

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
THURSDAY, FEBRUARY 17, 2011**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on February 17, 2011 at 10:08 a.m., 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Christopher D'Addario, Linda Judson and Scott Kunka. Natalia Rudiak participated via phone conference. Present from staff were: David Onorato, Anthony Boule, Christopher Speers, Jo-Ann Williams, Judi DeVito, Chris Holt, Patricia Konesky, Bill Conner and Shonda Goldsmith. Also present were Jacqui Lazo of Buchanan Ingersoll & Rooney and Bill Vidonic of the Pittsburgh Tribune Review.

MINUTES

Mr. Kunka asked for comments or questions. There were none.

Mr. Kunka asked for approval of the minutes from the regular meeting held on January 20, 2011.

Upon motion by Ms. Judson and seconded by Mr. D'Addario the minutes were approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

PUBLIC COMMENT

Mr. Kunka asked for public comments.

There were none.

RESOLUTIONS

RESOLUTION NO. 8 OF FEBRUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE SPECIALIZED PARKING ACCESS AND REVENUE CONTROL SYSTEM (PARC/S) SOFTWARE UPGRADES FOR CTR SYSTEM-SERVICED FACILITIES, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the timing of this upgrade is driven by the schedule for being PCI-compliant. He said that CTR notified us of the garages housing servers having the 2.8 software mode will not be compliant effective March 1, 2011. Mr. Onorato reported that we

have six facilities with CTR equipment and said that two of those six already have the 4.0 software. He explained that all six will need a patch upgrade in order to be PCI-compliant, noting that the two with the 4.0 software will be addressed free of charge with the cost to upgrade the rest to be held at a not-to-exceed \$22,500 total. Mr. Onorato advised that several of these garages will also need server upgrades, which are addressed in the following resolution.

Mr. Onorato reminded the Board that we performed this type of upgrade last year in the garages that housed PSX equipment. He said he recalled the cost of that upgrade to be \$100,000.

Mr. Kunka asked if there were any questions.

There were none.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No. 8 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

RESOLUTION NO. 9 OF FEBRUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE 3 SPECIALIZED REPLACEMENT HEWLETT-PARCKARD SERVERS, MONITORS AND THE OPERATING SYSTEMS WITH A BUILT IN 3-YEAR MAINTENANCE CONTRACT THEREIN; OFF OF THE STATE CONTRACT TO COMPLEMENT REQUIRED SOFTWARE UPGRADES FOR CTR SYSTEM-SERVICED FACILITIES INCLUDING THE SMITHFIELD LIBERTY, FT. DUQUESNE & SIXTH, AND THE FIRST AVENUE GARAGES. , was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that this resolution ties in with the first resolution. He said the three referenced garages have servers that are four or five years old and, for efficiency purposes, we are looking to upgrade the servers to enhance performance and make them compatible with the software. Mr. Onorato advised that the cost would not exceed \$14,500.

Mr. Kunka asked if there were any additional questions.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 9 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

RESOLUTION NO. 10 OF FEBRUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ISSUE A REQUEST FOR PROPOSALS TO RETAIN A FINANCIAL INSTITUTION TO PROVIDE CERTAIN FINANCIAL SERVICES AND PRODUCTS TO THE PPAP, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato updated the Board that at last month's Board Meeting, the Board approved the bank accounts for the continuing operation of the Authority while also directing staff to develop an RFP be issued to solicit financial institutions to provide those services. Mr. Onorato advised that the RFP should be completed and distributed to providers within the next two weeks.

Mr. Kunka stated that he believed that it is a good idea to look at these types of services from time to time see that the Authority is receiving the best prices and products. He said he is in favor of issuing the RFP.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Ms. Judson, Resolution No. 10 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

RESOLUTION NO. 11 OF FEBRUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO AN AMENDMENT TO THAT CERTAIN LEASING AGREEMENT DATED JUNE 20, 2006 BY AND BETWEEN THE PUBLIC PARKING AUTHORITY OF PITTSBURGH AND GROUPE TECHNA, INC., was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that we currently have a lease agreement with Groupe Techna to provide the handheld equipment and software components that enforcement officers use for their ticket-writing duties, explaining that the software was designed for the Authority to allow the creation of specific types of reports. He said the existing contract expires on June 20, 2011 and noted that since the firm is a sole-source provider of the software, we are looking to amend the contract for an additional four years and to include the hardware with the purchase of the software. Mr. Onorato advised that there is a letter attached to the resolution explaining how it was determined that Groupe Techna was determined to be a sole-source provider. He advised that we are looking to negotiate with Groupe Techna and said that the contract, including its costs, will be brought back to the Board for approval. Mr. Onorato stated that the Authority has been satisfied with Groupe Techna services throughout the contract period.

Mr. Kunka asked if the devices will be leased.

Mr. Onorato advised that this will be a purchase and not a lease, explaining that the last contract was on a lease basis at a cost of \$111,000 per year. He said he anticipates that this contract will be more expensive as we are looking to enhance the software and obtain several upgrades.

Mr. Kunka asked if there would be maintenance cost associated with the devices.

Mr. Onorato confirmed that there would be and advised that this service will be included in the overall price.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Judson and seconded by Ms. Rudiak, Resolution No. 11 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

RESOLUTION NO. 12 OF FEBRUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE FINAL PAYMENT TO GOLON MASONRY RESTORATION, INCORPORATED FOR CONCRETE REMOVAL AND REPAIRS AT THE MELLON SQUARE PARKING GARAGE , was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that this resolution references the work performed on the beam that failed. He advised that the Authority is satisfied with the work and said that the punch list items have been completed. He noted also that Golon Masonry met the 10-percent MBE participation target on this particular project.

Mr. Kunka asked if there were any additional questions.

Upon motion by Mr. D'Addario and seconded by Ms. Rudiak, Resolution No. 12 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

RESOLUTION NO. 13 OF FEBRUARY 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND A CONTRACT WITH DESMAN ASSOCIATES FOR ENGINEERING SERVICES AT THE FT. DUQUESNE & SIXTH STREET GARAGE, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato reminded the Board that the Trust required annual inspections of all facilities and said that, during this year's report, A&A Consultants identified a total of eight beams at the Ft. Duquesne & Sixth and Third Avenue garages that need immediate attention. He advised that Desman is currently on-site at Ft. Duquesne & Sixth completing repairs to another beam so while they are mobilized, it would be advantageous to increase the scope of work to include the additional beam repairs. Mr. Onorato noted that the Authority would like to repair additional beams than just those identified eight, noting that the total cost for the engineering work at Ft. Duquesne & Sixth Garage would be \$5,600.00. He said the original contract amount for the repair work for the one beam was \$3,600.00.

Mr. Kunka asked if there were any additional questions.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 13 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato updated the Board on the utilization of the ParkPGH program, which allows parkers to use a real-time application to check garage utilization. He said this program was launched by the Pittsburgh Cultural Trust and Deep Local on December 15, 2010 and said the report indicates that there has been 94,000 hits to date on the website, with 52 percent coming from the mobile group, 24 percent from the website and 22 from I-phones. Mr. Onorato advised that we cannot gauge the amount of usage occurring in our garages from customer use of this program.

Mr. Kunka asked why there was a distinction between the usage by mobile devices and the I-Phone, as the I-Phone is a mobile device.

Mr. Onorato advised that he would ask the Cultural District the reason for the distinction.

Chris Speers noted that the I-Phone requires a different software and said that Deep Local may be tracking inquiry sources based on that reason.

Mr. Onorato advised that he investigated the history of the Authority's fiscal year based on last month's Board question of why a calendar year is not used. He reported that our auditors had advised that having our fiscal year end in September rather than December is a cost-saving enhancement. He said if the Authority's fiscal year calendar was moved to the calendar year, there would be a 15-to-30 percent increase in costs and also advised that a three-month audit would also be required to be completed for the months of October, November & December should the Board determine that the fiscal year should be changed.

Mr. Onorato noted that four additional auditing firms were contacted and all four confirmed that the costs would increase if the fiscal year was moved to correspond with the calendar year. Mr. Onorato advised that at this time he recommends that the Authority's fiscal year should remain as is.

Mr. Kunka stated that it was his opinion that Deloitte would need to sharpen its pencil in the cost of the audit if it wished to retain the assignment. He said that Maher Duessel recently entered into a contract with the City, the URA and the PWSA and he was sure they would be happy to also serve the Parking Authority. He said he believes that it creates confusion when one tries to compare results of the Parking Authority versus the other Authorities of the City. He said he is not recommending that a vote be taken today, but he is recommending that the Board consider a possible change. Mr. Kunka also suggested that his own preference be that all the City entities should move to a different fiscal year possibly one beginning in July, as one ending in December may not be the most opportune time. Mr. Onorato clarified that even though there is a difference in timeframes of the fiscal years of the City and PPAP, when an analysis is required or requested, the Authority does the analysis and calculations to present our data in a format suitable for across-the-board comparisons. Mr.

Kunka said that if one is skilled enough at that type of analysis, it is easy enough to do but it can be difficult for the general population.

Mr. Onorato advised that based on Ms. Rudiak's inquiry regarding the upgrade of meters along Brookline Blvd. during the upcoming renovation project, he did an analysis of multi-space units versus single-metered spaces and circulated it yesterday via email to each Board member. He said the analysis shows that the cost of multi-spaced meters would be higher both initially and on an on-going basis throughout the year. Mr. Onorato said that it is not something that the Authority is against permanently but, from a timing standpoint the Authority is prioritizing the Downtown and Oakland areas to try to meet Council's deadline of June 1st for rate increases. He advised that the Authority is not opposed to installing new pay stations, but due to budget restraints we would not be able to install them in advance of our anticipated schedule. He said, however, that if a separate funding source could be identified, the Authority would be willing to consider accelerating its installation timeline. Ms. Rudiak stated that she did receive the information from the Parking Authority but that she did not have the opportunity to review it.

Mr. Onorato updated the Board that the Authority's plumbing contract was extended by using the option year in the contract.

Mr. Onorato advised that the Citation Management contract allows for negotiated extension of the contract and said we do intend on issuing that extension.

Mr. Onorato distributed a copy of the Pittsburgh Parks Conservancy newspaper which pictured the Mellon Square Park before and after renovation. He advised that the Authority was a part of this renovation and contributed approximately \$10,000 toward a structural analysis of the area to determine if the garage underneath the park was able to hold its foundation. He mentioned that The Conservancy is removing shrubs along the Smithfield and Liberty to make it a more patron-friendly location with a patio area overlooking Smithfield Street.

OLD/NEW BUSINESS

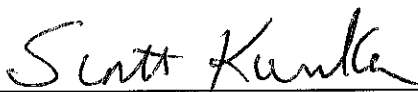
Mr. Kunka asked if there was any old or new business.

There was none.

The next Board meeting is scheduled for Thursday March 17, 2011 at 10:00 a.m.

Upon motion by Ms. Judson and seconded by Mr. D'Addario the meeting was adjourned at 10:23 a.m.

APPROVED TO CONTENT



Chairman

ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES



Approval