

**MUST SUBMIT ONE ORIGINAL & TWO COPIES - THREE COPIES IN ALL**

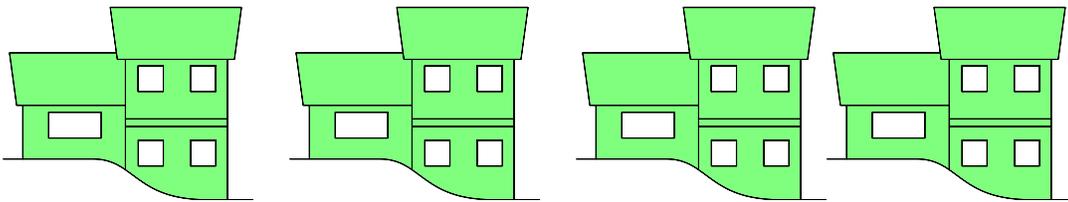


**CITY OF PITTSBURGH  
2013**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROPOSAL**

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***CDBG - PUTTING IT TOGETHER IN AMERICA'S NEIGHBORHOODS***

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**I THE APPLICANT**

- a. Legal Name of Applicant: \_\_\_\_\_
- b. Official Mailing Address: \_\_\_\_\_
- c. Telephone Number: \_\_\_\_\_
- d. Executive Director: \_\_\_\_\_
- e. Date of Incorporation as a 501C: \_\_\_\_\_
- f. Contact Person and title (if other than above): \_\_\_\_\_
- g. Address and Telephone Number: \_\_\_\_\_  
\_\_\_\_\_
- E-Mail address of contact person \_\_\_\_\_
- Fax number of contact person \_\_\_\_\_

**ALL ABOVE INFORMATION MUST BE COMPLETED**

h. Federal employee identification number \_\_\_\_\_  
(This ID number is required to receive funding and to enter into contract)

i. Data Universal Numbering System (DUNS) number  
\_\_\_\_\_

j. List all Community Development Block Grant (CDBG) and any other funding received from the City of Pittsburgh for the past three years. List each grant and amount separately (DO NOT COMBINE):

<u>Year</u>	<u>CDBG Grant Amount</u>	<u>Other City Grant Amount (specify grant)</u>
<u>2012</u>	_____	_____
<u>2011</u>	_____	_____
<u>2010</u>	_____	_____

**II THE PROJECT**

a. Amount of Community Development Funds requested: \_\_\_\_\_

b. Total Project Cost: \_\_\_\_\_

**SECTIONS “C” AND “D” MUST BE COMPLETED IN ORDER FOR YOUR GROUP TO RECEIVE FUNDING. PLEASE PROVIDE AS MUCH DETAIL ON YOUR PROJECT AS POSSIBLE**

c. **Project Description:**

Please describe only the activities that you will undertake with the funds you are requesting in this application. You should include the following information: type of activity, such as public service, housing, economic development, building renovations, etc.; description of clients being served, such as youth, the elderly, homeless, etc.; and area of the City you will serve with your proposed activities. If you also serve Allegheny County residents, please indicate what % of your clients resides within the City of Pittsburgh. For renovation projects, you should attach a cost estimate. Please note that any consulting services, such as architectural, engineering, etc. paid for with CDBG funds must be competitively bid. Also, Davis-Bacon Wage Rates (union scale) must be paid for all construction projects.

d. **Benefit:**

Community Development Block Grant funds are intended to serve primarily low and moderate income persons. Describe how low and moderate income persons benefit directly from the project and how you will verify that your clients meet the CDBG income guidelines. If your activities are designed to improve the general environment of your community, please indicate what CD eligible neighborhoods you will serve. A CD eligible neighborhood is an area where at least 51% of the residents can be classified as low and moderate income. A list of these neighborhoods is attached.

e. **Outcomes:**

Please summarize why the proposed activity is needed and what outcomes will be achieved from the proposed project or program. Outcomes are the changes you expect to occur in clients' lives and/or the community as a result of the proposed activity. A complete statement includes output (quantified) + outcome (from categories above) + activity (description) + objective.

**Examples:** 52 households will have new access to public sewer for the purpose of creating a suitable living environment.

7 households have affordable housing through a down payment assistance program for the purpose of creating decent affordable housing

50 persons have access to new jobs through extension of a water line to a business for the purpose of creating economic development.

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f. Estimate the number of persons to be served by the project: \_\_\_\_\_

g. What percentage of these persons are City residents (verification of residency will be required): \_\_\_\_\_

h. Do you serve handicapped individuals? \_\_\_\_\_  
If yes, is your building handicapped accessible? \_\_\_\_\_  
If not accessible, how do you make your services available to the handicapped?

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i. Project Budget: Complete the following budget form for the project by line item: **(Please see the example below on how to complete the budget information-be sure to name the line item, amount for each and describe what exactly the funds will pay for)**

**EXAMPLE**

<u>Budget Item</u>	<u>Amount of CDBG Funds Requested</u>	<u>Explanation of Cost</u>
Personnel	\$10,000	Partial salary and fringe benefit costs for Exec. Director
Utilities	\$2,000	Electricity, Phone
Supplies	\$1,000	Office supplies

**\*IMPORTANT:** The City of Pittsburgh cannot evaluate the application without a complete budget.

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**THIS SECTION MUST BE COMPLETED**  
**PLEASE BE AS SPECIFIC AS POSSIBLE**

<u>Budget Item</u>	<u>Amount of CDBG Funds Requested</u>	<u>Explanation of Cost</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTALS

j. Please describe the type of financial management system that you have. (Bookkeeper on staff, financial consultant, computerized system, Board member, etc.)

k. Do you have any outstanding financial liabilities with the City of Pittsburgh? If so, have you set up a payment plan?

In order to be considered for funding, the application **MUST** be accompanied by the following attachments, marked as indicated:

Attachment A: Charter and Bylaws of the organization

Attachment B: 501 © (3) determination and incorporation papers, including tax identification Number and the organization's DUNS number

**If your organization does not have a 501© (3) designation, you MUST select a financial conduit (sponsoring 501© (3) organization) to receive the CDBG funds. Please provide us with the name of that group, if applicable:**

\_\_\_\_\_  
(Name of organization)

\_\_\_\_\_

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Phone number)

\_\_\_\_\_  
(Contact Person)

Name of Person Completing Application: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please note that in order for your organization's proposal to be considered for funding, all sections of the application (including attachments) must be completed. Submit an **original and two (2) copies (a total of three (3) in all)** of this application along with all the required attachments and any applicable brochures or printed information about the organization to:

Liz Ivey  
Department of City Planning  
200 Ross Street, 2nd Floor  
Pittsburgh, PA 15219

All applications must be in City Planning's Office on or before **3:00 p.m., FRIDAY, SEPTEMBER 28, 2012.** A postmark date does not meet the deadline. APPLICATION CANNOT BE EMAILED-WE NEED THE ORIGINAL SIGNATURE ON ONE COPY AND 2 ADDITIONAL HARD COPIES.

ATTACHMENT-Income guidelines to be used to determine if low and moderate income residents are being served by the proposed project-Questions II-d

## 2012 INCOME GUIDELINES

<u>NO. OF PERSONS</u>	<u>LOW-INCOME</u>
1	\$36,350
2	\$41,550
3	\$46,750
4	\$51,900
5	\$56,100
6	\$60,250
7	\$64,400
8	\$68,550

Median Income - \$64,900

\*as of August, 2012

## Census Tracts / CD Eligible per 2000 US Census for Pittsburgh Pennsylvania

All Tracts	CD Eligible	Location
103	YES	Bluff
201	NO	Central Business District
203	YES	Strip District
305	YES	Crawford-Roberts
402	YES	West Oakland
403	NO	North Oakland
404	YES	North Oakland
405	YES	Central Oakland
406	YES	Central Oakland
409	YES	South Oakland
501	YES	Middle Hill
506	YES	Upper Hill
507	YES	North Oakland
509	YES	Bedford Dwellings
510	YES	Terrace Village
511	YES	Terrace Village
603	YES	Lower Lawrenceville
605	YES	Polish Hill
703	NO	Shadyside
705	YES	Shadyside
706	NO	Shadyside
708	NO	Shadyside
709	NO	Shadyside
802	YES	Bloomfield
804	YES	Bloomfield
806	YES	Bloomfield
807	YES	Friendship
809	YES	Bloomfield
901	YES	Central Lawrenceville
902	YES	Central Lawrenceville
903	YES	Bloomfield
1005	NO	Stanton Heights
1011	YES	Upper Lawrenceville
1014	NO	Morningside
1016	YES	Garfield
1017	YES	Garfield
1018	NO	Stanton Heights
1102	NO	Highland Park
1106	NO	Highland Park
1113	YES	East Liberty
1114	YES	Garfield
1115	YES	East Liberty
1201	YES	Lincoln-Lemington-Belmar
1202	YES	Lincoln-Lemington-Belmar
1203	YES	Lincoln-Lemington-Belmar
1204	YES	Larimer

1207	YES	Homewood West
1208	YES	Larimer
1301	YES	Homewood North
1302	YES	Homewood North
1303	YES	Homewood South
1304	YES	Homewood South
1306	YES	East Hills
1401	NO	Squirrel Hill North
1402	NO	Squirrel Hill North
1403	NO	Squirrel Hill North
1404	NO	Point Breeze
1405	NO	Point Breeze North
1406	NO	Point Breeze
1408	NO	Squirrel Hill South
1410	NO	Regent Square
1411	NO	Swisshelm Park
1413	NO	Squirrel Hill South
1414	NO	Squirrel Hill South
1501	YES	Hazelwood
1504	YES	Glen Hazel
1515	YES	Hazelwood
1603	YES	Arlington
1604	YES	Arlington Heights
1606	YES	St. Clair
1607	YES	Mt. Oliver
1608	YES	Southside Slopes
1609	YES	Southside Flats
1702	YES	Southside Flats
1706	YES	Southside Slopes
1803	YES	Allentown
1806	NO	Bon Air
1807	NO	Mt. Washington
1809	YES	Beltzhoover
1903	NO	Mt. Washington
1911	NO	Duquesne Heights
1914	YES	Mt. Washington
1915	YES	Mt. Washington
1916	NO	Beechview
1917	NO	Brookline
1918	NO	Brookline
1919	NO	Brookline
1920	NO	Beechview
1921	YES	South Shore
2016	NO	Ridgemont
2017	NO	Esplen
2018	NO	Sheraden
2019	YES	West End
2020	NO	Elliott
2021	YES	Chartiers City
2022	NO	Sheraden

2023	NO	Banksville
2107	YES	Manchester
2108	YES	Chateau
2201	NO	Allegheny West
2204	YES	Allegheny Center
2205	NO	North Shore
2206	YES	Central North Side
2304	YES	East Allegheny
2406	YES	Troy Hill / Herrs Island
2412	YES	Spring Garden
2503	YES	Central North Side
2507	YES	California Kirkbride
2509	YES	Fineview
2602	NO	Perry North
2607	NO	Perry North
2609	YES	Northview Heights
2612	NO	Summer Hill
2614	YES	Perry South
2615	YES	Perry South
2620	YES	Spring Hill - City View
2701	NO	Brighton Heights
2703	YES	Brighton Heights
2704	YES	Brunch Island / Marshall Shadeland
2708	NO	Brighton Heights
2715	YES	Marshall Shadeland
2805	YES	East Carnegie
2807	NO	Windgap
2808	YES	Fairywood
2811	NO	Westwood
2812	NO	Oakwood
2814	YES	Crafton heights
2815	NO	Crafton heights
2901	NO	Carrick
2902	YES	Carrick
2904	NO	Carrick
3001	YES	Knoxville
3101	YES	Hays
3102	NO	Lincoln Place
3103	NO	New Homestead
3204	NO	Overbrook
3206	NO	Brookline
3207	NO	Overbrook
4810	*****	Mt. Oliver Borough