



Mayor Ravenstahl's Redd Up Zone Event Coordination and Supply Information

Please follow these steps when organizing a Redd Up Zone cleanup:

1. Send Redd Up Zone Coordinator tentative dates for first four cleanups upon acceptance to Redd Up Zone program and submit dates for the second year cleanups 6 months in advance.
2. Contact the Redd Up Zone Coordinator at 412-255-2280 or servepgh@city.pittsburgh.pa.us at least **two weeks prior** to the proposed date of each cleanup.
3. Let the Coordinator know the following:
 - a. Your name and phone number.
 - b. Name of the organization, group, or business.
 - c. The proposed date of your cleanup.
 - d. The number of garbage bags and gloves you anticipate needing for the cleanup.
 - e. A request for the Redd Up Zone Cleanup Supply Kit. The Kit includes:
 - i. Five brooms
 - ii. Five dustpans
 - iii. Five nifty nabbers
 - iv. One 5 gallon bucket (to store sharp waste)
 - v. Two hedge clippers
 - vi. Ten servePGH safety vests
 - f. The date you will pick these items up at the Public Works Traffic Division (2625 Liberty Avenue, Pittsburgh, PA 15222).
4. Report all cleanups. Even if you do not require a litter pick-up, always report your cleanup event once it has ended by calling the Redd Up Zone Coordinator at 412-255-2280 or sending an email to servepgh@city.pittsburgh.pa.us. Let us know the following:
 - a. Your name and phone number.
 - b. Name of the organization, group, or business.
 - c. Number of hours spent on the cleanup.
 - d. Number of volunteers who participated.
 - e. Number of bags that need to be picked up (must be **at least two full bags**).
 - f. Location of bags (**must be left on public property**).
5. The Neighborhood Concerns Form and Volunteer Waiver/Sign-In Sheet must be mailed to *Office of Mayor Luke Ravenstahl, c/o servePGH, 512 City-County Building, 414 Grant Street, Pittsburgh, PA 15219*, emailed to servepgh@city.pittsburgh.pa.us, or faxed to 412-255-2988 within three (3) business days after a cleanup.
6. The Redd Up Zone Cleanup Supply Kit must be returned to Public Works Traffic Division (2625 Liberty Avenue, Pittsburgh, PA 15222) after every cleanup within three business days along with any unused gloves and bags.
7. Be sure to send any pictures of your cleanup to servepgh@city.pittsburgh.pa.us so that they can be featured on our website!