



**CITY OF PITTSBURGH
MINIMUM WAGE RECOGNITION PROGRAM APPLICATION**

The City of Pittsburgh’s Minimum Wage Employer Recognition Program recognizes small, locally owned businesses for increasing their employees’ hourly minimum wage to \$10.10 or more per hour and \$3.93 or more per hour for tipped employees.

This application must be fully completed, signed and forwarded with all required supporting documentation to:

**Minimum Wage Employer Recognition Program
City of Pittsburgh
Department of Finance
414 Grant St. – 2nd Floor
Pittsburgh, PA 15219**

Name of Employer: _____

Name of Employer Contact Person: _____

Title: _____

Business Address & Zip Code: _____

Phone Number: _____

Email Address: _____

Address of location in the City of Pittsburgh if different than address above: _____

1. How many employees does the business currently employ? _____
2. Does the business employ tipped employees? _____
3. What is the previous hourly wage rate for minimum wage employees? _____
4. What is the new hourly minimum wage rate for employees? _____
5. If asking for special consideration, please check reason.
 - Less than 15 employees
 - Already pay employees \$10.10 or more, or \$3.93 or more for tipped employees
6. If business has multiple locations, indicate address of location to which you would prefer recognition signage to be most closely placed if approved. _____

Attach payroll registers that include employee names, hours worked, hire dates, and hourly wage rates for all payrolls for the most recent 60 day period to clearly demonstrate that wage rates have been increased to \$10.10 or greater or \$3.93 per hour for tipped employees.

DATE: _____

SIGNATURE OF APPLICANT

Print Name: _____