A City of Pittsburgh Initiative servePGH

Redd Up Zone

Cleanup Event Check List

Please follow these steps when organizing a Redd Up Zone (RUZ) cleanup:

1. Send Redd Up Zone Coordinator tentative dates for first four cleanups upon acceptance to Redd Up Zone program and submit dates for the second year cleanups 6 months in advance.

2. Contact the Redd Up Zone Coordinator at 412-255-2280 or servepgh@pittsburghpa.gov at least **one month prior** to any proposed cleanup.

   Please relay the following information to the RUZ Coordinator:
   a. Name of your organization
   b. The proposed date of your cleanup.
   c. A request for cleanup supplies, if you need them.

3. Request cleanup supplies for pick up from the Public Works Traffic Division at 2625 Liberty Avenue from 7am to 2:00pm Monday through Friday. Supplies must be returned to the Public Works Traffic Division within three (3) business days after a cleanup.

   The Redd Up Zone Supply Kit includes:
   i. Five brooms
   ii. Five dustpans
   iii. Five nifty nabbers
   iv. One 5 gallon bucket (to store sharp waste)
   v. Two hedge clippers
   vi. Ten servePGH safety vests

4. **Report all cleanups!** Please report all cleanup forms to the Redd Up Zone Coordinator by email to servepgh@pittsburghpa.gov, fax at 412-255-2988 or mail to Office of Mayor William Peduto 414 Grant St. Please include the following information:
   a. Completed Volunteer Sign-up Form
   b. Completed Volunteer Waiver Form
   c. Location of bags (**must be left on public property**)
   d. Neighborhood Concerns Form (if applicable)

5. Return the Redd Up Zone Cleanup Supply Kit must be returned to Public Works Traffic Division (*2625 Liberty Avenue, Pittsburgh, PA 15222)* after every cleanup within three business days along with any unused gloves and bags.

6. Be sure to send any pictures of your cleanup to servepgh@pittsburghpa.gov so that they can be featured on our website!

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