Vendors and vehicular vendors may park their vehicles or place any materials, used for vending purposes, in metered spaces. They are required to pay for all spaces used and follow all appropriate laws regarding metered spaces and parking time limits.

Section 719.05A.f – Vendors are not allowed to be located in Market Square without permission through a Special Events Permit.

Section 719.05C.a – Vendors, peddlers, or vehicular vendors are not permitted to operate in residential districts. Vendors, peddlers, or vehicular vendors are permitted to operate in commercial districts between the hours of 7am to 1am.

Section 719.05C.a – No peddler or vendor shall operate within the boundaries of the property owned by the Sports Exhibition Authority of Pittsburgh, Heinz Field, PNC Park, Mellon Arena, David L. Lawrence Convention Center, and/or other property used by professional sports franchises.

Section 719.06.a – Vendors are required to obtain an employee license at \$96 per employee as outlined in the previous legislation.

Section 719.11 – Any persons violating any provisions of this chapter shall, upon conviction thereof, be subject to a penalty up to the maximum amount provided by section 101.9 of the Pittsburgh Code of Ordinances.

Mobile Vehicle Vendor Pre-Application Checklist

1. Do you have 2 current passport size photos? Yes No
2. Do you have 3 current photos of your vehicle and a copy of PA registration? Yes No
3. Do you have a City Tax ID? Yes No
4. Are you current on your taxes? Yes No
5. Do you have insurance coverage for \$100,00, including vehicle insurance and workman's comp? Yes No
6. For food, do you have an Allegheny County Health Department License? Yes No N/A
7. Do you have a current PA driver's license? Yes No

8. Do you have a check or money order for \$1,200? Yes No

If you answered yes to all of these questions, please bring your completed application, documents and check to the Department of Permits, Licenses, and Inspections between the hours of 8:00am – 3:00pm. If you answered no to any of these questions, your application cannot be processed at this time.

Signature of Applicant: _____ **Date:** _____



Mobile Vehicle Vendor Application

All information is required for the application to be processed.

New Application (\$1,200)

Renewal Application (\$1,200)

All applications require a copy of the vehicle insurance and a copy of a valid PA state license. Please provide workman's compensation insurance for those who are not part of the partnership.

Hours of Operations Requested: _____

_____ Vending Food (circle one): Yes or

No. If Yes, please provide Allegheny County Health Dept. License #: _____ Motor Vehicle Description :

_____ PA License #: _____ Commercial Liability

Insurance Company: _____ Policy #: _____ EMPLOYER

INFORMATION:

Name: _____ Name of Corporation/LLC: _____

Type of Goods Sold or Rented (be specific) : _____

Cell Phone #: _____ City of Pittsburgh Tax ID: _____

APPLICANT INFORMATION:

Name: _____ Name of Event/Business: _____

Relationship to Employer: Owner Employee Other: _____

Address: _____

Phone #: _____ Email: _____@_____

I agree to indemnify and hold the City of Pittsburgh, its officers and employees harmless against all claims, or damage to property or injury to persons, including attorney's fees which may be occasioned by any activity carried on under this license. I certify that I have received a copy of and understand the City of Pittsburgh Vending Ordinance.

Signature of Employer _____ Date: _____

Signature of Applicant _____ Date: _____

This section is for the Department of Permits, Licenses, and Inspections licensing department only.

License # _____ Date Issued: _____ By: _____ Expires: _____