

**MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC PARKING AUTHORITY OF PITTSBURGH  
THURSDAY, JANUARY 20, 2011**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on January 20, 2010 at 10:13 a.m., 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Natalia Rudiak, Christopher D'Addario, and Scott Kunka. Present from staff were: David Onorato, Anthony Boule, Christopher Speers, Judi DeVito, Chris Holt, Patricia Konesky, Tom Urbano, Bill Conner, Janet Staab, James Wilson, Helen Kain and Shonda Goldsmith. Also present were Jacqui Lazo of Buchanan Ingersoll & Rooney, Bill Stewart of Strategic Communications, Joe Smydo of The Pittsburgh Post Gazette and Bill Vidonic of the Pittsburgh Tribune Review.

**MINUTES**

Mr. Kunka asked for comments or questions. There were none.

Mr. Kunka asked for approval of the minutes from the regular meeting held on December 16, 2010.

Upon motion by Mr. D'Addario and seconded by Ms. Rudiak the minutes were approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes; Mr. Kunka, yes.

**PUBLIC COMMENT**

Mr. Kunka asked for public comments.

There were none.

**RESOLUTIONS**

**RESOLUTION NO. 1 OF JANUARY 2011, "A RESOLUTION AUTHORIZING THE PUBLIC PARKING AUTHORITY OF PITTSBURGH'S BANK ACCOUNTS FOR THE 2011 CALENDAR YEAR,** was read by Mr. D'Addario and considered by the Board.

Mr. Kunka advised that he recommends this resolution be approved today as the Authority needs to have it's depository and treasury functions. He said, however, since PNC Bank has had the Authority's accounts for some time he instructed staff to prepare an RFP for depository services

and include this item on next month's Board agenda.

Mr. Kunka asked if there were any questions.

There were none.

Upon motion by Ms. Rudiak and seconded by Mr. Kunka, Resolution No. 1 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Mr. Kunka, yes.

**RESOLUTION NO. 2 OF JANUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR REPAIRS TO AN EXISTING CONCRETE BEAM AT THE FORT DUQUESNE AND SIXTH STREET GARAGE,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that during an inspection of the facility by Authority staff and the Bureau of Building Inspection, a beam was identified as needing repair. He said that Desman Associates was retained to assist the Authority in identifying the scope of work and develop the RFP.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No. 2 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Mr. Kunka, yes.

**RESOLUTION NO. 3 OF JANUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CHANGE ORDER TO GOLON MASONRY RESTORATIONS, INC. FOR THE MELLON SQUARE PARKING GARAGE CONCRETE REPAIR PROJECT,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that a partial and full deck repair was needed at this facility and said that once the contractor began work, the scope of work had to be expanded to include additional square footage requiring removal and replacement. He stated that the original change order quotation was \$18,000, but the Authority was able to negotiate a reduction to \$12,000. Mr. Onorato advised the Board that their packets included photos of the work area.

Mr. Kunka asked if there were any additional questions.

Upon motion by Mr. D'Addario and seconded by Ms. Rudiak, Resolution No. 3 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Mr. Kunka, yes.

**RESOLUTION NO. 4 OF JANUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT PROPOSALS FOR A STRUCTURAL ENGINEERING FIRM TO**

**CONDUCT AN ANALYSIS AND PROVIDE RECOMMENDATIONS FOR A STRUCTURAL REMEDIATION PLAN AT THE SMITHFIELD-LIBERTY, FORT DUQUESNE AND SIXTH, NINTH & PENN AND THIRD AVENUE GARAGES,** was read by Mr. D’Addario and considered by the Board.

Mr. Onorato reminded the Board that over the past year and during the monetization process, the structural condition of these particular facilities was identified as needing to be addressed. He advised that while the monetization process did not occur, the Authority still needed to be proactive in evaluating the structural integrity of its garages. He said the process would be thorough and would include core drilling, adding that once the engineer’s report is completed the Authority will assess it and act on recommended repairs.

Mr. Kunka stated that the importance of the Authority’s capital repair program has not changed, regardless of the outcome of the monetization process.

Ms. Rudiak asked the timeline for this project.

Mr. Onorato advised that the scope of work would require at least a few weeks at each facility.

Ms. Rudiak concluded that the timeline would then be at least a few months.

Mr. Onorato agreed that it would.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Mr. D’Addario, Resolution No. 4 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D’Addario; yes, Mr. Kunka, yes.

**RESOLUTION NO. 5 OF JANUARY 2011, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT PROPOSALS FOR AN AUTOMATED HAND HELD TICKET WRITING HARDWARE DEVICE,** was read by Mr. D’Addario and considered by the Board.

Mr. Onorato advised that the current contract for the hand-held devices, enforcement officers use in the field to issue tickets is due to expire May 31, 2011. He said the existing units have been in service for five years, a period beyond the estimated useful life span of this equipment.

Mr. D’Addario inquired as to how many hand-helds are currently in use.

Mr. Onorato advised that there are 44 units currently in use.

Mr. Kunka asked if there was an estimate of the total cost involved.

Mr. Onorato advised that the current lease is \$500,000 per year and said the cost is determined on a per-ticket basis.

Mr. Kunka asked if there was any advantage in purchasing the equipment in installments, so that they do not come due for replacement at the same time.

Mr. Onorato replied that is a good idea, but said that all of our current hand-held equipment has concluded its useful life. He said we need the 44 units to equip our current officers, but said with the potential of increasing enforcement officers due to the City Council authorization to increase both the street rates and the enforcement hours, we could stagger the purchase of the additional units required.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No. 5 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Mr. Kunka, yes.

**RESOLUTION NO. 6 OF JANUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR AN ENGINEERING CONSULTING FIRM TO DETERMINE THE FEASIBILITY, COST AND PLACEMENT THEREIN REQUIRED TO MODERNIZE, CONVERT AND REPLACE A SINGLE SPACE PARKING METER SYSTEM IN THE CENTRAL BUSINESS DISTRICT, OAKLAND AND VARIOUS OTHER LOCATIONS WITH A NEW TECHNOLOGY ENHANCED PARKING METER SYSTEM,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that based on all of the detailed analysis that occurred during the monetization process, we believe that our existing meters need upgraded beginning with those located in the CBD, Oakland and newly identified areas. He said staff is asking that a consultant be hired to evaluate the process.

Ms. Rudiak mentioned that she had previously emailed Mr. Onorato regarding a reconstruction project in the Brookline area stating that she thought it would make sense to coordinate the installation of new meters and/or pay-stations with the firms completing the project.

Mr. Onorato advised that replacement of the meters located in neighborhoods are currently not in the budget and said we currently do not have the additional monies required to expand the replacement scope to the Brookline area. He said accommodating Brookline would require the elimination of one of the areas originally identified for attention.

Ms. Rudiak stated that she believes that coordination is something that should be considered as a means to save on future installation costs.

Mr. Onorato advised that the Authority could develop appropriate recommendations and present them to the Board at a later date.

Ms. Rudiak advised that reconstruction plans for Brookline have not been finalized and said that she would advise staff when they were completed.

Mr. Onorato advised that the proposed rate increase would also provide an opportunity to address the situation, but said the current rates in Brookline do not justify the purchase of these meters.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No. 6 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Mr. Kunka, yes

**RESOLUTION NO. 7 OF JANUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO CTR SYSTEMS FOR THE PURCHASE OF TWO (2) NEW PAY STATIONS AND ASSOCIATED INSTALLATION AND WIRING COSTS FOR THE OLIVER GARAGE,,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that as part of the on-going capital budget, we are continuing to upgrade the revenue control systems in our garages and said this year's budget includes provision to replace the two pay stations at the Oliver Garage. He reported that CTR submitted the lowest bid at \$125,950 for the equipment and said the associated electrical costs were also bid out with McCullough, an MBE firm, being the lowest bidder at \$4,000.00. He said the total costs also include the electrical costs.

Mr. D'Addario asked for clarification that the hand-helds were a leased item.

Mr. Onorato confirmed that they are.

Mr. D'Addario then asked if the \$129,000 was for the purchase of the equipment and not a lease.

Mr. Onorato confirmed that it is a purchase price.

Mr. Kunka asked if it made sense to lease this equipment.

Mr. Onorato advised that we have always purchased the equipment and said he doesn't believe that this type of equipment is even available on a lease basis.

Mr. Kunka asked if this was the first time the equipment was replaced at the Oliver Garage.

Mr. Speers confirmed that Oliver's revenue control equipment was the last of the Swiss-manufactured Zeag equipment to be replaced. He stated that this equipment is approximately 12 years old and is the original equipment installed at this location. Mr. Onorato advised that the

useful life of this type of equipment is seven to 10 years. Mr. Speers reminded the Board that when it authorized the soliciting of bids for this work, the Board was advised that the new equipment would also save us expenses in the form of Garda cash control because of the bill-recycling technology it contained.

Mr. Kunka commented on the correlation between the new revenue control equipment and sites such as ParkPgh which make it possible for garage users to use real time technology to locate available parking. He asked what the Authority needs to do to get more of our garages participating in this program.

Mr. Onorato advised that Deep Local is still in the pilot stages of the program. He said that the pilot is complete, and if its results justify its continuation and expansion, our participation would require software upgrades at our CRT facilities at a cost of approximately \$2,500 per facility.

Mr. Speers advised that the central server built by Deep Location, where the information is housed and disseminated to the ParkPGH website, is built to scale and is ready to accommodate the remainder of the city. He said he believes that the Pittsburgh Cultural Trust will be reviewing the pilot program at the end of March to gauge usage and feedback and determine if it wants to expand the program to scale city-wide.

Mr. Onorato advised that the Ninth & Penn Garage will be participating in the near future.

Ms. Rudiak inquired if there is any indication of the usage.

Mr. Onorato advised that we check the site for accuracy of the Authority's information at this time but said we do not have any indication of volume.

Mr. Speers advised that we could reach out to the Cultural Trust and Deep Local to see if the information is available.

Ms. Rudiak asked if the end goal is to increase utilization of the parking garages or if is it just to accommodate customers.

Mr. Onorato advised that it's a tool for the users so that they can identify parking availability and avoid unnecessary driving around. He advised that this also eliminates congestion in areas and redistributes utilization without necessarily increasing it.

Mr. Kunka stated that he learned during the monetization process that users should be able to reserve a space utilizing a program such as this.

Mr. Onorato said he agreed, but said that there should be a premium charge for this type of service.

Mr. Kunka said he agreed that a premium should apply.

Mr. Kunka asked if there were any additional questions.

Upon motion by Mr. D'Addario and seconded by Ms Rudiak, Resolution No. 7 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Mr. Kunka, yes

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Onorato updated the Board that the contract for AmGard, our security provider, was extended by implementing the first of the two one-year options contained in the agreement.

Mr. Onorato advised the Board that the contract with Citation Management, the firm that manages the Pittsburgh Parking Court, has been extended through the use of the second of the three-year options. He said this contract should be executed by the end of February, adding that Citation Management agreed to complete a SAS70 audit its cost.

Ms. Lazo inquired which year they would be completing the audit would cover.

Mr. Onorato advised that it is for the 2010 year and said that he would verify that audit period.

Mr. Kunka asked if Citation Management was on the same fiscal year calendar as the Authority.

Mr. Onorato said he believed their budget was on the calendar year.

Mr. Kunka asked if there was a particular reason that the Parking Authority's fiscal year was October to September and not the calendar year.

Ms. Lazo stated that she was not aware of any particular reason and she would check with Ken Luttinger of her firm for the history.

Mr. Kunka asked if it would make sense to change the Authority's fiscal year to the universal calendar year so that it would correspond to other entities such as the City of Pittsburgh, the Housing Authority, PWSA and the URA. Mr. Kunka advised that this would be useful at times when City finance department is attempting to do projections.

Mr. Onorato advised that the Board packets include the Authority's quarterly reports and asked if there were any questions.

There were none.

## **OLD/NEW BUSINESS**

Mr. Kunka asked if there was any old or new business.

There was none.

The next Board meeting is scheduled for Thursday February 17, 2011 at 10:00 a.m.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario the meeting was adjourned at 10:34 a.m.

**APPROVED TO CONTENT**

*Scott Kunka*

Chairman

**ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES**

*Scott Kunka*

Approval