

**MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC PARKING AUTHORITY OF PITTSBURGH  
THURSDAY, MARCH 17, 2011**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on March 17, 2011 at 10:09 a.m., 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Christopher D'Addario, Linda Judson, Natalia Rudiak and Scott Kunka. Present from staff were: David Onorato, Anthony Boule, Christopher Speers, Jo-Ann Williams, Judi DeVito, Chris Holt, Patricia Konesky, Bill Conner, Janet Staab, Philip Savino and Shonda Goldsmith. Also present were Jason Wrona of Buchanan Ingersoll & Rooney and Bill Vidonic of the Pittsburgh Tribune Review.

The meeting was called to order and then recessed for an Executive Session regarding a litigation matter involving the Grant Street Transportation Center.

The meeting reconvened at 10:32 a.m.

**MINUTES**

Mr. Kunka asked for comments or questions. There were none.

Mr. Kunka asked for approval of the minutes from the regular meeting held on February 17, 2011.

Upon motion by Ms. Rudiak and seconded by Ms. Judson, the minutes were approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

**PUBLIC COMMENT**

Mr. Kunka asked for public comments.

There were none.

**RESOLUTIONS**

**RESOLUTION NO. 14 OF MARCH 2011, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ISSUE A REQUEST FOR PROPOSAL FOR ENGINEERING FIRMS TO PROVIDE AN ANNUAL MAINTENANCE INSPECTION FOR AUTHORITY-OWNED GARAGES,** was read by Mr. D’Addario and considered by the Board.

Mr. Onorato advised that the Trust requires garage inspections be completed yearly, with the last report being dated December 2010. He said the current contract expires on June 20, 2011 and, to meet the requirement of the Trust, Authority staff is asking for permission to solicit bids for a one-year contract with two-one year options. Mr. Onorato advised the Board that the last contract was priced at approximately \$16,000 per year.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Mr. D’Addario, Resolution No. 14 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D’Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

**RESOLUTION NO. 15 OF MARCH 2011, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ISSUE A REQUEST FOR PROPOSAL TO SOLICIT ENGINEERING FIRMS TO BE RETAINED AS A CONSULTANT ON AN AS-NEEDED BASIS,** was read by Mr. D’Addario and considered by the Board.

Mr. Onorato stated that staff is proposing to have an engineering firm under contract to address the discovery of emergency issues such as spalling or falling concrete. He said the current process requires the Authority to issue a request for proposals for an engineering firm to inspect the work and help develop the scope of work, then issue an RFP for the contractor to perform the work. Mr. Onorato said having an engineering firm under contract would eliminate some steps and allow the Authority to proceed quickly with the work involved. He advised that we are asking approval for a one-year contract, not to exceed \$50,000 per year, with two-one year options, explaining that if the cost should happen to exceed the \$50,000, staff would come back to the Board to either obtain approval for the increase or to go out to bid again.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Ms. Judson, Resolution No. 15 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D’Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

**RESOLUTION NO. 16 OF MARCH 2011, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AMENDMENT TO CERTAIN LEASING AGREEMENT DATED JUNE 20, 2006 BY AND BETWEEN THE PUBLIC PARKING AUTHORITY OF**

**PITTSBURGH AND GROUPE TECHNA FOR A FOUR-YEAR TERM FOR NEEDED SOFTWARE AND HARDWARE UPGRADES CRITICAL TO THE FUNCTIONALITY OF THE AUTHORITY'S AUTOMATED HANDHELD TICKET WRITING SYNCHRONIZED SYSTEM**, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised the Board that the current lease expires June 20, 2011 and said staff is recommending to amend the contract with Groupe Techna Inc., to extend the term by four years. Mr. Onorato advised that last year's cost was \$167,000 and said the new lease would be approximately \$190,000 per year. He said the added cost would increase the number of leased units from 44 to 50 and would incorporate all new upgrades in the handheld software. Mr. Onorato reported that the software would tie in the ticket reporting system with the meter repair system, allowing enforcement officers to directly input into the system any meters identified in need of repairs and also permit real-time reporting of the completed repair work. Mr. Onorato advised that Groupe Techna is a sole-source provider, with its status having been documented during last month's Board Meeting.

Ms. Rudiak asked how the general public should report broken meters.

Mr. Onorato advised that the Parking Authority should be contacted directly to report broken meters. He said that if the report involves the issuance of an unwarranted ticket, the contact number is printed on the back of ticket.

Ms. Rudiak stated that there are meter poles with no meter heads located in her district and asked if that was an area that she and the Authority could work together to identify and have addressed.

Mr. Onorato advised that the Authority would be willing to schedule a walk-through of the community with Ms. Rudiak. He stated his office would be in contact with the Councilwoman's staff to coordinate the activity.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No. 16 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

**RESOLUTION NO. 17 OF MARCH 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND THE DESMAN AGREEMENT DATED JANUARY 10, 2010 BY AND BETWEEN THE PUBLIC PARKING AUTHORITY OF PITTSBURGH AND DESMAN ASSOCIATES TO ADD TO THE ORIGINAL SCOPE OF WORK DEFINED IN THE ORIGINAL AGREEMENT**, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato reminded the Board that City Council has already authorized increases in street meter rates and recommended that we look at technology upgrades to complement the rate changes. He advised that staff is proposing that the agreement with Desman be amended since a good majority of its study was completed during the monetization process, including the financial impact and the location and/or relocation of multi-spaced meters. He said that for efficiency reasons, installation timeline and potential cost savings, we recommend utilizing Desman's services in order to complete the installation by the June deadline established by City Council. Mr. Onorato said the cost for this service would be a not-to-exceed amount of \$20,000, plus reimbursable, which would be paid from the General Fund.

Ms. Rudiak advised that she has been educating herself on the various types of meter technology in the market today, even traveling to Chicago a few weeks ago for that purpose. She asked how the Authority and even the Board will be able to evaluate the various types of meter and payment options to obtain maximum benefit from any upgrades.

Mr. Onorato advised that part of Desman's charge will be to complete an analysis of the different types of meters available and submit its findings to the Authority. He said the issued RFP will identify our specific needs based on a variety of issues, including Desman's study as well as pricing, before making a recommendation to the Board .

Mr. Onorato also advised that Board that the International Parking Institute annual conference is in Pittsburgh this year, in May. He extended an invitation to the Board members to attend the conference where all of the latest technology will be showcased. He asked that Board members advise if they are planning to attend and said the Authority will handle the registration on their behalf.

Ms. Rudiak commented that she was very interested in attending and commented on the types of multi-spaced meters that she observed, including those with the capability to identify expired time by checking the machine panel, as opposed to visiting each vehicle in each individual space.

Mr. Onorato advised that the Authority currently has two different types of multi-spaced meters in operations and said there are pros and cons for each type.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No. 17 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes.

**RESOLUTION NO. 18 OF MARCH 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR THE REMOVAL AND REPLACEMENT OF TWO EXISTING EXPANSION JOINTS AT FORBES-SEMPLER PARKING GARAGE,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato distributed photos to the Board showing two joints that are in need of repair. He said they were identified during routine site inspection and appear to be caused by normal wear and tear. He stated that the Authority would like to be pro-active in the repairs and recommended that we develop and issue the necessary RFP. Mr. Onorato advised that the bids would be brought back to the Board for approval before any work begins.

Mr. Kunka asked if there were any additional questions.

Upon motion by Ms. Judson and seconded by Ms. Rudiak, Resolution No. 19 of 2011 was approved as follows: Ms. Rudiak; yes, Mr. D'Addario; yes, Ms. Judson; yes, Mr. Kunka, yes

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Onorato reported that the Mon Wharf has been closed, counting tomorrow, March 18<sup>th</sup>, for 14 consecutive days, noting that lost revenue averages \$3,600 per day for a total to date of \$18,000. He advised that the water is expected to recede this weekend and, with the assistance of the City's Public Works, the clean-up will begin to allow a partial opening on Monday. Mr. Onorato advised that this is the longest closure on record.

Mr. Onorato again mentioned the IPI Expo which is scheduled for May 22<sup>nd</sup> through May 25<sup>th</sup> and advised that details of the conference will be distributed to each Board member after today's meeting.

Mr. Onorato advised that April is Autism Awareness Month and, as in the past, the Authority participates by lighting the sails at Grant Street Transportation Center in the Autism color of blue. He circulated a brochure featuring a photo of the Grant Street Transportation Center together with those of other buildings participating.

Mr. Onorato advised the Board that the Authority has been contacted by several organizations interested in purchasing community lots. He said a group in the West End is interested in the Main/Alexander Lot and East Liberty Development Inc. contacted us with interest in a partnership involving the Sheridan/Kirkwood Lot for the development of a site for a food store and a bank. He said the project could result in decking the lot and partnering with the Authority on parking. Mr. Onorato explained that these projects are in the very early developmental stages and updates will be brought to the Board as progress occurs.

Mr. Onorato advised that the current agreement with Polaris for the Centre/Craig lot has expired. He advised that the scope of work has changed since the original agreement and said that if the Board had no objections, we would like to have the firm resubmit its plans and financials for review and we would amend the contract accordingly. He noted that we currently hold \$110,000 that is non-refundable should the deal not proceed and reminded the Board that there is a clause in the current contract that allows the Authority to terminate the contact within 30 days of notice, should another party express interest in purchasing the lot. Mr. Onorato advised that he received a letter from Councilman Bill Peduto office in support of this project.

Ms. Rudiak asked for clarification of where the Centre/Craig Lot was located.

Mr. Onorato advised that it is on Centre Avenue, at the corner across from the Giant Eagle.

Mr. Rudiak acknowledged that she was familiar now with the location.

Mr. Onorato advised that the original deal was to have included the McKnight Building but said as the project progressed, this portion was removed changing the footprint of the project.

Mr. Onorato noted that the monthly revenue numbers appear high compared to last year's but reminded the Board that last February we experienced the major snowstorm that limited enforcement for weeks.

### **OLD/NEW BUSINESS**

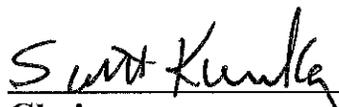
Mr. Kunka asked if there was any old or new business.

There was none.

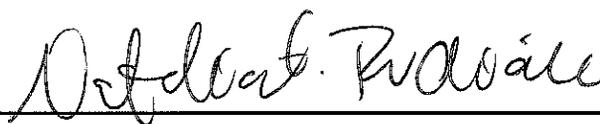
The next Board meeting is scheduled for Thursday April 21, 2011 at 10:00 a.m.

Upon motion by Mr. D'Addario and seconded by Ms. Rudiak the meeting was adjourned at 10:50 a.m.

**APPROVED TO CONTENT**

  
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Chairman

**ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES**

  
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Approval