

Attachment A-II

SAMPLE COST PROPOSAL FORMAT FOR SaaS SOLUTIONS

(Costs should be associated with cost for scope of services presented in the RFP. Refer to the functional/technical requirements outlined within the RFP)

Scope		Labor Categories (e.g. Consultant, Sr. Consultant etc.)	Estimated Hours	Hourly Rate	Extended Rate
PHASE 1	Phase 1 : Cost of implementation (cost of all professional services required for installation, implementation, data conversion, application development, training, and the first year’s warranty, maintenance, and support as well as software licensing fee, hosting fee, and other costs.)			\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
	TOTAL NOT TO EXCEED, PHASE 1			\$	\$
PHASE 2	Implementation Fees			\$	\$
	Annual Subscription Fees			\$	\$
	Other Costs (please detail)			\$	\$
				\$	\$
				\$	\$
PHASE 3	Implementation Fees			\$	\$
	Annual Subscription Fees			\$	\$
	Other Costs (please detail)			\$	\$
				\$	\$
				\$	\$
PHASE 4	Implementation Fees			\$	\$
	Annual Subscription Fees			\$	\$
	Other Costs (please detail)			\$	\$
				\$	\$
				\$	\$
PHASE 5	Implementation Fees			\$	\$
	Annual Subscription Fees			\$	\$
	Other Costs (please detail)			\$	\$
				\$	\$
				\$	\$
TOTAL NOT TO EXCEED (PHASE 1 – 5)				\$	\$

