

BUILDING PITTSBURGH WITH



URBAN REDEVELOPMENT
AUTHORITY OF PITTSBURGH

URBAN REDEVELOPMENT AUTHORITY

AWARD JUSTIFICATION FORM

4-19-2012
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PROFESSIONAL SERVICES

PROJECT NAME: Center for Innovation and Entrepreneurship: coffee shop/cafe consulting.

SERVICES REQUESTED: Technical assistance to assist business in neighborhood business district(s)

CONTRACT DURATION: February 15, 2012 through December 31, 2012

DATE OF RFP: No RFP

PROPOSAL DUE DATE: n/a

PROPOSALS REQUESTED: 1
(Number)

PROPOSALS RECEIVED: 1
(Number)

PROPOSERS SUBMITTING: Smith Financial Consulting

PROPOSER SELECTED: Smith Financial Consulting

CONTRACTED AMOUNT: \$5,000

CRITERIA FOR SELECTION: Cost, consultant qualifications, experience with similar projects, availability for immediate and urgent consulting need.

REJECTED PROPOSALS: 0
(Reason)

DEPARTMENT/AUTHORITY RECOMMENDING AWARD: URA Center for Innovation and Entrepreneurship (CIE)

WAS AWARD MADE TO LOWEST QUALIFIED PROPOSER? YES n/a NO

IF NO, DEPARTMENT AND/OR AUTHORITY MUST PROVIDE

EXPLANATION: URA's CIE had an urgent need to provide expert technical assistance to a coffee shop/café in order for it to remain open and become profitable. Given the specificity of the engagement and urgency of the need for assistance, URA CIE management directly procured the consultant.