

Designation Criteria

To be eligible for the RPP Program a new district must meet the following criteria before and during the designation process:

- Include 10 blockfaces or 100 parking spaces
- The extent of the desire or the need of the residents for residential parking and their willingness to bear the administrative cost
- That the residents cannot be accommodated by the number of off-street parking spaces
- At least 75% of legal on-street parking spaces are utilized during peak periods
- At least 15% of the current spaces are utilized by nonresidents for more than 2 hours

The RPP Code defines a blockface as “All properties on one (1) side of a given street existing between two (2) consecutive intersecting streets,” (sect 549.02 (a)). The blockface qualification is easy to determine, just count, the 100 parking space qualification involves going out and measuring the length of the block, minus any curb cuts, spaces signed No Parking, spaces adjacent to fire hydrants, and the five feet in front of a stop sign. The Department of Public Works generally places meters at 22 feet.

The extent and desire of the residents is determined by the petition drive. 70% of the households per block must be in favor of RPPP. During the petition drive, a block includes both sides of a street.

Whether a block can be accommodated by off-street parking spaces, the percentage of legal on-street parking spaces that are utilized during peak periods, and the percentage of current spaces utilized by nonresidents are all determined by the Parking Survey.

Designation Process		
	Component	Estimated Worktime
1.	First Community Meeting	Dependant of the number of meetings staff is asked to attend by the neighborhood
2.	Petition Drive	90 Days (New District and Major Expansion) 30 Days (Minor Expansion)
3.	Petition Verification	Dependant on number of blocks that petitioned, two weeks average
4.	Parking Survey	One to two weeks depending on the number of blocks that qualified, also weather dependant
5.	PennDOT Letter	3-5 Days (hearing back from PennDOT may take several months or a few weeks)
6.	Block Qualification	Up to one week
7.	Community Management Plan Meeting	Minimum of two weeks, may take longer if the community cannot agree
8.	Report and Presentation to Planning Commission	Drafting the report takes less than a week, plus two weeks for both briefing and presenting to Planning Commission. At this time, maps of the district are generated, this take two weeks. Hearing Notices must be posted by staff at least two weeks before the hearing date.
9.	Legislation and Council	One to two weeks to write the legislation, it is then sent to the Budget Office which can take up to a month in their review, expansion require receiving the existing legislation from the City Clerk
10.	Memo to Parking Authority	One week
11.	Signs	Two to four weeks, plus time for Public Works to place the signs
12.	Buy Permit Letter	Two to Four weeks, planning writes, stuffs, labels, and mails the letter