



CITY OF PITTSBURGH

"AMERICA'S MOST LIVABLE CITY"

BEAUTIFY OUR 'BURGH APPLICATION

1) Provide your contact information

a. Volunteer Group/Organization/Business: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Organization Description: _____

b. Primary Contact

Name: _____ E-Mail Address: _____

Home Phone: _____ Cell Phone: _____

c. Secondary Contact

Name: _____ E-Mail Address: _____

Home Phone: _____ Cell Phone: _____

2) Indicate the streets you would like to adopt and tentative dates for your initial cleanups

a. List the streets you are adopting by specifying their exact location and zip code(s). **For example: Penn Ave between 10th and 21st St, 15222.** If possible, attach a map indicating desired route.

Street segments: _____

Zip code: _____

b. List the tentative dates of your first four (4) cleanups

1. ___/___/___ (month/day/year)

2. ___/___/___

3. ___/___/___

4. ___/___/___

3) Tell us how you learned about Beautify Our 'Burgh

Word of mouth

Beautify Our 'Burgh webpage

Neighborhood Newsletter

Cleanup event

Newspaper

Clean Pittsburgh Commission

Other (specify): _____



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4) Read and sign the Beautify Our 'Burgh agreement

As the designated primary contact person for my Beautify Our 'Burgh volunteer group, I agree to:

- Adopt at least 1/2 mile of City streets by completing a *minimum* of four (4) cleanups each year along the adopted streets for the next two years. By adopting a Beautify Our 'Burgh, I am taking responsibility for the cleanliness of that zone. Cleanups should be completed as necessary, with a *minimum* of four (4) cleanups occurring each year.
- Contact the Beautify Our 'Burgh Coordinator at least three (3) weeks prior to the cleanup event in order to request supplies and coordinate the event.
- Assure that all volunteers are responsible individuals and that participating minors under the age of 18 are provided with adult supervision.
- Assure that all volunteers are physically able to perform cleanup tasks.
 - Discuss safety precautions with volunteers using the Beautify Our 'Burgh Safety First Guidelines (provided upon acceptance). Volunteers should avoid contact with items that have the potential to be hazardous or cause injury, such as heavy objects or syringes, needles, used prophylactics, animal carcasses, etc.
 - Have volunteers sign-in for **each** cleanup using both the Volunteer Sign-In sheet and Wavier Sheet (provided upon acceptance). The sign-in sheet and wavier sheets must be returned to the Office of Mayor William Peduto after each cleanup.
 - Report information on **all** cleanups, whether or not trash pick-up is needed, to the Beautify Our 'Burgh Coordinator (contact information provided upon acceptance).
- Report all concerns or issues along the adopted segment using the Neighborhood Concerns Form (provided upon acceptance) for **each** cleanup.
- Assure that the Beautify Our 'Burgh Supply Kit and all unused supplies are **returned within three (3) business days** after **each** cleanup to Citiparks Warehouse at 6300 AVRR, Pittsburgh, PA 15201.

The City of Pittsburgh agrees to:

- Provide supplies for cleanup operations. Supplies include garbage bags, gloves, and the Beautify Our 'Burgh Supply Kit.
- Install two Beautify Our 'Burgh signs at requested locations, recognizing the efforts of the group, organization, or business.
- Coordinate the removal and disposal of **two or more** full bags of collected litter and/or compostable street debris and leaves from the project site at no cost to volunteers.
- Amend concerns or issues as reported by groups in the Neighborhood Concerns Form (provided upon acceptance), as feasible.

I have read and reviewed this agreement and agree to fulfill the terms of participation outlined for Beautify Our 'Burgh volunteers.

Signature of primary contact: _____ **Date:** _____

Upon acceptance to the Beautify Our 'Burgh program, you will receive an Acceptance Packet with important information on reporting cleanups and how to request City resources available for your zone

Return completed application form to Beautify Our 'Burgh, c/o Melissa Rosenfeld, 611 Second Avenue, Pittsburgh, PA 15219, email beautifyourburgh@pittsburgh.org or fax to 412-255-2728. Contact the Beautify Our 'Burgh Coordinator with questions at 412-255-2750.



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Frequently Asked Questions

1. As a volunteer, how many cleanups am I required to perform?

As a Beautify Our 'Burgh volunteer, you agree to complete a *minimum* of four cleanups/year (preferably one every three months) for two years. More frequent cleanups are encouraged.

2. Can schools, churches, community organizations and businesses adopt a Beautify Our 'Burgh Zone?

Absolutely! We encourage schools, churches, community organizations, businesses and other groups to participate in the Beautify Our 'Burgh program as a way to promote community ownership and revitalization in their neighborhoods.

3. What supplies and support will the City provide if I adopt a zone?

Volunteers can borrow cleanup supplies from the City's Department of Public Works for their cleanups. Your group must arrange to pick up and return of the supplies borrowed for your project.

A Beautify Our 'Burgh Supply Kit contains: 5 brooms, 5 dustpans, 5 nifty nabbers, 1 five-gallon bucket, 2 hedge clippers, and 10 safety vests.

Volunteers will also receive a Neighborhood Concerns Form to track issues for the City to address as feasible.

By participating in this program you are entitled to receive two Beautify Our 'Burgh signs to be placed in your adopted segment recognizing your contribution.

4. What information do I need to provide after my cleanup?

The City disposes of collected litter by Beautify Our 'Burgh volunteers for free! To schedule a pick-up, please contact the Beautify Our 'Burgh Coordinator at 412-255-2750 or beautifyyourburgh@pittsburghpa.gov and provide the following information:

- a. Your name and phone number.
- b. Name of the organization, group, or business.
- c. Number of hours spent on the cleanup.
- d. Number of volunteers who participated.
- e. Estimated pounds of litter that need to be picked up (One full bag of litter is approximately 20 pounds).
- f. Location of bags (must be left on public property).

5. How can I find out if there is a Beautify Our 'Burgh group in my neighborhood?

Visit the Beautify Our 'Burgh website at <http://pittsburghpa.gov/servepgh/beautifyyourburgh> for a map of adopted streets, contact us via email at beautifyyourburgh@pittsburghpa.gov or call 412-255-2750.

6. Can I adopt streets outside of City limits?

The Beautify Our 'Burgh program is only for City of Pittsburgh streets.