Effective March 1, 2007

CITY OF PITTSBURGH
DEPARTMENT OF PUBLIC WORKS
POLICY AND PROCEDURES
FOR WORK WITHIN THE CITY RIGHT-OF-WAY

PURPOSE

This policy is established to describe the procedures, standards and methods by which companies and contractors will be permitted to gain access to and work within the rights-of-way of the City of Pittsburgh. It is unlawful for any person to perform any work in connection with the erection, construction, removal, relocation or maintenance of any surface, overhead or underground facilities without obtaining a duly authorized permit.

The Department of Public Works (DPW) is responsible for promulgating standards for all construction activities within the public rights-of-way and easements. DPW's major objectives are to insure public safety, minimize inconvenience to the general public and ensure that all excavations made are restored in accordance with specifications provided at issuance of permit. The City will conduct periodic reviews of this policy and invites constructive input in order to make this document a more effective guidance tool. This document supersedes and replaces all previous versions of this policy manual.

For informational purposes and to achieve policy objectives, certain requirements may be altered in limited instances, based on in-field conditions. Changes to specifications may only be granted in writing by the Director of Public Works or his designated representative.

Parties seeking access to the public rights-of-way are expected to be familiar with all applicable standards as promulgated by the Department of Public Works and to employ qualified subcontractors to comply with these standards in activities conducted in the rights-of-way.

POLICY OVERVIEW

The City recognizes that work within the public rights-of-way by utility companies, private contractors and other entities may be necessary in order to provide City residents with essential services and state-of-the-art technologies. Accordingly, an efficient and responsive rights-of-way permitting process has been established to minimize delays in allowing entities to maintain or enhance services to their customers. By establishing uniform placements for utilities and other users of the rights-of-way, conflicts between parties may be minimized, benefiting all users.

All construction, maintenance, repair, use or occupation of public streets, sidewalks or other public ways, bridges, walls, sewers, steps and anything within the public right-of-way shall be under the supervision of the Director of Public Works who is charged with the administration and enforcement of this policy.

It is recognized that there is a need to accommodate utility companies, private contractors and other users in their provision of public services. However, the DPW must ensure that the primary purpose of the roadway - the passage of vehicular traffic - is maintained to the greatest extent possible.

POLICY OBJECTIVES

In accordance with the pertinent provisions of the PITTBSURGH CODE OF ORDINANCES, this rights-of-way policy has three primary objectives:

The first objective is to protect the City's infrastructure investment by establishing repair standards for the pavement when street cuts are made, and by specifying procedures and inspection requirements for street repairs.

The second objective is to facilitate work within the rights-of-way through the standardization of construction procedures and the maintenance of an efficient permit process.

The third objective is to ensure that public safety is maintained and that public inconvenience is minimized by establishing time constraints for construction work.

OBTAINING PERMITS

1. Before work within the right-of-way is started, the necessary permit shall be obtained from the Department of Public Works permit office and/or from the DPW Bureau of Engineering & Construction (obstructions).
2. City standards applicable to work being performed shall be provided.
3. Calls received through the Pennsylvania “One-Call" System will not be recognized as a valid request for permits. The Pittsburgh Water and Sewer Authority (412-488-8415) will be responsible for monitoring all "One-Call" requests and shall mark sewer locations within 48 hours of the request. All utility and private contractors must secure proper permits at the permit office, DPW, 611 Second Avenue, Pittsburgh, Pennsylvania 15219, 412-255-2737.
4. Every permit must include a contact person, telephone number, facsimile number, electronic mail address (if applicable), and be certified and signed by the applicant. An alternative emergency contact number also must be provided. If there is a failure by either the principal or emergency contact to respond and the City is required to take emergency maintenance action, the permittee will be billed.
5. Unless otherwise agreed, emergency work requires that a permit be obtained as soon as possible, but no later than twenty-four (24) hours after the onset of work.
6. If work on an existing permit has not commenced by the expiration date of the permit, the permit will then expire and a new permit must be obtained before work can be initiated.
7. Failure by any utility or private contractor to obtain all applicable permits for work performed in the City right-of-way will result in a written citation, and a fine of up to **$300.00** a day for each offense.
8. DPW requires that a Pennsylvania “One-Call” System telephone call be made, in compliance with the Underground Utility Line Protection Act, 73 P.S. sec. 176 *et seq*. and Pittsburgh Code section 415.17(g), before any street or sidewalk opening is performed. **This includes core drills, soft digs, and digs using vactor trucks for soil extraction.**

PROCEDURES FOR STREET OPENINGS AND PERMITS

1. All contractors must obtain all necessary permits before commencing work within the public rights-of-way.
2. A bond must be active before any permit may be issued.
3. A Department of Public Works Permit does not waive any Pennsylvania "One-Call" System requirement.
4. **The Department of Public Works must be notified before restoration.**
5. All restoration activities must be completed within 45 days of start. The only exception to this requirement is for cold weather; the permit then will stay on file until the spring for final restoration. **Cold patch is deemed only a temporary surface for wintertime restoration (November 30 to April 1); concrete base and trench shoulders must be in place during this period.**
6. **2 RC or granulated slag is not acceptable fill even in a temporary patch. Use only 2A or 2B modified slag, #57 or #67 limestone and 2A sand and gravel.**
7. **Anyone who restores a street improperly will be responsible for that patch indefinitely.**
8. Until restoration is complete, all permits must be maintained as "current".
9. All permits need a final signoff by the Department of Public Works before they can be deemed complete.

RESPONSIBILITY

1. The entity receiving a City permit is held responsible for the work performed. DPW inspectors may contact utility companies, private contractors, or other parties for required adjustments or corrections, regardless of whether the utility company or private contractor performed the work itself, or subcontracted the work. The permit holder is the responsible party for any person or entity hired by the permit holder.
2. The permit holder or its subcontractors **MUST MAINTAIN A COPY OF THE PERMIT ON THE JOB SITE AT ALL TIMES** (unless it is within a 24-hour emergency period).
3. Should the condition of the street or sidewalk cut become such that additional material is in jeopardy of failure, then the permit holder shall be held responsible for repair of the

area larger than what was applied for on the permit.

The permit holder shall repair within 24 hours of notification by the City any temporary restoration that, in the opinion of a City DPW inspector, is inadequate for safe use of the public right of way and materially interferes with the public's use or with the City's maintenance of the right of way. If, after 24 hours, the failed restoration has not been repaired in a workmanlike manner, a citation will be issued to the permit holder. DPW will then perform the repair. A charge for material and labor plus a 30% fee for the City's costs of administration, supervision and inspection caused by the permit holder's failed restoration work will additionally be billed to the permit holder.

4. All installations within the right-of-way must have a stamped approved construction drawing on site at all times together with all applicable permits.

STREETLIGHTING, TRAFFIC POLES, UTILITY POLES, ELECTRICAL AND COMMUNICATION ENCLOSURES

No one may move, adjust and/or relocate a City streetlight or traffic light without contacting the Department of Public Works, Street lighting Department at 412-255-2382 or the Traffic Division at 412-255-2873. Utility companies must obtain permission before installing any type of enclosures. All enclosures, poles and guy wire installation and/or removal must have an approved drawing signed off by DPW before obtaining a permit.

ELECTRICAL AND COMMUNICATION WIRES, FIBEROPTICS AND CONDUITS

Any installation of the above mentioned items must be installed to National Electrical Safety Code (NESC) specifications or the violator will be responsible for all corrective measures and fines. Anyone installing over 200' feet of new overhead plant will need a DPW approved drawing before installation.

All conduits placed with the City rights-of-way must be Schedule 40 or better. All conduits must be installed at a minimum depth of 30" to finish grade in the City right-of-way. All conduits must have an approved drawing by the Department of Public Works before obtaining a permit. **All conduits placed in the right of way (streets and sidewalks) must be inspected for 30" minimum depth BEFORE closing. You must schedule an inspector BEFORE permanent restoration is started. If an inspector is not available, the opening must**

either be plated with I.D. as specified in the procedure book, or cold patched. No barricades or plywood will be acceptable. Any conduit buried without the permission of a DPW inspector will be subject to re-open and inspection.

DPW PROCEDURES FOR STEEL PLATE INSTALLATION ON ROADWAYS

Requirements for Plate Installation on Asphalt Streets

a. The asphalt shall be scored to the outside dimensions of the steel plate.

b. A steel plate (3/4″ thickness) shall be installed over the trench with a minimum of one-foot shoulder on all sides and properly secured.

c. The plate shall be installed so that the elevation of the top of the steel plate is the same as the asphalt surface.

d. All plates must be identified by the welding, on both sides of each plate, of the permittee's name and a 24-hour phone number.

Requirements for Plate Installation on Concrete, Brick and Blockstone Streets

a. The Plate shall be placed to span the trench by the minimum of one foot on all sides.

b. The steel plate (3/4″ thickness) shall be properly secured.

c. The entire perimeter of the plate shall be transitioned with asphalt. (After plate's removal, all asphalt must be removed)

d. All plates must be identified by the welding, on both sides of each plate, of the permittee's name and a 24-hour phone number

CONSTRUCTION RESTORATION

1. All street construction shall be in conformity with plans and specifications approved by the DPW and subject to inspection.
2. No party shall construct, reconstruct, repair, cut, alter or grade any sidewalk curb or

driveway in the public right-of-way without first obtaining all necessary permits from the Department of Public Works.

3. All sidewalk and curb construction, reconstruction, repair, cutting, alteration or grading shall be done in accordance with City specifications.
4. No party shall construct or maintain street roadways not in accordance with the Department of Public Works standards and specifications, unless otherwise approved by the Director of Public Works.
5. All roadways must be saw cut before opening. You are responsible for any other damages due to saw cutting. **No opening or excavation in any street shall extend beyond the center line of the street before being backfilled and the surface of the street temporarily restored unless specific prior written permission is obtained from the Director.**
6. No utility companies or private contractors shall install, improve or repair sidewalks, curbs or gutters at a crosswalk without installing an approved ramp so as to make the transition from street to sidewalk easily negotiable by disabled persons. Such ramp shall be constructed in conformity with City standards and specifications.
7. The Director of the Department of Public Works is authorized to waive the requirements for a ramp where such installation would not be feasible due to location or physical construction.
8. All parties accessing the public rights-of-way shall construct and maintain adequate and safe crossings over excavations and across streets under construction to accommodate vehicular and pedestrian traffic. Vehicular crossings shall be constructed of adequate size to accommodate regular vehicular traffic in a satisfactory manner. The steel plates and the placement and affixing thereof shall be properly maintained. All excavation in the public rights-of-way shall be permanently repaired as soon as weather permits. When an opening is not permanently repaired and an unsafe condition exists (e.g., steel plate has moved, temporary patch has settled), the responsible contractor(s) must repair the condition immediately. If the contractor(s) fail to do so, the Director of Public Works shall have the authority to cause such necessary labor and materials to be furnished by the City and all costs thereof shall be charged against the responsible entity.
9. All parties performing excavation in, adjacent to, or under any sidewalk shall provide a substantial and adequate footbridge over such excavation on the line of the sidewalk,

which bridge shall be at least four (4) feet wide with a non-skid surface and securely railed on each side so that pedestrians can pass over safely at all times.

10. All parties accessing the public rights-of-way shall erect fencing, railings or barriers about the site of the excavation work sufficient to minimize danger to persons using the street or sidewalks, and such protective barriers shall be maintained until the work is completed or the danger eliminated. At twilight, there shall be placed upon such place of excavation, and upon any excavated materials or structures or other obstructions to streets, suitable and sufficient warning devices which shall be kept lighted throughout the night during the maintenance of such construction. Permittee shall inspect barriers and other protective devices every twenty-four (24) hours.

11. **All material excavated from trenches must be removed from the job site. Excavated material shall not be used for backfill.** It shall be the permittee's responsibility to secure the necessary permission and make all necessary arrangements for all required storage and disposal sites.

12. All damage done to existing improvements during the progress of the excavation work shall be repaired by the permittee to the satisfaction of the Director of the Department of Public Works. If upon being ordered to do so the permittee fails to furnish the necessary labor and materials for such repairs, the Director shall have the authority to cause such necessary labor and materials to be furnished by the City and all costs shall be charged to the permittee.

13. The permittee shall backfill and restore the surface of all streets, broken into or damaged as a result of the excavation work, to their original condition or better in accordance with the specifications of the Department of Public Works. The permittee may be required to place a temporary surface over openings made in paved traffic lanes.

14. Permanent restoration of the street shall be made by the permittee in strict accordance with the specifications to restore the street to its original and proper condition. The Director will require full lane replacement of wearing surface outside trench. If the street has a transverse joint, the permittee must replace the full pad concrete paving base. **Curb to Curb restoration will be required on all streets recently paved by the City of Pittsburgh when the utility cut is made to that street within the first 36 months after paving was completed (refer to City paving schedule available on City web-site http://www.city.pittsburgh.pa.us).**

15. Acceptance or approval of any excavation/ restoration work by the City shall not prevent the City from asserting a claim against the permittee and/or the representative surety under the surety bond required hereunder for incomplete or defective work, if discovered within twenty-four (24) months from the completion of the excavation work or the length of any warranty, whichever is longer. Verbal/non written discussion with City personnel shall not relieve the permittee of any responsibilities under City ordinance or this policy.

16. In any excavation work, all streets and private properties shall be thoroughly cleaned of all rubbish, excess earth, rock and other debris resulting from such work. All clean-up operations at the location of such excavation shall be accomplished at the sole expense of the permittee and shall be completed to the satisfaction of the Director of the Department of Public Works.

17. The permittee shall expeditiously complete with diligence all excavation work (in accordance with the excavation permit) and shall promptly complete such work and restore the street to its original condition or better, as soon as practicable. In any event, said work shall be completed no later than the date specified in the excavation permit.

18. The permittee shall not disturb any surface survey monuments or hubs found on the line of excavation work until authorized to do so by the Director of Public Works.

19. Work materials may be deposited in the street after a permit has been obtained from the Department of Public Works, provided such deposits do not reduce the usable width of the roadway and provided that such material is not other than that to be used in actual roadway construction. In any event, the placing of material shall not seriously interrupt the normal and customary flow of traffic.

20. Except for emergencies, no party accessing the public rights-of-way shall erect barricades or scaffolds, cover or uncover walk ways, erect or relocate utility poles on sidewalks or roadways or temporary bridges or make any curb cuts or lay or repair a sidewalk without first obtaining a permit from the Department of Public Works.

    All emergency work must be called into 412-255-2366 24 hours a day (within 6 hours of work).

21. Construction markings shall be large enough and spaced enough so as to be seen by a contractor, but not so large as to become a blemish on the pavements. Curb and sidewalk markings of valve boxes and service locations shall be made neatly and be less than 4"

square. (The over-large paint marks left after work is complete is a utility markings are a source of concern to the Department of Public Works. Marks made on curbs as well as beyond the pavement which will not be removed during construction have a tendency to remain in place for an indefinite time. Removal thereof by the City shall henceforth be charged to the utility.)

22. Lane striping or other painted and affixed delineators removed by parties accessing the public rights-of-way shall be replaced by such parties before restoration will be considered complete. The parties shall take direction from DPW inspectors as to approved product and applications.

23. Disturbed areas shall be limited to 200 linear feet of open trench before temporary repairs are required. All trench work more than 30 linear feet must submit a true and correct drawing to the DPW Inspector prior to work.

24. No work will be permitted (except for emergencies) on certain streets during special City events, such as the “Great Race” or other special events so designated by the Director of Public Works in conjunction with other City officials.

I. CORE BORING

The procedure for any core boring within City right-of-way is as follows:

a. Any concrete street or concrete base slab street with a bituminous or brick wearing course built within 5 years will have full slab replacement.

b. All streets older than 5 years may have two 2” core borings per slab, centered and 2’ from any edge or expansion joint. If this is not possible, full slab replacement is required. Full slab replacement is also required for any core larger than 2”.

c. Any core boring in sidewalks will require full slab replacement regardless of the size of the existing sidewalk slabs.

d. All holes must be filled with a dig-able non-porous slurry mix topped with 12” class “P” concrete.

e. On brick streets, carefully remove existing brick, replace the base patch and reuse the original brick.

f. Asphalt streets will be restored as in line “d” with 4” of asphalt top.

g. Before core borings, one street and or sidewalk opening permit will be required as

well as a machinery in right-of-way permit.

II. ASPHALT STREETS

THIS CHAPTER DOES NOT APPLY TO CONCRETE STREETS WITH ASPHALT OVERLAY

Cuts should be kept to a minimum and be reflective of the area which requires work. Cuts shall be clean, edges straight and corners squared off. (Full lane replacement) Any patch within **forty feet (40')** of another must be tied together. All cuts will be properly sealed. Cutbacks shall be consistent with City requirements or work standards provided below. Material shall be disposed of properly, and new material shall meet City quality requirements and be compacted in lifts according to City specifications.

a. Crowned Streets: If a road is crowned, the utility or contractor who is cutting into the street shall repair the crown in order to maintain good drainage on the street.

b. Trench Detail: City specifications require that one foot (1') on each side of the cut be repaired so as to preserve the integrity of the street by shouldering. All cuts are full lane replacement. This shall apply to all street types.

c. Super Elevated Streets: The extent of the replacement shall be determined by such conditions as drainage, traffic movement and existing conditions. The Department of Public Works personnel shall make the determination regarding slab/lane replacement requirements.

d. Offsetting Street Cuts: Separate street cuts, on opposite side of the streets sporadically placed, may require total street surface replacement. This may apply if the street cuts are within 50 linear feet of one another and depending upon site conditions.

e. Street Cut Tie Ins: If a street cut is within **forty** linear feet **(40')** of another street cut, the cuts shall be tied together, pavement material removed, and a rectangular full lane patch provided. **THIS TIE-IN IS REQUIRED REGARDLESS OF WHEN OR BY WHOM THE PREVIOUS CUT WAS MADE.**

f. Sealing: All perimeters of asphalt patches shall be sealed with a six-inch wide sealing strip of fiber reinforced sealer.

g. Longitudinal Cuts: Longitudinal cuts within **forty** linear feet **(40')** of one another, shall be repaired continuously, beginning at the first cut and ending

with the last longitudinal cut consistent with full lane requirements.

h. Transverse Cuts Curb to Curb: All cuts shall be rectangular and a transverse cut shall be at a 90-degree angle to the curb. Restoration work will be organized as to lane configurations and consideration will be given to crown or other drainage considerations as to the placement of the utility cut and the restoration work.

i. Full Lane Replacement Requirement: All cuts require edge of lane to edge of lane roadway replacements. **Curb to Curb restoration will be required on all streets recently paved by the City of Pittsburgh when the utility cut is made to that street within the first 36 months after paving was completed (refer to City paving schedule available on City web-site at http://www.city.pittsburgh.pa.us).**

No street openings will be approved on streets paved within the last 36 months. All emergency openings are to be restored from curb to curb, starting at the utility cut and ending at the nearest intersection. This section must be milled and paved according to the city standards (2" of binder and 1" of wearing surface).

III. CONCRETE STREETS AND CONCRETE STREETS WITH ASPHALT OVERLAY

a. Replacement Requirements: If a concrete slab or base slab is disturbed by a utility cut or cuts, then full slab or base slab replacement is required.

b. Partial Replacement: The contractor may be allowed to replace only half the slab or base slab, at the discretion of the Department of Public Works.

c. Drainage (subsurface, curb drains, etc.): If as a result of the utility cut work, the drainage system is disturbed, then restoration will be required so that the existing drainage system is repaired and functioning.

d. Sidewalk Curbs/Slabs: Sidewalk, curbs and slabs must be placed separately. New construction curb reveal must be at a minimum of seven inches from ordained grade; total size is 24". All joints must be sealed with appropriate joint seal material (See City Standards). Call inspector for deck curb procedures.

e. Surface Sealing: All concrete surfaces shall be sealed after they have been

cured for 28 days. The contractor shall be responsible for sealing slabs according to City specifications.

f. Determination: A "concrete base street" is a recently constructed street, less than (10) years old (1990), utilizing a concrete base slab with a bituminous overlay.

g. Bituminous overlay repair: The bituminous overlay portion of this section is to be removed one foot from all adjacent slabs and replaced. All transverse and longitudinal joints are to be re-sawed and sealed.

IV. BRICK AND BLOCKSTONE STREETS

a. City Standards: Follow standards of concrete streets with inspector's final approval.

b. Overlays: In order to determine whether a street should be repaired, restored and/or paved over, the City will inspect the street. The City will make the determination as to the appropriate repair of brick and blockstone streets. Brick or blockstone streets that are to be repaved with asphalt must be agreed to, in writing, by a majority of the property owners and permission from the Director of Public Works on the segment of the street that is being considered for repaving.

c. Brick Work: Efforts must be taken to match the color of the brick and the pattern in which it is laid. Utility companies, as part of their cutting, should save all bricks and store them securely so that they can be reused. If the situation exists where a contractor is digging into a City street and discovers bricks that are buried, the contractor should notify Public Works of this so that the City may come and recover these bricks for use in future restoration jobs. For full street restoration, if brick or blockstones are to be removed, they shall be delivered to the City for its use.

d. Brick Streets and brick crosswalks within the Central Business District (downtown) will be repaired in accordance with the DPW Bureau of Engineering and Construction's requirements (412-255-2742) and enforced by the DPW.

INSPECTIONS

PURPOSE

The Department of Public Works, through a uniform and responsive inspection process, can assure that work in the rights-of-way is completed in accordance with current City standards and national codes for reconstruction and site restoration. The objective of the Department's inspection effort is to insure that the City infrastructure is preserved, public safety is maintained and that restoration-related callbacks are minimized. If you have any questions about this section, please call your DPW inspector at 412-255-2366 or 412-255-2432.

QUALITY CONTROL INSPECTION

1. Department of Public Works inspectors may serve as liaison among entities that access the public rights-of-way to advise them on construction standards, to coordinate activities between permit holders, and to advise on the procedure for restoration.
2. Inspection will be provided by the Department of Public Works inspectors, and assisted by other City officials as necessary and appropriate.
3. DPW inspectors shall inspect the restoration of the right-of-way, and shall monitor backfilling, compaction, repaving, and hazard protection.
4. DPW inspectors will inspect to ensure that all restoration shall result in a condition equal to or better than that which existed prior to construction.

METHOD OF INSPECTION

1. Some inspections will be on-going throughout the course of a job whereas other inspections may be made only after completing a phase of the work. The following considerations will apply.
   a. All parties accessing the public rights-of-way will notify the City inspector of their work schedule(s).

b. Inspectors will establish with the requisite permit holder(s) a schedule of inspection before excavation is started and before restoration is complete.

c. Inspectors shall monitor all work in the City's right-of-way to ensure proper permitting is on site.

d. Inspector will have available the applicable City standards for restoration, as necessary.

e. Inspector(s) will constantly communicate with Department of Public Works and other City officials, as appropriate.

f. Inspectors will organize and review all City permits and PA One-Calls for their respective permit holders on a daily basis, as appropriate.

g. Inspectors may require materials testing should conditions warrant.

FAILURE TO COMPLY

Where any person working in the City right-of-way, fails to comply with the City Code of Ordinances, and/or with the procedures set forth herein, and/or with the terms or conditions of any permit issued by the City, the City, without waiving any rights or remedies it may have in law or equity, may invoke against such person the sanctions, remedies, penalties and extra fees set forth in the Pittsburgh Code of Ordinances, Title Four, Article I, Chapter 415, Sections 415.13, 415.14 and 415.15, reproduced below:

§ 415.13 WORK WITHOUT A PERMIT.

(a) *Non-emergency situations.* Except in the case of an emergency, any person who fails to obtain all permits required under this Article before commencing any opening or excavation of a sidewalk is subject to immediate termination of work, and is responsible for the costs of all mitigating and restorative work required by the City. If the Director of the Department of Public Works determines that allowing the work to proceed is in the best interests of the City, the person performing the opening or excavation must subsequently obtain all required permits, paying triple the normal fees for said permits, pay triple all the other fees required by the Code, deposit with the Department of Public Works the fees necessary to correct any damage to the rights-of-way and comply with all of the requirements of this Article.

(b) *Emergency situations.* Any person registered under this Article and owning any facilities permitted under this Article may take whatever actions it deems necessary in order to respond fully to an emergency regarding its facilities. The registrant shall immediately notify the City of any such emergency, and shall obtain all required permits at the earliest opportunity. Emergency permits shall be exempt from paying additional fees as penalties, but are subject to all normal fees. The Director of the Department of Public Works may take whatever action it deems necessary in order to respond to the emergency, the cost of which shall be borne by the registrant whose facilities occasioned the emergency.

§ 415.14 REVOCATION OF PERMITS.

(a) The City reserves its right, as provided herein, to revoke any permit, without refunding any fees already tendered, in the event a registrant fails to comply with the terms and conditions of any City Code ordinance, rule or regulation, or any condition of the permit.

(b) If the City determines that the registrant has failed to comply with a term or condition of any statute, ordinance, article, rule, regulation, or any condition of the permit, the City shall make a written demand upon the registrant to remedy such failure. The demand shall state that continued failure to comply may be cause for revocation of the permit.

(c) Within twenty-four (24) hours of receiving notification of failure to comply, the registrant shall provide the City with an accepted plan for correction of such failure. Registrant's failure to so contact the City, or the registrant's failure to submit or implement an acceptable plan, shall be cause for immediate revocation of the permit.

(d) If a permit is revoked, the registrant shall reimburse the City for the City's reasonable costs, including mitigating and restorative measures and reasonable attorneys' fees incurred in connection with such revocation.

§ 415.15 PROBATIONARY STATUS.

(a) Any registrant who fails to comply with the conditions of this Article or who has had a permit revoked for cause shall be deemed to be on probation. The probationary period shall be in effect for one (1) year from the date that a person has been notified in writing that they are on probation.

(b) Permit fees for a registrant on probation shall be tripled during a probationary period.

(c) If, while on probation, a registrant fails to comply with any requirement of a permit granted under this Article, the permit automatically will be revoked, and the person will not be issued further permits for one (1) calendar year, except for emergency repairs.