

CITY OF PITTSBURGH
DEPARTMENT OF
PERMITS, LICENSES, AND INSPECTIONS
 200 Ross Street, Suite 320, Pittsburgh, PA 15219
 phone (412) 255-2175, fax (412) 255-2974



OCCUPANT LOAD
PLACARD
PERMIT APPLICATION

Property Street Address: _____ Zip: _____

Owner's Name: _____

Email: _____ Phone: _____

Name of Establishment: _____

Location: _____

APPLICANT:

Owner Agent Design Professional Other: _____

Name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____ Date: _____

Total Proposed Occupant Load: _____

For other than a replacement placard, provide (2) copies of floor plans, prepared and sealed by a PA licensed design professional showing compliance with PA Uniform Construction Code for the proposed occupant load. The drawings must be drawn to scale, and include room names, exits and proposed seating arrangement. Provide the design occupant load based on area calculation as prescribed in 2009 IBC 1004.1.

PERMIT FEE

Replacement Placard	\$50	each	Amount
New Placard	\$150	each	
Scanning Fee (For submitted drawings)	\$3	each sheet	
Total			\$