

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
MONDAY AUGUST 18, 2011**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on August 18, 2011 at 10:11 a.m. 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Christopher D'Addario, Linda Judson, and Scott Kunka. Present from staff were: David Onorato, Christopher Speers, Chris Holt, Patricia Konesky, Janet Staab, Helen Kain, Shonda Goldsmith and Nicholas Gentile. Also present were Jacqui Lazo and Ken Luttinger of Buchanan Ingersoll & Rooney; William Stewart of Strategic Communications; Bob Bauder of the Pittsburgh Tribune Review, Joe Smydo of the Pittsburgh Post Gazette, Cathy Qureshi, John Fournier and Mike Strelac of the City of Pittsburgh.

MINUTES

Mr. Kunka asked for approval of the minutes from the regular meeting held on July 11, 2011.

Upon motion by Ms. Judson and seconded by Mr. D'Addario the minutes were approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

PUBLIC COMMENT

Mr. Kunka asked for public comments.

There were none.

RESOLUTIONS

RESOLUTION NO. 32 OF AUGUST 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR SNOW PLOWING AND/OR SNOW REMOVAL AT AUTHORITY-OPERATED GARAGES AND SURFACE LOTS, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the current contract with Snow and Ice Management Company expires

September 30, 2011 and said we are seeking authorization to solicit bids for this service for the upcoming winter season. He stated that the contract for the last two years was \$217,750 and was based on the company being called to service 10 times during the season. He said the money actually spent was approximately \$30,000 in 2009 and approximately \$180,000 in 2010.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 32 of 2011 was approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 33 OF AUGUST 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE TWO (2) NEW FLEET VEHICLES FOR THE PARKING ENFORCEMENT AND THE PROJECT MANAGEMENT DEPARTMENTS, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the Authority's Capital Budget plans include keeping fleet vehicles in good condition and said we are asking to purchase one vehicle each for the Enforcement Department and the Project Management Department. He advised that we will be utilizing the state contract for the purchase and said that three quotes were received. Mr. Onorato advised that we are recommending purchasing a Ford Focus for the Enforcement Division at a cost of \$15,907 and a Chevrolet Silverado for the Project Management Division at a cost of \$26,000. He noted that there was a lower bid for the Silverado but it was a 2011 model while all other quotes were for 2012 vehicles, which were the Authority's preference.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Judson and seconded by Mr. D'Addario, Resolution No. 33 of 2011 was approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 34 OF AUGUST 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR THE PURCHASE OF TWO (2) CARGO VANS FOR THE DEPARTMENT OF PARKING METER REPAIR, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised the Board that during the research process for the purchasing of the two vehicles mentioned in the preceding resolution, it was discovered that all cargo vans currently manufactured in the United States are larger than those manufactured in the past and

therefore do not fit into the garages where the collection and maintenance departments are housed. He advised that the state contract mandates that vehicles be purchased in the United States. Mr. Onorato advised that the van which we found to meet our height qualification is manufactured outside the United States.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 34 of 2011 was approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 35 OF AUGUST 2011, "A RESOLUTION OF THE PUBLIC PARKING AUTHORITY OF PITTSBURGH AUTHORIZING A CHANGE IN THE FISCAL YEAR OF THE AUTHORITY, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that based on the recent recommendation of our Board, we are seeking authorization to change the Authority's fiscal year from October 1 through September 30 to a 12-month calendar year beginning January 1 and ending December 31 to coincide with the City's fiscal year. He said the change would improve analysis comparisons between the Authority and the City and, since our numbers are included in the City's budget, it would facilitate the analysis process.

Mr. Kunka stated that the January 1 to December 31 fiscal year coincides with the City and those of other Authorities and said it will expedite and improve the process of the City's consolidation of comprehensive financial reports.

Mr. Kunka asked if there were any additional questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 35 of 2011 was approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 36 OF AUGUST 2011, "A RESOLUTION AUTHORIZING THE GENERAL FUND, TRUSTEE REVENUE FUND AND CAPITAL ADDITIONS BUDGETS FOR THE TRANSITIONAL PERIOD OF OCTOBER 1, 2011 THRU DECEMBER 31, 2011 , was read by Mr. D'Addario and considered by the Board.

Mr. Onorato stated that with the change in the fiscal year approved in the preceding resolution, there will be a transitional period between our current fiscal year and the new one so we are presenting a transitional budget that is an extension of the 2011 budget to carry the Authority through the three-month transition period. Mr. Onorato advised that the

Trust requirements and the auditing procedures have been evaluated and advised that the presented budget will both satisfy the Trust requirements and be audited as well. He stated that the audit performed would be on the current fiscal year and the three-month transitional periods as well.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Judson and seconded by Mr. D'Addario, Resolution No. 36 of 2011 was approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 37 OF AUGUST 2011, "A RESOLUTION AUTHORIZING THE PITTSBURGH PARKING COURT BUDGET FOR THE TRANSITIONAL PERIOD OF OCTOBER 1, 2011 THRU DECEMBER 31, 2011, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that this budget is in addition to the General Funds, Trustee Revenue and Capital Additions budget. He said the budget for the Parking Court is outside of the Trust Indenture, therefore a separate budget procedure is followed. He said that the Authority would like to change the Parking Court fiscal year to end on December 31.

Mr. Kunka stated that the budgets are just a proration of the existing budgets and said there will be a full 12-month budget for the new fiscal and calendar year starting in January.

Upon motion by Mr. D'Addario and seconded by Ms. Judson, Resolution No. 37 of 2011 was approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

RESOLUTION NO. 38 OF AUGUST 2011, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXTEND THE CONTRACT OF DELOITTE & TOUCHE, LLP AS THE AUDITORS FOR THE PUBLIC PARKING AUTHORITY OF PITTSBURGH FOR A TWO YEAR TERM TO INCLUDE FISCAL YEAR 2011, THE TRANSITIONAL PERIOD OF OCTOBER 1, 2011 THRU DECEMBER 31, 2011 AND FISCAL YEAR 2012 , was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised the Board that the current contract with Deloitte & Touche has expired and said the change in the fiscal year require the Authority to ask to extend the contract to include the transitional period. Mr. Onorato reported that Deloitte has served the Authority for several years, is familiar with the Authority's operations and funding and, because of the complications that may arise from the change in the fiscal year, we feel it would be advantageous

for the Authority to retain them as our auditor at this time. He stated it would simplify the operation of the audit for the two-year period.

Mr. Kunka asked if there were any questions or comments.

There were none.

Upon motion by Ms. Judson and seconded by Mr. D'Addario, Resolution No. 38 of 2011 was approved as follows: Mr. D'Addario, yes; Ms. Judson, yes; Mr. Kunka, yes.

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato updated the Board on the status of the Authority's work with the producers of the Batman movie and advised that, to date, we have experienced approximately \$160,000 in lost garage and meter revenue and have collected approximately \$85,000 of that total. He said we don't anticipate any problems in collecting the balance because the payments to date have been prompt.

Mr. Onorato advised that the Mellon Square renovation has begun and said the project will be a lengthy one. He advised that the Authority has been in communication with the contractor and has been updating our tenants on the progress of the work as well. He advised that, thus far, the renovation had no negative effect on our tenants.

Mr. Onorato reported that at last month's Board Meeting, Resolution No. 29 was passed awarding a contract to the consultant for the garage annual inspections and noted that the wrong funding source was listed as the source of payment. He advised that we inadvertently listed the Capital Improvement Funds as the funding source, but the correct funding source is the General Funds Budget. He confirmed that the resolution itself remains intact, with the change just involving the funding source.

Mr. Onorato advised the Board that the billboard has been completely removed from the Grant Street Transportation Center and circulated a photo taken during the removal process. He advised that the Authority has been working with Buchanan Ingersoll and Rooney to have the Scenic Pittsburgh lawsuit dismissed. He stated that the parts to fill in the sail have been ordered and said that when they are installed, the panel will be restored to its original design.

Mr. Kunka asked if it will be insulated or covered in the winter time. Mr. Onorato stated that the sail will remain as it is and said that no weather damage should occur.

OLD/NEW BUSINESS

Mr. Kunka asked if there was any old or new business.

There was none.

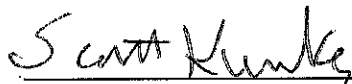
Mr. Kunka stated that he would like to address two items at this time. He reminded the Board that City Council extended the enforcement hours from 6:00 to 10:00 p.m. and said that the majority of complaints being heard by the Mayor involve the length of enforcement. Noting this situation and the situation of the City Pension Fund, Mr. Kunka asked Mr. Onorato to prepare a report projecting the effect on the Authority if the enforcement hours were reduced back to the original time of 6:00 p.m. Mr. Kunka asked that this report be completed before the next Board Meeting.

Mr. Kunka shared a copy of the meeting minutes from the Shadyside Action Coalition with the Board and read a quote that was attributed to Councilman Peduto. Mr. Kunka stated he did not know if this was an accurate quote, but said that it was contained in the minutes. He said Councilman Peduto spoke about the concerns over the increased parking rates in Shadyside, Oakland and the South Side and said it is the debt from the parking garages that caused the increase. Mr. Kunka stated that this comment is incorrect and said that it was Council's scheme to fix the pension fund that caused the increase in parking rates and the action had no relationship with the debt of the Authority. He stated that the Authority's debt is properly managed and taken care of by the existing rate structure.

The next Board meeting is scheduled for Thursday, September 15, 2011 at 10:00 a.m.


Upon motion by Mr. D'Addario and seconded by Ms. Judson the meeting was adjourned at 10:26 a.m.

APPROVED TO CONTENT



Chairman

ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES



Approval