

IMPORTANT INFORMATION

V. I. T. A.

(VOLUNTEER INCOME TAX ASSISTANCE)

BY APPOINTMENT ONLY – 8:30 am to 2:30 pm

Monday February 1 until Friday April 15, 2016

CLOSED FRIDAY MARCH 25, 2016 – GOOD FRIDAY HOLIDAY

- **Monday – Wednesday – Thursday only**

- Appointment cards will be handed out beginning at 8:30 am. Only **6** returns will be done per day per volunteer – 20 maximum.
 - You can make an appointment for another day and drop off service will be available if you have all the correct information.
 - Only **1** tax return per person. Income limit is \$52,000.00
 - **REQUIRED BY FEDERAL LAW** (no exceptions) – you must show a current valid Drivers License, current valid State ID, or a current valid Student ID. Also, a **SOCIAL SECURITY CARD** for every person listed on the return.
 - **ANY DISTURBANCE'S** – security will be called, and you will be asked to leave - immediately.
 - IRS Taxpayer Advocate Service – 1-877-777-4778.
 - No State of PA Tax return completed **unless** you have your Federal Tax return completed by V.I.T.A.
- State of PA – Tax Office – 411 7th Ave – Rm 240
Chamber of Commerce Building – 412-565-7540*
- V.I.T.A **will not** offer the service to sign up individuals for the HEALTH CARE MARKET PLACE.