



## 2015 Learn and Earn Summer Youth Employment Initiative

### Excerpts from the Pittsburgh Public School's Website on Work Permits (*NOT REQUIRED FOR APPLICATION – ONLY REQUIRED IF HIRED*)

Under the new Child Labor Law effective January 22, 2013, neither the employer nor a physician will need to sign an application for a work permit. The new law does require that an applicant's parent or legal guardian sign an application for a work permit.

Although not specifically addressed in the new law, minors who currently possess a valid work permit may continue to utilize that permit to work. Minors, who possess a vacation certificate and desire to work for another employer, may obtain a new work permit from the issuing officer in their school district. All minors who possess either an old or new work permit must follow the new rules regarding employment.

Under the new Child Labor Law, there will only be one work permit rather than three. The new work permit will apply to all minors age 14 through 17 and can be used for more than one employer. The permit will certify that the holder personally appeared before the issuing officer, that all papers required by law have been examined and approved, and that all requirements for issuance have been fulfilled. The work permit must be signed by the holder in the presence of the issuing officer. Minors who can demonstrate official proof of high school graduation do not have to appear before the issuing officer. Students are no longer required to be accompanied by a parent or guardian. Students must bring proof of age such as a birth certificate, passport, baptismal certificate, driver's license or state id. The issuing officer cannot issue a work permit until they have examined and verified the following papers which verify age: an official document of the Commonwealth or if not an official Commonwealth document, an attested transcript of a birth certificate, a certified baptismal certificate, a passport, a certified documentary record, or the signed statement of a physician stating that after examination they believe the minor to be of proper age.

Bring [Application for Work Permit PDE-4565](#) to:

Pittsburgh Board of Education - Room 11

341 S. Bellefield Avenue

Pittsburgh, PA 15213

(All visitors must enter on the Bellefield Avenue side of the building)

Times: Before the end of the school year: Monday, Wednesday and Friday, 8:00 a.m. to 4:00 p.m.

After the end of the school year: Monday through Friday, 8:00 a.m. to 4:00 p.m.

For additional information and to download the Work Permit application, call (412) 622-3757 or 412-622-3952 or go to: <http://www.pps.k12.pa.us/Page/635>

**Allegheny County Residents, outside the City of Pittsburgh:** Contact your school or your school district for information on how and where to obtain a Work Permit.

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