

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
THURSDAY DECEMBER 15, 2011**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on December 15, 2011 at 10:21 a.m. 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Natalia Rudiak, Christopher D'Addario, Linda Judson, and Scott Kunka. Present from staff were: David Onorato, Christopher Speers, Judi DeVito, Chris Holt, Janet Staab, Helen Kain, Tom Urbano, Tom Vennero, Shonda Goldsmith, Jana Williams, James Wilson, Wes Pollard, Ron Stewart and Patricia Konesky. Also present were Jason Wrona of Buchanan Ingersoll & Rooney, William Stewart of Strategic Communications, Bill Vidonic and Bob Bauder of the Pittsburgh Tribune Review and Joe Smydo of the Pittsburgh Post Gazette.

MINUTES

Mr. Kunka asked for approval of the minutes from the regular meeting held on November 17, 2011.

Upon motion by Ms. Judson and seconded by Mr. D'Addario the minutes were approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

PUBLIC COMMENT

Mr. Kunka asked for public comments.

There were none.

RESOLUTIONS

RESOLUTION NO. 52 OF DECEMBER 2011, "A RESOLUTION ACKNOWLEDGING PARKING ENFORCEMENT OFFICER MS. DEBORAH ERVIN FOR HER 21 YEARS OF PROFESSIONAL AND EXEMPLARY SERVICE IN HER EMPLOYMENT WITH BOTH THE CITY OF PITTSBURGH AND THE PITTSBURGH PARKING AUTHORITY, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised the Board that, unfortunately, Ms. Ervin was not able to attend today's Board Meeting. He stated that Ms. Ervin will be retiring effective January 6, 2012 and said the Authority wanted to recognize her for her years of service to the Parking Authority and the City of Pittsburgh. He reported that her service to both employers totaled 21 years.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No. 52 of 2011 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 53 OF DECEMBER 2011, "A RESOLUTION ACKNOWLEDGING PARKING ATTENDANT MR. RONALD STEWART FOR HIS 17 YEARS OF PROFESSIONAL AND EXEMPLARY SERVICE IN HIS EMPLOYMENT IN THE PARKING INDUSTRY AND THE PITTSBURGH PARKING AUTHORITY, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato introduced Mr. Stewart to the Board and thanked him for his years of service. He advised that Mr. Stewart started his career in the parking industry in 1994 and said he became an Authority employee in 2002. Mr. Onorato noted that Mr. Stewart has applied for retirement effective January 6, 2012, wished him well in his retirement and presented him with a gift from the Authority.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Judson and seconded by Ms. Rudiak, Resolution No. 53 of 2011 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 54 OF DECEMBER 2011, "A RESOLUTION ACKNOWLEDGING MR. JAMES L. WILSON FOR HIS 24 YEARS OF PROFESSIONAL AND EXEMPLARY SERVICE IN HIS EMPLOYMENT WITH THE PITTSBURGH PARKING AUTHORITY, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato introduced Mr. Wilson to the Board and thanked him for his years of service. He advised that Mr. Wilson began his career in the Residential Permit Parking Department and credited him with helping to make the program the success that it is. Mr. Onorato also advised that most recently, Mr. Wilson served as supervisor of meter collections. Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Ms. Rudiak, Resolution No. 54 of 2011 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 55 OF DECEMBER 2011, "A RESOLUTION ADOPTING THE REGULARLY SCHEDULED PUBLIC PARKING AUTHORITY OF PITTSBURGH'S BOARD OF DIRECTORS' MEETING DATES FOR 2012, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato stated that if it works for the schedules of all Board Members, the 2012 monthly meetings will remain on the third Thursday of each month at 10:00 a.m. He noted that there were no conflicts on dates due to holidays.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 55 of 2011 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 56 OF DECEMBER 2011, "A RESOLUTION DESIGNATING CERTAIN UNRESTRICTED NET ASSETS FOR SPECIFIC CAPITAL NEEDS PURPOSE, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the Authority would like to identify a funding plan and designate money for a capital improvement project and said he is asking that \$6 million be assigned from the unrestricted net assets fund to support the modernization of the Authority's on-street parking system.

Mr. Kunka asked if this would be the first stage of the meter modernization.

Mr. Onorato confirmed that it was.

Ms. Rudiak stated that she would be abstaining on the resolutions presented at today's meeting regarding the budgets as she has been out of the office due to illness and has not had the opportunity to review them in detail.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Judson and seconded by Mr. D'Addario, Resolution No. 56 of 2011 was approved as follows: Ms. Rudiak, abstain; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 57 OF DECEMBER 2011, "A RESOLUTION AUTHORIZING THE GENERAL FUND, TRUSTEE REVENUE FUND AND CAPITAL ADDITIONS BUDGETS FOR FISCAL YEAR 2012 WHICH BEGINS ON JANUARY 1, 2012 AND ENDS ON DECEMBER 31, 2012, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato reported that the budget being presented is balanced and meets the 1.25 debt ratio requirement, noting that the actual ratio is 1.29 percent. He advised that the pledged revenues to the Trust total approximately \$38.3 million and said the total expenses will be \$26.9 million, explaining that the revenues include the increase in on-street meter rates that will be effective January 1, 2012. Mr. Onorato advised that the PILOT payment to the City is \$1.3 million and noted that there is also a line item in the budget that shows a \$1.3 million payment to the City in addition to the PILOT payment. Mr. Onorato advised that 42 percent of the revenue received in this budget goes directly to the City of Pittsburgh.

Mr. Kunka asked if the additional \$1.3 million is a result of the City's budget and its pension plan.

Mr. Onorato replied that it is due to that and said it is the first time this line item has ever appeared in the Parking Authority's budget.

Mr. Kunka stated that the idea is that the Parking Authority will use the reserves of the Authority to complete the meter modernization. He advised that the Board received the reports regarding the capital needs for the garages and said its members need to contemplate how we are going to fund this process in the future.

Mr. Onorato confirmed Mr. Kunka's interpretation of the meter modernization plan and stated that the Trustee summary attached to the resolution will show a transfer of \$6 million from the General Fund. He said the transfer was necessary because, without it, the ending cash balance was a negative \$5 million so we had to identify the funding source for the needed money. Mr. Onorato advised that we plan on using the pay-as-you go process for this year's capital improvements.

Mr. Kunka advised that this is a good motto to follow.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 57 of 2011 was approved as follows: Ms. Rudiak, abstain; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 58 OF DECEMBER 2011, "A RESOLUTION AUTHORIZING THE PITTSBURGH PARKING COURT BUDGET FOR FISCAL YEAR 2012 WHICH BEGINS ON JANUARY 1, 2012 AND ENDS ON DECEMBER 31, 2012, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that this second budget was created when the Authority was mandated by the State to establish Parking Court for the enforcement, adjudication and collection of parking tickets issued by the Authority, including the booting, towing and impound functions. Mr. Onorato advised that this is seventh year the Authority is presenting a Parking Court budget and said this one projects revenues of \$10.5 million with operating expenses of \$2.4 million. He advised that the City's share of net revenue, after expenses will approximate \$7.2 million while the Parking Authority's share will be approximately \$800,000.

Mr. Kunka noted that there has been an increase in revenue to the City from the increase of fines.

Mr. Onorato advised that the budget reflects a net increase to the City of \$2 million due to the fine increase.

Mr. Kunka stated that this represents a \$1.3 million increase of the amount before the fees were raised.

Mr. Onorato advised that fine increases incurred in 2010 and from 2010 to 2011 there was a net increase to the City of \$2 million due to the fine adjustment.

Mr. Onorato also advised that the total net increase from 2010 to 2011 was \$2.6 million, adding that the gain was also due to the increased hours of enforcement which took effect in June and lasted for several months. He also noted that operational efficiencies were put into effect, such as hiring another magistrate, to accommodate the increased hearings that were requested.

Mr. Kunka stated that the hours of enforcement will be addressed in resolutions at today's Board Meeting.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Rudiak and seconded by Ms. Judson, Resolution No. 58 of 2011 was approved as follows: Ms. Rudiak, abstain; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 59 OF DECEMBER 2011, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PUBLIC PARKING AUTHORITY OF PITTSBURGH (THE “AUTHORITY”) TO IMPLEMENT THE INCREASED RATES FOR ON-STREET PARKING IN THE CITY OF PITTSBURGH (THE “ON-STREET PARKING RATES”) AS ESTABLISHED BY PITTSBURGH CITY COUNCIL, was read by Mr. D’Addario and considered by the Board.

Mr. Onorato advised that the resolution passed by City Council determined a five-year rate table with the first rate increase occurring in June of 2011 and the second increment slated to increase on January 1, 2012. Mr. Onorato stated that because the resolution was already approved by City Council, he was simply seeking Board approval to implement City Council’s action. Mr. Onorato advised that the rate increase on January 1, 2012 will include 16 neighborhoods representing ranges in increase from 25 cents to \$1.00 per hour.

Mr. Kunka inquired if the \$1.00 hourly increase was to occur Downtown.

Mr. Onorato advised that Downtown is not affected by the January 1, 2012 increase. He said Oakland Zones 1 and 2 are the areas which will increase from \$1.00 to \$2.00.

Mr. Kunka asked if Zones 1 and 2 were in the main part of Oakland.

Mr. Onorato advised that Zone 3 is a main part of Oakland and will remain at \$1.00 per hour. He stated that the Oakland 4 rate is also increasing to \$2.00 per hour, but from a current base of \$1.50 per hour and not \$1.00.

Ms. Rudiak asked for the anticipated date for the installation of the modernized meters in places such as Downtown and Oakland.

Mr. Onorato advised that bids for the modernization are due December 31st and said we anticipate making a recommendation to the Board at its January Meeting to award a contract. He said he anticipates a 12-week total to have the meters in place, six weeks for delivery and another six for installation. He said the installations will occur Downtown, in Oakland in all of the South Side.

Ms. Rudiak stated that the intent of the City Council resolution was to have the new rates implemented, especially in 2012 and beyond, when the meters were already modernized. She stated that there has been concern from the public and other stakeholders that this has not occurred and noted that, because it is difficult for people to carry rolls of quarters, raising these rates is going to create a further burden on the public. Ms. Rudiak stated that City Council would be open to postponing these rate increases until the time that the meters are modernized and asked if this was something that the Parking Authority would be open to considering.

Mr. Kunka stated that his belief is that City Council did not make any arrangements for the modernization of the meters, that it put a piece of legislation into effect that raised the rates and is expecting a doubling of the PILOT payment to \$2.6 million because of the increased rates. Mr. Kunka stated that it is somewhat disingenuous to suggest we start talking about the impact of rate increases because no provisions were made for the modernization before the rates went into effect. Mr. Kunka stated that the Authority needed to do what was necessary in order to provide the increased dollars that were required.

Mr. Onorato added that it is a legitimate concern regarding the meter cups being able to accommodate the increase in coins that would result from higher rates. He noted, however, that prior to this increase the Downtown meters were at the \$2.00 per hour rate and said the meters were able to handle the increased coin volume through an increase in the collection schedule. He stated that from past experience, the Authority is certain that the meters are able to handle the \$2.00 rate. Mr. Onorato said that, with the upgrade of the new technology involved, there are costly operational costs beyond the capital expenditure required. He said they include credit fees, monthly communication fees for each machine as well as several other items that are specific to the use of multi-space meters. He said because of those additional costs he would recommend that any areas where the Authority proposes installing multi-spaced meters should require Council's consideration of at least a \$2.00-per-hour rate for those locations.

Ms. Rudiak stated that the legislation that was passed by City Council last year was done with considerable conversation and attention to the meter modernization process. She said it was not done in a vacuum but was done after extensive review of whether the Parking Authority would be able to modernize before these rate increases went into effect. She noted that this was a major concern of City Council and asked for confirmation, based on the timeline that was stated, if we are looking at the meter modernization to be completed sometime in March 2012.

Mr. Onorato stated it would be 12 weeks after the contract is signed for total completion, weather permitting as this is all out-door work.

Mr. Kunka stated that the timeline is also dependent on the type of technology chosen, as the Authority will need time to review and evaluate the responses from the vendors submitting bids.

Ms. Rudiak asked for confirmation that the meters in places such as Oakland will be able to handle the volume of currency.

Mr. Onorato again advised that the Downtown meters at the \$2.00 hr. rate were able to handle the coin increase, but noted that there are different cup sizes involved and said we would need to ensure that those meters employ the larger size and therefore will be adequate for the increased volume.

Ms. Rudiak advised that the last thing needed is any further confusion regarding technological issues.

Mr. Onorato commented that this was the Authority's concern when the rates increased from \$2.00 to \$3.00 per hour in the Downtown area. He also noted that there was a decline in

usage of the meters in the areas where meters had a 10-hour limit.

Mr. Kunka stated that this is why it would make sense for City Council to think of the ramifications before something is voted on such as occurred on December 31st of last year.

Mr. Kunka asked if there were any questions or comments.

Ms Rudiak stated she would be voting yes as long as the meter modernization occurs as quickly as possible. She said that was the intent of City Council and the Controller's Plan from the beginning and said she is open to further discussion of these rates if there needs to be any sort of delay in meter modernization. Ms. Rudiak said she would appreciate being informed if there will be any delay from the stated timeline.

Mr. Onorato noted that Ms. Rudiak's understanding of the current completion schedule as being March 2012 and said that from his standpoint he doesn't believe the Authority can negotiate rate amounts as we are instructed to implement those established by City Council.

Ms. Rudiak stated she is suggesting that she is open to conversation for whatever reason.

Mr. Onorato asked if Ms. Rudiak was stating that the Authority propose to City Council that it alter or rescind the rates.

Ms. Rudiak stated that if the meters are somehow not able to accept this increase of quarters and there is a delay in the modernization of these meters, she said she wanted to be informed of those developments as soon as possible because that would be a conversation that needs to take place.

Mr. Kunka stated that it was an unreasonable expectation to pass this type of legislation on December 31st and expect the Authority to do something by June without making provision for the capital costs required. He stated that we can have that conversation but then Council's budget, which will face a final vote on Monday, will need to take into account the amount the PILOT from the Authority. He said the two issues go hand in hand.

Ms. Rudiak stated that the provision made in the resolution was made after conversations with the Parking Authority at the table and was not pulled out of thin air.

Mr. Kunka stated that there was no conversation with the Parking Authority on that subject.

Ms. Judson commented that this subject is very much like a recipe that if the Authority starts tweaking now, changing the rates that she hoped that everyone had the clear understanding were established by City Council and not the Parking Authority, the Authority would be damned if they do and damned if they don't. She stated that as a Board Member she is personally getting tired of this approach. Ms. Judson stated that she agreed with the Chairman and said if Council has an issue with the rates, then the Board has an issue with the PILOT payment. She stated that you can't back out the sugar from a recipe if you don't back out the flour as well, and said changing the recipe at this point would lead to a recipe for disaster. She stated that every time the Board accommodates and goes along with what is coming down from Grant

Street, we get notice that changes what we are supposed to do. She added that if implementing the rate increases is not what City Council wants the Authority to do, that conversation should have happened before today. She said in that case, the Authority Board needs to go back and look at the PILOT payment.

Mr. D'Addario stated that he is also concerned with the PILOT payment the way it is broken out right now. He said that if he is not mistaken, it is \$1.35 million for the Fiscal Year 2012 with the additional payment to the City written at \$1.3 million. Mr. D'Addario asked if the PILOT payment is to stay consistent as it is written now, if City Council would be amenable to adjusting the additional payment to the City to make up the difference that may be lost in the possible loss in meter revenues.

Mr. Onorato commented that the additional payment to City would be our Board's decision and not City Council's. He advised that the Co-Op agreement is negotiated between the City of Pittsburgh and the Parking Authority, where he said he believes you need City Council's input. Mr. Onorato stated that the amount of the additional payment to the City is strictly a Parking Authority Board decision.

Mr. Wrona confirmed Mr. Onorato's interpretation of the agreement.

Mr. Kunka advised that the payment is part of the budget that is in front of City Council today and asked that everyone keep in mind that the Parking Authority, the URA and the PWSA are component units of the City and, when the financial statements are released, we are all in the same house. He advised that it is listed differently because one \$1.3 million entry is part of the existing Co-Operation agreement and the other \$1.3 million represents an additional amount of money that City Council has put into the legislation.

Mr. Onorato advised that the PILOT payment is also subordinated to the debt.

Ms. Rudiak said that based on the conversations that have been on-going for the last eight months, there has been no indication from the Parking Authority that the PILOT payment would be increased or that there would be any additional payment from the Authority paid to the City of Pittsburgh.

Mr. Onorato stated that he has not had any conversations with anyone regarding a request for an additional PILOT payment.

Mr. Kunka stated that the budget which was passed by City Council for 2011 showed a \$2.6 million transfer from the Authority.

Ms. Rudiak stated that there has been a genuine and sincere desire from City Council to have an on-going dialogue with the Parking Authority Board and other stakeholders about the relationship between the City of Pittsburgh and the Pittsburgh Parking Authority. She said that expressions of resentment or anger that City Council is looking to continue that conversation to ease the burden on the public are therefore disingenuous. She mentioned that she did submit a resolution in April of 2011 proposing that a committee come together to look at how the Parking Authority would be able to share revenue with the City. Ms. Rudiak explained

that she has always been interested in how City Council legislation can be adjusted or how the rates could be adjusted so that they can work for the benefit of all.

Mr. Kunka stated that while Ms. Rudiak's sentiments are nice, Council has made no attempt to change the rate structure that is in place and which the Authority must adopt for next year. He said that Council has also put in an additional \$1.3 million dollars in its budget, adding that if Council wants to have that open dialogue Ms. Rudiak describes, he said that he believes Council can make the first move by changing the rate structure or the PILOT payment expected back to the City.

Mr. Onorato commented that he personally has only been contacted twice by City Council requesting to meet. He said he attended both meetings, with the second one being a scheduled meeting set by City Council to review our budget, during which Mr. Dowd and Mr. Burgess were the only Council representatives who were present during the entire budget hearing. Mr. Onorato said he answered all of the budget questions asked during this meeting and stated that the Authority is cooperating on all parking-related matters.

Mr. Kunka added that during this budget meeting there was no discussion of the rates or the PILOT payment. He said if those issues had been on Council's mind, we should accelerate and expedite discussion of them because time is running out.

Ms. Judson inquired if there will be any further conversations are going to take place in light of subpoena being served.

Ms. Rudiak responded that there has been a desire of hers and other Council offices to have this conversation. Ms. Rudiak said she believes that it left a really bad taste in Council's mouths when the resolution that was proposed in April did not even receive a second motion. She presented the analogy that if you are kicked in the face three times, you won't come back to the table to be kicked again. She stated this is a continuation of the dysfunction of the communication that is on-going between the different branches of government.

Mr. Kunka stated he wondered how we would characterize subpoenas in that context.

Ms. Judson said she does not consider receiving a subpoena as respectful of an on-going quality dialogue.

Mr. D'Addario said he felt that if Council was that concerned about the decisions in April, there were other opportunities throughout the months in the summer to have an open discussion and he didn't feel it was appropriate to be subpoenaed to go in front of City Council to answer questions. He said that, quite frankly that discussion could have happened months before if there had been an invitation to conduct it. Mr. D'Addario described the subpoena action as a bit hurtful.

Upon motion by Ms. Judson and seconded by Mr. D'Addario, Resolution No. 59 of 2011 was approved as follows: Ms. Rudiak, yes, Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 60 OF DECEMBER 2011, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE PUBLIC PARKING AUTHORITY OF PITTSBURGH (THE “AUTHORITY”) TO RESCIND THE ENFORCEMENT HOURS FOR THE ON-STREET PARKING METERS IN THE CITY OF PITTSBURGH AS ESTABLISHED BY PITTSBURGH CITY COUNCIL, was read by Mr. D’Addario and considered by the Board.

Mr. Onorato stated that this action was taken and approved by City Council and he is seeking Board approval to enact City Council’s ordinance. He stated that in 2010, City Council Resolution No. 43 extended enforcement hours in the City until 10:00 p.m. and in September 2011 Pittsburgh City Council amended the resolution by rescinding the enforcement hours from 10:00 p.m. back to 6:00 p.m. through the calendar year 2012. He noted that the resolution stipulates that the 10:00 p.m. enforcement will begin again on January 1, 2013.

Mr. Kunka asked Director Onorato if it was possible to develop a quantitative cost to the Authority of the dollar amount required to implement City Council’s ordinances, including the rescinding action. He noted that the Authority added additional staff to cover the expanded enforcement hours at one point. Mr. Kunka added that he understands that it is not just the Authority that incurred these costs but also the City Public Works Department because of the need to change and install signage each time City Council changes rates.

Mr. Onorato advised that the signage was changed to reflect the rate increase and change in enforcement hours, then changed back once the hours were rescinded and will need to be changed again in 2013 when the enforcement hours and rates change as a result of Council’s actions.

Mr. Onorato stated the he would be able to determine the estimated cost that the Authority incurred but that he would have to check with Public Works to see if their costs could be determined as well.

Mr. Kunka asked Mr. Onorato to coordinate with Public Works and report back to the Board the combined costs incurred by the Parking Authority and the City for the changes both for the implementation and rescinding of the rates and hours of enforcement for 2011.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Judson and seconded by Mr. D’Addario, Resolution No. 60 of 2011 was approved as follows: Ms. Rudiak, yes; Mr. D’Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 61 OF DECEMBER 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE TWO (2) CHEVROLET TRAVERSE VEHICLES FOR THE ENFORCEMENT & METER SERVICES DEPARTMENT, , was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the Authority, in order to improve efficiencies and streamline operations, is implementing changes within various departments and said this particular change involves no longer allowing authority enforcement officers to use their personal vehicles for work. He said that, in eliminating the current practice where each enforcement officer has an authority vehicle or personal vehicle, the two new vehicles will be used as pool vehicles to transport employees to work areas throughout the City and also for daily use by field supervisors. He advised that quotes for the purchase are attached to the resolution and the lowest cost is \$24,668.50.

Mr. Kunka asked for a description of the Chevy Traverse.

Mr. Onorato advised that it is almost like a Blazer, a smaller version of that model, and accommodates up to eight passengers.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Judson and seconded by Mr. D'Addario, Resolution No. 61 of 2011 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato reminded the Board that the Stevenson Lot which was sold approximately four-to-five years ago, has remained in operation through an agreement with the buyer until such time as a 30-day notice of ownership was received. He advised that Mosites, the buyer, executed this notice and effective December 6, 2011 the Parking Authority was no longer managing and operating this lot. He advised that the process of removing equipment from the facility has begun and said this land parcel is no longer listed as an Authority asset.

Mr. Onorato advised that the Housing Authority had a groundbreaking ceremony for the re-opening of Mazza Pavillion in Brookline. He explained that the Brookline Blvd. lot is located directly under the Mazza Pavillion and, during a construction that lasted approximately two years, was used by the Housing Authority for mobilization of its project. Mr. Onorato advised that we anticipate the reopening of our lot to the public to occur this week.

Mr. Onorato advised that the Holiday Free Parking program which began on November 18, 2011 and continuing through First Night on January 1, 2012, permitted free parking at both on-street spaces and in garages after 4:00 p.m. on Fridays and all day Saturdays and Sundays. He advised

that as of today, the program's impact on Authority garages equated to 56,459 tickets for a total estimated average cost per between \$4.00 and \$5.00 per ticket.

Mr. Kunka inquired if the reference shouldn't be to a \$5.00 rate.

Mr. Onorato advised that while we do have a flat rate, the rate structure changes are set at \$2.00, \$3.00 and \$5.00 increments, so the average is \$4.50 per ticket.

Mr. Onorato advised that we do not have statistics available for the on-street meters as the current software is not capable of reporting this data. He advised that we can calculate a approximate loss based on historic revenues.

Mr. Kunka asked if, because of the Penn-Dot matter involving the Crosstown Boulevard overpass which displaced parking for City employees and their relocation to the Second Avenue plaza and Grant Street Transportation Center, the Parking Authority had billed the City for this service.

Mr. Onorato advised that the City has been billed but said he does not believe that we have received payment to date. He said that City employees are still utilizing these sites. Mr. Kunka stated that he would assist in getting payment resolution on this item.

Ms. Rudiak commented that the Mazza Pavillion, the senior high-rise on Brookline Blvd. looks great after the renovation and asked how the renovation affected the parking situation.

Mr. Onorato advised that the parking facility was closed during construction so that the Housing Authority could use it as a mobilization site and said there were no changes and/or renovations to the parking facility itself. He stated that as soon as he coordinates with the Housing Authority we can re-open the facility and said, to his knowledge, there are as yet no occupants in the renovated units.

Ms. Rudiak asked if leases will be available.

Mr. Onorato stated that due to the small size of the facility, a limited number of lease spaces are available. He said he recalled that there were approximately four leases in that facility prior to the closure.

Mr. Onorato advised that the monthly Board reports were included in the Board members packet and asked if there were any questions regarding these reports.

There were no questions.

Mr. Onorato extended his wished to the Board Members for a Merry Christmas and a good holiday season.

OLD/NEW BUSINESS

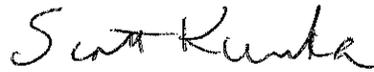
Mr. Kunka asked if there were any questions.

There were none.

The next Board meeting is scheduled for Thursday, January 19, 2012 at 10:00 a.m.

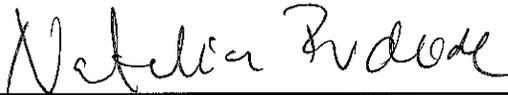
Upon motion by Ms. Rudiak and seconded by Ms. Judson the meeting was adjourned at 11:03 a.m.

APPROVED TO CONTENT



Chairman

**ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF
MINUTES**



Approval