

Equal Opportunity Review Commission

Minutes

Wednesday, April 20, 2016

12:00 PM

City County Building

Sixth Floor City Stats Room 646

414 Grant Street, Pittsburgh, PA 15219

Commissioners in Attendance: Ralph Bangs, Erin Conley, Freddie Croce, Karen Hall, Justin Laing, Marvin Leibowitz, Tracey McCants-Lewis

Absent Commissioners: Barry Nathan, Joann Monroe, Jessica Bellas

Staff in Attendance: Anthony Mannella, Ricardo Williams, Valerie McDonald Roberts

- I. **Call to Order-** Freddie Croce
- II. **90 Day Reviews**
No comments.
 - a) HACP – Salsgiver Inc- Internet Services
 - b) PWSA- Costa Contracting- Value and Hydrant Project
 - c) PWSA Independent Enterprises- 2016 Manhole and Point Repair
 - d) PWSA-GL Hoover Consulting LLC- Advanced Metering Infrastructure Project
 - e) PWSA- Raftelis financial Consultants, Inc- Cost of Service/Rate Study
 - f) URA- Brooks & Blair Southside Properties- Wharton St. Townhomes
 - g) URA- Independence Excavating Inc.- Almono Hazelwood Phase 1 Infrastructure
 - h) OMB- Brij- Edwards Consulting for Procurement Optimization
- III. **New Participation Plans to Review**
 1. **1604-01 HACP – Kim Detrick, Hazmat Removal at Various Units in Northview Heights**
Croce Conley would like it noted that there is a process for HACP outreach. Conley: Motion, Bangs Seconds, **MOTION APPROVED**
 2. **1601-02 HACP – Kim Detrick, Technical Accounting Services**
Bangs commented that the contract as written was very broad for the accounting needs. Leibowitz asked for clarification on difference between Professional Management and Cameron Professional Services. Detrick confirmed that both companies are separate. Liang: Motions, Hall: Second, **MOTION APPROVED**
 3. **HACP – Kim Detrick, Grass Cutting and Landscaping**
Detrick explained that Pittsburgh property Maintenance was seeking MBE certification, but that HACP will not count that sub-contractor towards the MBE goal until that certification has been approved. Bangs stated that approval should be contingent upon confirmation of certification. Croce suggests approving this contract contingent on Pittsburgh Property Maintenance MBE approval. Bangs: Motion to approve contingent that Pittsburgh Property Maintenance receives MBE certification, Leibowitz: Second, **MOTION APPROVED PENDING MBE CERTIFICATION**
 4. **1604-03 I&P- Alexis Barone-Katze, SaaS Email and Data File Collaboration**
There was not sufficient participation of WBE goal. I&P asked Planet Technologies to reach out to a WBE sub-contractor. Croce said that City departments have a

responsibility along with contractors to reach out to MBE/WBE contractors. Laing said that he was concerned that WBE cannot substitute MBE. Bangs suggested that the department and primary contractor take another month to make a good faith effort to reach out to WBE to meet both MBE/WBE goals. Bangs: Motion, Laing: Second, **PROJECT NOT APPROVED**, Resubmittal next month

5. 1604-05 Personnel and Civil Service- Jenifer Matson, **Neogov Insight software update**

This contract is an update to an existing software contract. Conley asked if this need to be brought in front of the commission. Williams said that there was some discussion about whether this contract should be brought to the EORC because it was below the proposed range for professional service contracts below \$50,000. Bangs suggested that contracts between \$25,000 and \$50,000 should be brought up until that change is made. Laing: motion, Conley: Second, Abstained: Leibowitz, **MOTION APPROVED**

6. 1604-06 PWSA- George Robinson and Bob Weimer, **2016 Urgent Sewer Repair Contract**

There was confusion on the number of contracts. A. Merante Contracting Inc and Independent Enterprises Inc both signed contracts for the same contract bid. Bangs said that the EORC must consider each plan separately and vote. Independent Enterprises Inc will be considered first.

- i. Robinson outlines planned changes within PWSA to improve good faith effort to outreach to WBE/MBEs. Laing said that despite the new outreach practices, the authority needs to ensure outreach to meet both WBE and MBE goals. Weimer states that it was difficult for these emergency repair contracts to find subcontractors in time to meet WBE/MBE goals. Laing said that the EORC must evaluate the plan as it is presented. Laing: motion, Leibowitz: second, **MOTION NOT APPROVED**, Resubmittal next month
- ii. Moranti Contracting Inc. was then considered. Bangs said that if a contractor did not meet the MBE/WBE goals, there must be documented good faith efforts presented. Conley asked what will happen if the EORC did not approve the contract and Robinson answered that he will work to have contractors meet WBE/MBE goals, but that PWSA has already signed the contract. Bangs: Motion, Hall: Second, **MOTION NOT APPROVED**, Resubmittal next month

7. 1604-07 PWSA- George Robinson and Bob Weimer, **Water Relay Project**

This contract did not meet MBE/WBE City goals and did not show a good faith effort to reach out to MBE/WBE contractors. Robinson asked what was required to document an appropriate good faith effort. Laing pointed out that it is PWSA's responsibility to document good faith effort. Valerie McDonald Roberts stated that the City will be improving how it defines a "good faith effort" and that it has a goal to have uniformity on this. Liang: Motion, Leibowitz: Second, **MOTION NOT APPROVED**

8. 1604-08 PWSA- George Robinson and Bob Weimer, **Inline Combined Sewer**

Laing asked if the MBE contractor's certification was expired, Mannella answered that their certification is not expired. Laing: Motion, Leibowitz: Second, **MOTION APPROVED**

IV. Committee Report Updates

1. No new updates.
2. Hall thanked committee for coming out to first WBE event.

V. Chairman's Remarks- No remarks

VI. Manager's Minute – Ricardo Williams

1. Nathaniel Kiger- compliance Intern Powerpoint Presentation

2. An intern for EORC has added more time to her work on LGBTQIA community and WBE initiative.
3. Mannella will be leaving the EORC for the HACP.
4. EORC department was nearly complete in implementing B2G program. Added the authorities initially and then plans to add City departments. Planned to roll out B2G in July.
5. Josh Rolon is a new intern that will be working on a veteran projects.

VII. Adjournment- Freddie Croce