

**ACTIVITIES BUILDING**

Equipped kitchen/ Electrical outlets/ Restrooms/  
outdoor grills/ Fireplace/ Playground available.\*

**Capacity:** 300 People  
**Location:** Riverview Drive off Riverview Avenue  
**Open:** May thru September  
**Fee:** \$ 345.00 / \$270.00 (w/o alcohol)

**CHAPEL**

Equipped Kitchen/Electrical outlets/  
Restrooms/Covered Porch/access to swimming.\*

**Inside Capacity:** 44 People  
**Covered Porch Capacity:** 50 People  
**Location:** Riverview Drive  
**Open:** May thru September  
**Fee:** \$ 345.00 / \$270.00 (w/o alcohol)

**VALLEY REFUGE**

Wood-burning fireplace / Electrical outlets/  
Restroom facilities.

**Capacity:** 50 People  
**Location:** Brighton Road to Grand Avenue  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

**MELLON PARK**

Open air shelter/ Portable toilet(s)/ Outdoor grill /  
Playground, Tennis/Basketball courts, and fields  
available.\*

**Capacity:** 30 People  
**Location:** Fifth Ave. at Beechwood  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

**McBRIDE PARK**

Open air shelter/ Outdoor grill/ Portable toilet(s)/No  
electric/Fireplace/ field, Playground, courts.\*

**Capacity:** 30 People  
**Location:** McBride Street  
**Open:** May-September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

**BANKSVILLE PARK**

Indoor heated facility/ Restroom facilities/ Equipped  
kitchen/ access to playground, ballfield.\*

**Capacity:** 70 People  
**Location:** Crane and Carnahan  
**Open:** Year round  
**Fee:** \$225.00 / \$150.00 (w/o alcohol)

**SHERADEN PARK**

Open air shelter/ Restroom facilities/ No electric/  
Access to Playground, ballfield.\*

**Capacity:** 100 People  
**Location:** Ashlyn and Thornton  
**Open:** May-September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

**WEST END/ELLIOTT OVERLOOK**

Indoor heated / Air-conditioned facility  
Restroom facilities/refrigerator/Electrical outlets  
Roof top deck included.

**Roof top deck Capacity:** 56 People  
**Facility Capacity:** 29 People  
**Location:** Marlow St.  
**Open:** Year round  
**Fee:** \$345.00 / 270.00 (w/o alcohol)

**WEST END**

Indoor heated facility/Restroom facilities/Equipped  
kitchen/Playground available.\*

**Capacity:** 100 people  
**Location:** Walbridge and Herschel St.  
**Open:** Year round  
**Fee:** \$225.00 / \$150.00 (w/o alcohol)

**McKINLEY PARK**

Open air shelter/ Portable toilet(s)/ outdoor grill/  
No electric/ Access to Playground,Ballfield and  
Tennis/ Hockey courts available.\*

**Capacity:** 30 People  
**Location:** Bausman St.  
**Open:** May-September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

**PICNIC SHELTER PERMIT  
REGULATIONS AND GUIDELINES**

- ❖ The hours stipulated on the permit include set up and clean up time; shelters will not be opened in advance of the permitted time. Activities may be held only in the area designated by the permit.
- ❖ There shall be no defacing of the building (ORD 473.01a); signs and banners must be affixed so it causes no damage (ie: no nails, push pins or tape that will remove paint); signs or banners, used as directional and/or informational throughout the park, must be removed before the permit expires.
- ❖ There shall be no defacing of trees and/or shrubs (ORD 473.01b)
- ❖ Refuse generated by the permit holder must be collected and properly disposed of in the receptacles provided (ORD 473.02b). If there are no receptacles permit holder responsible for removing rubbish and debris from site. Plastic, paper and cardboard must be recycled if recycling receptacles are provided. No glass allowed (ORD 473.08); violators subject to fines between \$50.00 and \$500.00.
- ❖ Restroom must be left clean and orderly (ORD 473.01a).
- ❖ Cooking is permitted only in designated areas; permit holders, using the outdoor grills provided at the shelter, must use their own charcoal, clean out the grill and dispose of the used charcoal properly and safely (ORD 473.04c).
- ❖ Vending is prohibited (ORD 477.01c).
- ❖ Noise levels, including sound equipment, must conform to Ordinance 601.04; picnics with a band/DJ must secure a police officer for security purposes.
- ❖ Capacity permitted within the shelter shall conform to the provisions of Article 800 of the Pittsburgh Building Code.
- ❖ Vehicles are to park in approved parking locations only. (parking lots, off street, etc.) Vehicles are not to park on the grass and will be ticketed and towed. (Ordinance 473.01a) Service roads are for authorized government vehicles only, not the permit holder and/or guests.
- ❖ Shelters will not be left open; if the permit holder fails to make contact with the park staff before the staff leaves for the day the permit will be considered cancelled and staff will not be called back to open the shelter.
- ❖ This permit entitles the permit holder to use the shelter and grounds; if additional activities are planned (ie: petting zoo, pony ride, moon walk, tents, etc.) the permit holder must provide a Certificate of Liability Insurance naming the City of Pittsburgh as an additional insured (ORD 473.01a).
- ❖ The Department of Public Works (DPW) reserves the right to extend priority to programs which are sponsored and scheduled by other City Departments; also in the event of an emergency the Director or their designee reserves the right of decision.
- ❖ No permit fee shall be returned unless DPW receives a written and dated request of cancellation at least thirty (30) days prior to the date of the permit-**weather is not considered a valid reason** for cancellations; a processing fee of ten \$10.00 dollars will be retained.
- ❖ DPW personnel will determine if the above requirements have been satisfactorily fulfilled.
- ❖ Park hours are 6 a.m. to 11 p.m. with exceptions if noted within the permit (Ordinance 473.07a)
- ❖ Permits are non-transferable.
- ❖ No fees may be charged for admission to any part of the premises.
- ❖ For more information, call the Permit Office @ 412-255-2370, hours of operation are Monday-Friday, 7:00 AM-3:00 PM

Printing and Design  
Department of Finance  
**printing&graphicservices**



## 2013 PICNIC SHELTER INFORMATION GUIDE



Luke Ravenstahl, Mayor  
Robert W. Kaczorowski, Director  
Bruce Kraus, Councilman  
Chairperson-Committee on Public Works

Department of Public Works  
611 Second Avenue  
Pittsburgh, PA 15219  
412-255-2370  
Fax: 412-255-2728  
<http://www.pittsburghpa.gov/pw/html/shelters.html>

# APPLICATION PROCEDURES

- ❖ A completed application (excluding Permit Day March 23, 2013)
- ❖ Applications will be considered on a first-come first-serve basis
- ❖ Must show proof that applicant is 21 years of age in order to obtain permit.
- ❖ Fees shown with/without alcohol
- ❖ (Will accept certified checks, organizational checks, money order, made payable to the *Treasurer, City of Pittsburgh*. No cash or personal checks).
- ❖ Please visit our web site <http://www.city.pittsburgh.pa.us/pw/html/shelters.html> for amenities and areas that are included with the shelter as well this Picnic Shelter Information Guide.

 OPEN YEAR ROUND

THE FOLLOWING CITY SHELTERS ARE AVAILABLE FOR RENTAL.

\* INDICATES THAT PLAYGROUNDS, FIELDS, SWIMMING POOLS ETC. ARE NOT FOR THE EXCLUSIVE USE OF THE PERMIT HOLDER.



## HIGHLAND PARK

### LAKE POINT SHELTER

Open air shelter/ Portable toilet(s)/ Outdoor grill/No Electric/ Access to swimming, fishing, tennis and ballfield. \*

**Capacity:** 40 People  
**Location:** Lake Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### RHODODENDRON SHELTER

Open air shelter/ indoor food preparation area/ Electrical outlets/ Portable Toilet(s)/ outdoor grill/ Access to swimming, fishing, tennis and ballfield \*  
 Playground is reserved for the permit holder.

**Capacity:** 150 People  
**Location:** Lake Drive  
**Open:** May thru September  
**Fee:** \$300.00 / \$225.00 (w/o alcohol)

### ELM GROVE

Open air shelter/ Portable Toilet(s)/ Outdoor grill/No Electric/ Access to swimming, fishing, tennis and ballfield. \*

**Capacity:** 40 People  
**Location:** Lake Drive  
**Open:** May-September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### SYCAMORE GROVE

Open air shelter/ Portable toilet(s)/ Outdoor grill/ No Electric/ Access to swimming, fishing, tennis and ballfield.\*

**Capacity:** 30 People  
**Location:** Reservoir Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### BIGELOW GROVE

Open air shelter/ Portable toilet(s)/ Outdoor grill/No Electric/ Access to swimming, fishing, tennis and ballfield.\*

**Capacity:** 30 People  
**Location:** Reservoir Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### MEMORIAL GROVE

Open air shelter/ Portable toilet(s)/ Outdoor grill No electric.

**Capacity:** 30 People  
**Location:** Reservoir Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)



## HIGHLAND PARK

## SCHENLEY PARK FRICK PARK

### POOL GROVE

Open air shelter/ Portable toilet(s)/ Outdoor grill /No Electric/Access to swimming, fishing, tennis Playground and ballfield.\*

**Capacity:** 30 People  
**Location:** Lake Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### LAKE GROVE (OPEN SPACE) STANTON GROVE (OPEN SPACE) HAWTHORNE GROVE (OPEN SPACE)

Open space / No Shelter/ No Grill / No Portable toilet(s)/  
 Temporary structure ie:(tents)responsibility of permit holder.

**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### MAPLE GROVE

Open air shelter/ Portable toilet(s)/ Outdoor grill /No Electric/ Playground available.\*

**Capacity:** 30 People  
**Location:** Reservoir Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)



### FORBES & BRADDOCK

Open air shelter/ Portable toilet(s)/ Outdoor grill /No Electric/ Access to Playground,Fields,Tennis.\*

**Capacity:** 30 People  
**Location:** Forbes & Braddock  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)



### OVAL SHELTER

Open air shelter/ Portable toilet(s)/ Outdoor grill /No Electric/ Access to swimming,frisbee golf, fields,tennis,Playground.\*

**Capacity:** 10 People  
**Location:** Overlook Drive  
**Open:** May thru September  
**Fee:** \$115.00 / \$40.00 (w/o alcohol)

## SCHENLEY PARK

### VIETNAM VETERAN'S PAVILION

Open air shelter/ Equipped kitchen/ Electrical outlets/ Outdoor grill/ Restroom facilities/Playground . Access to swimming, fields, frisbee golf, tennis.\*

**Capacity:** 170 People  
**Location:** Overlook Drive  
**Open:** May thru September  
**Fee:** \$345.00 / \$270.00 (w/o alcohol)

### BARTLETT ST. SHELTER

Open air shelter/ Outdoor grill/ Portable toilet(s)/ No Electric/ Playground available.\*

**Capacity:** 30 People  
**Location:** Bartlett St. and the Blvd. of the Allies  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### OVERLOOK SHELTER

Open air shelter/ Portable toilet (s)/ Outdoor Grill/ No Electric/Playground is reserved for permit holder/ Access to frisbee golf, tennis and fields.\*

**Capacity:** 30 People  
**Location:** Overlook Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### CAMP DAVID LAWRENCE

Open air shelter/ Portable toilet(s)/ Electrical outlets Outdoor grill/ Playground is reserved for permit holder. Access to frisbee golf, swimming, tennis and fields.\* Log cabin NOT INCLUDED in permit at any time.

**Capacity:** 75 People  
**Location:** Overlook Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### ANDERSON SHELTER

Open air shelter/ Portable toilet (s)/ Outdoor grill / No Electric / access to swimming, frisbee golf, fields, Playground, tennis.\*

**Capacity:** 30 People  
**Location:** Schenley Drive off Blvd. of Allies  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)

### WESTINGHOUSE SHELTER

Open air shelter/Portable toilet(s)/ Outdoor grill/ No Electric/ access to Westinghouse Pond and trails.

**Capacity:** 30 People  
**Location:** West Circuit Drive  
**Open:** May thru September  
**Fee:** \$150.00 / \$75.00 (w/o alcohol)