

**CITY OF PITTSBURGH  
DISCIPLINARY ACTION REPORT (DAR) - UNION**

EMPLOYEE'S NAME	JOB TITLE	DEPARTMENT	BUREAU/DIVISION		
PAYROLL NUMBER	SOC. SEC NO.	LENGTH OF EMPLOYMENT IN CITY	LENGTH OF EMPLOYMENT IN DEPT		
REASON FOR DISCIPLINE		DATE	TIME	PLACE	
FACTS (LIST IN DETAIL. CONTINUE ON BACK IF MORE ROOM IS NEEDED.)					
PREVIOUS DAR'S	OFFENSE(S)	DATE(S)	DISCIPLINARY ACTION		
DISCIPLINARY ACTION INVOKED		SIGNATURE OF DIRECTOR (OR DESIGNEE)		DATE	
POSSIBLE FUTURE DISCIPLINARY ACTION		EMPLOYEE'S SIGNATURE		DATE	

**ORIGINAL TO EMPLOYEE**

**COPIES:**

**UNION  
LABOR RELATIONS  
CIVIL SERVICE COMMISSION  
EMPLOYEE'S PERSONNEL FILE  
EMPLOYEE'S SUPERVISOR**