



**AWARD JUSTIFICATION FORM**

**BID TITLE:** Criminal Background and Landlord Reference Checks

**SPECIFICATION DESCRIPTION:** RFP#450-02-09 Criminal Background and Landlord Reference Checks

**CONTRACT AWARDED TO:** HR Screening Services

**CONTRACT DURATION AND/OR EXPIRATION DATE:** 3 year contract

**DATE ADVERTISED:** March 15, 18, 22, 25 of 2009

**PROPOSAL DUE DATE:** April 15, 2009

**BIDS SENT (NUMBER):** Publicly available for download via HACP website

**BIDS RECEIVED (NUMBER):** Sixteen (16)

**REJECTED BIDS (NAME/REASON):** None

**VENDORS SUBMITTING "NO BID" (NAME):** None

**LATE BIDS (NAME):** None

**DEPARTMENT AUTHORITY RECOMMENDING AWARD:** Housing Authority of the City of Pittsburgh

**WAS AWARD MADE TO LOWEST RESPONSIBLE BIDDER(S)?** N/A – award based on multiple evaluation criteria

**IF NO, DEPARTMENT AND/OR AUTHORITY MUST PROVIDE EXPLANATION:** \_\_\_\_\_  
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