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BUILDING PITTSBURGH WITH



URBAN REDEVELOPMENT
AUTHORITY OF PITTSBURGH

URBAN REDEVELOPMENT AUTHORITY

AWARD JUSTIFICATION FORM

TITLE	Services Contract – ADP Payroll Services, Benefits Administration & Human Resources
SPECIFICATION DESCRIPTION	Payroll Services, Benefits Administration & Human Resources
CONTRACT DURATION AND/OR EXPIRATION DATE	2/2011 to 2/2013
DATE ADVERTISED:	N/A
PROPOSAL DUE DATE:	N/A
BIDS SENT (Number)	E-mailed to four (4) qualified firms
BIDS RECEIVED (Number)	One
SELECTED BID	ADP
REJECTED BIDS (Name/Reason)	Prices too high; could not provide one-stop shop services, could not work with small number of employees
VENDORS SUBMITTING "No Bid" (Name)	Mercer; Towers Perrin; Buck Consultants; Babb, Inc.
LATE BIDS (Name)	N/A
DEPARTMENT / AUTHORITY RECOMMENDING AWARD	Urban Redevelopment Authority of Pittsburgh / Finance and Administration
WAS AWARD MADE TO LOWEST RESPONSIBLE BIDDER(S)?	N/A
IF NO, DEPARTMENT AND/OR AUTHORITY MUST PROVIDE EXPLANATION:	ADP was the most qualified firm and the only firm with one-stop shop services and very reasonable prices to work with a small organization. We reviewed the Ceridian work site to see if they could provide services as they provide for the City of Pittsburgh.