



**Division of Development Administration and Review**

City of Pittsburgh, Department of City Planning

200 Ross Street, Third Floor

Pittsburgh, Pennsylvania 15219

**CERTIFICATE OF ZONING CLASSIFICATION & LEGALITY OF USE  
CERTIFICATE OF CITY HISTORIC DESIGNATION  
CERTIFICATE OF CODE VIOLATIONS AND/OR UNSAFE CONDITIONS**

**Zoning Office Use** Certificate # (required to validate this certificate) & Date Received:

**Applicant to Complete**

Ward:

Block & Lot #:

Property Address:

This property will be:       Sold       Refinanced

Owner/Purchaser of record:

Owner/Purchaser address:

Owner/Purchaser phone:

**CURRENT USE:**

**PROPOSED USE:**

Use Type:

- Residential       Commercial       Industrial  
 Vacant building       Vacant land       Other

- Same as current  
 Other: \_\_\_\_\_

Use Description:  
(e.g., 1-family dwelling,  
bookstore, restaurant,  
hotel, vacant land):

Number of residential dwelling  
units with cooking and sanitary facilities:

Number of dwelling facilities  
other than above:

\_\_\_\_\_  
Signature of Owner/Purchaser

\_\_\_\_\_  
Signature of Agent/Broker

Address

Address

Phone

Phone

**Zoning Office to Complete**

**CERTIFICATE OF ZONING CLASSIFICATION & LEGALITY OF USE**

This property is located in an \_\_\_\_\_ district  
 Certificate of Occupancy # \_\_\_\_\_ dated \_\_\_\_\_ has been issued for:  
 \_\_\_\_\_  
 \_\_\_\_\_

No Certificate of Occupancy has been issued for the stated use.  
 The current / proposed occupancy is in accordance with the use provisions of the Zoning Ordinance and qualifies as a conforming use; this does not assure issuance of a permit.  
 The current / proposed occupancy is not in accordance with the use provisions of the Zoning Ordinance but qualifies as a legal non-conforming use.  
 The current / proposed occupancy is not in accordance with the use provisions of the Zoning Ordinance and is illegal.  
 No occupancy is stated for the subject property; therefore, legality of use cannot be certified to.

By: \_\_\_\_\_ For: Susan Tymoczko, Zoning Administrator Date: \_\_\_\_\_

**NOTICE! This form is not a Certificate of Occupancy.** A Certificate of Occupancy is issued after the owner has filed an application and complied with both Zoning Code and Building Code requirements.

**CERTIFICATE OF CITY HISTORIC DESIGNATION**

This property is a City-designated landmark or is located in a City-designated historic district. \*  
 The property has been nominated for historic designation. \*  
 This property is not a City-designated landmark nor is it located in a City-designated historic district.

By: \_\_\_\_\_ For: Susan Tymoczko, Zoning Administrator Date: \_\_\_\_\_

\* All new construction, demolition, and exterior work must be reviewed and approved by the Historic Review Commission.

**CERTIFICATE OF CODE VIOLATIONS AND/OR UNSAFE CONDITIONS**

*In accordance with Act of Assembly #652, approved September 20, 1961*

There are no notices on file in the Bureau of Building Inspection against this property.  
 There are notices on file of building or zoning code violations and/or dangerous conditions for this property.

By: \_\_\_\_\_ For: Chief, Bureau of Building Inspection Date: \_\_\_\_\_

**NOTICE!** This does not certify that these premises are legally occupied or that the structure meets all Zoning Code and Building Code requirements unless a Certificate of Occupancy has been issued by the Bureau of Building Inspection.

- ALL INFORMATION ON PAGE 1 MUST BE COMPLETE AND ACCURATE FOR PROCESSING
- COMPLETE A SEPARATE CERTIFICATE PER BLOCK & LOT # (INCLUDING VACANT LAND)
- ALLOW **10 BUSINESS DAYS FOR PROCESSING**
- ALL CERTIFICATE PROCESSING IS **BY MAIL ONLY**
- ENCLOSE A **SELF-ADDRESSED, STAMPED ENVELOPE AND A CHECK OR MONEY ORDER FOR \$100.00 MADE PAYABLE TO: "Treasurer, City of Pittsburgh"**

SEND BOTH PAGES TO: **Attn: Zoning Certificate  
 Department of City Planning  
 200 Ross Street, Suite 309  
 Pittsburgh, PA 15219-2014**