

CITY OF PITTSBURGH

Department of Public Works

611 Second Avenue

Pittsburgh Pa 15219

Phone 412-255-2370 Fax 412-255-2728

Mayor: Bill Peduto

Director: Michael A. Gable, CPRP

Field Permit Application

A separate application must be filled out for each field being requested

Date of Application: _____

Please check the sport for which your organization will be utilizing the requested field:

___ Football ___ Baseball ___ Softball ___ Rugby ___ Soccer ___ Lacrosse ___ Other
_____ Youth (age 1 through 17) _____ Adult (18 and Over)

Field Name _____

Date(s) Times Requested:

___ Monday Date: ___/___/___ thru ___/___/___ Time: _____ to _____

___ Tuesday Date: ___/___/___ thru ___/___/___ Time: _____ to _____

___ Wednesday Date: ___/___/___ thru ___/___/___ Time: _____ to _____

___ Thursday Date: ___/___/___ thru ___/___/___ Time: _____ to _____

___ Friday Date: ___/___/___ thru ___/___/___ Time: _____ to _____

___ Saturday Date: ___/___/___ thru ___/___/___ Time: _____ to _____

___ Sunday Date: ___/___/___ thru ___/___/___ Time: _____ to _____

Team or Organization Name: _____

Representative's Name: _____

Home Address: _____ Zip Code: _____

Home Number: _____ Work Phone: _____ Other Phone: _____

Representative's Name/Address (Last Year): _____

Team or Organization Name (Last Year): _____

- ❖ **YOUTH PERMITS ONLY:** Pennsylvania child abuse history clearance form (cy-113) and Pennsylvania state police request for criminal record check form (sp4-164) must be completed. A copy of the Pennsylvania state police criminal record is required for all coaches, volunteers, umpires and referees listed on the roster or working with the youth. Forms can be obtained via the internet <http://www.dpw.state.pa.us/partnersproviders/childwelfare/003671038.htm> or by calling the PA Department of Welfare (717) 783-6211

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- ❖ All teams must submit a roster and game and practice schedule prior to approval and issuance of the permit. On a supplied form rosters must include name, complete address, phone number and age of players, coaches, volunteers, umpires and referees. Rosters must have a minimum of 75% City of Pittsburgh residents.
- ❖ Permit Holder must have liability insurance and must name the City of Pittsburgh as an additional insured. Proof of insurance must be submitted prior to receiving an approved permit.
- ❖ Preference will be given to City of Pittsburgh residents when permits are issued. Falsification of applications or roster will result in immediate cancellation of permit and loss of fee.
- ❖ At the end of the permitted time, the permit holder must relinquish the field, unless the next permit holder of the following permitted time consent to the continuation of the game.
- ❖ Park hours are 6 a.m. to 11 p.m. with exceptions if noted within the permit (Ordinance 473.07a)
- ❖ Permits are non-transferable.
- ❖ No fees may be charged for admission to any part of the premises.
- ❖ No alcoholic beverages permitted. (Ordinance 473.05a)
- ❖ Vehicles are to park in approved (parking lots, off street, etc.) parking locations only. Vehicles are not to park on the grass and will be ticketed and towed. (Ordinance 473.01a) Service roads are for authorized government vehicles only, not the permit holder and/or guests.
- ❖ No permanent markings on hard surfaces or trees. Violators will be charged for removal or damages. (Ordinance 473.01a1)
- ❖ Do not attach any sign, advertisement or notice to any tree or shrub. (Ordinance 483.01)
- ❖ The City has the right and authority to eject from the property any person acting in violation of any park rule or regulation. (Ordinance 473.07f)
- ❖ The City has the right and the authority to seize and confiscate any property, thing or device in the park that is violation of any park rule or regulation. (Ordinance 473.07g)
- ❖ The Department of Public Works reserves the right to revoke or change any permit at any time.

The City reserves the right to change or revoke any permit at any time. The Permit Holder agrees to indemnify and hold harmless the City of Pittsburgh from any and all liability damage, including negligence on the part of the City of Pittsburgh. The Permit Holder also agrees to pay the City of Pittsburgh for any and all damages to the facility included in the issued permit. The Permit Holder agrees to all Rules and Regulations stated on the permit.

Signature of Applicant: _____ **Date:** _____