

March 11, 2016 Land Bank Meeting #3

In Attendance

1. Rev. Burgess
2. Councilwoman Kail-Smith
3. Councilman Lavelle
4. Senator Wayne Fontana
5. Karen Abrams
6. Tara Sherry-Torres
7. Dr. Jamil Bey
8. Director Leger
9. Steve Mazza

Registered Speakers

1. Zeba Ahmed – Vacant Structures Action Team, Northside Leadership Conference
2. Joshua Pollard – Co-Founder & CEO of Omicelo, a real estate & estate technology investment firm & consultancy

Meeting Actions & Discussions

- **Rev. Burgess:**
 - Motion to approve the minutes from February meeting
- *Report from the Procurement Committee*
 - Kyra Straussman (URA) reviewed process of applying for grants through the Center for Community Progress and the Heinz Endowments; outlined the Scope of Services through PCRG
- **Ms. Abrams:**
 - Suggested create subcommittee of Mr. Bey, Ms. Sherry-Torres and herself to work with the Communications Committee
- **Councilwoman Kail-Smith:**
 - Asked to be part of subcommittee with Ms. Abrams, Mr. Bey & Ms. Sherry-Torres
 - Suggested they look at the way the housing forums are controlled

- **Ms. Straussman:**
 - Goals of engagement → community engagement, legal issues that need met, etc
- **Rev. Burgess:**
 - Inquired about setting up a work plan, funding
- **Ms. Straussman:**
 - Discussed administrative support & what administrative services are required to work on projects & properties
 - Reviewed steps that would allow for building of inventory
 - Outlined next 6 months of work, goals
- **Rev. Burgess:**
 - To reiterate: provide work plan of goals; staffing, funding, what activities will be in next 6 months
- **Senator Fontana:**
 - Inquired about policy & procedure; fees & maintenance
- **Ms. Straussman:**
 - Discussed how the land bank can deliver on requirements set in legislation; staff, community strategies
 - Work plan structure → personnel, money are baseline of running businesses; build from there
- **Councilwoman Kail-Smith:**
 - Asked if PCRG had the staff carry out this scope of services
- **Majestic Lane (PCRG):**
 - Discussed looking at the URA & Land Bank, and communications groups and would add more staff if needed

- **Ms. Straussman:**
 - Summarized setting up administrative environment: who reports to whom, which activities will they undertake; funds availability
 - PCRG will provide with some outreach
- **Rev. Burgess:**
 - Inquired about staffing for note taker; hire replacement for Clerk's Office
- **Councilwoman Kail-Smith:**
 - Reviewed discussion from last meeting; was okay with hiring temporary staff as notes taker
- **Rev. Burgess:**
 - Motion to adjourn