

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
THURSDAY AUGUST 20, 2015**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on August 20, 2015 at 10:04 a.m. at 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Cathy Qureshi, Jeff Cohen and Matthew Barron. Present from staff were: David Onorato, Christopher Speers, Judi DeVito, Jo-Ann Williams, Chris Holt, Wes Pollard, James Smith, Bill Conner, Janet Staab, Tracy Sowinski, Kathryn Van Why, Philip Savino, and Patricia Konesky. Also present were Jacqui Lazo of Buchanan Ingersoll, Debra Gibson of the City of Pittsburgh Mayor's office, William Stewart of Strategic Communications, Jason DiMartini of PNC Capital Markets, Marios Kritiolis of Meter Feeders, Rich Lord of the Pittsburgh Post Gazette and Bob Bauder of the Pittsburgh Tribune Review.

Mrs. Qureshi welcomed Mr. Barron as a new board member, stating that she had the pleasure of working with Mr. Barron a few years ago when both worked at City Hall. She said his position then was a policy director and he is currently employed by Heinz Endowment. She said that Mr. Barron is highly intelligent, easy to work with, an excellent choice for the Parking Authority Board and brings a great breadth of experience and knowledge.

Mr. Onorato also welcomed Mr. Barron to the Parking Authority Board.

Mr. Barron replied that he appreciates the expressions of welcome and is very happy to be here.

MINUTES

Ms. Qureshi asked for approval of the minutes from the regular meeting held on July 16, 2015. She inquired if Mr. Barron was technically able to vote on the meeting minutes.

Ms. Lazo responded that technically Mr. Barron is unable to vote but the other members could vote and they could be ratified.

Mr. Onorato stated his understanding was that, as long as there is a quorum of the Board members in attendance, it would suffice.

Ms. Lazo said that Mr. Onorato's understanding is correct.

Upon motion by Ms. Cohen seconded by Ms. Qureshi, the minutes were approved as follows: Mr. Cohen, yes; Mr. Barron, abstained; Ms. Qureshi, yes.

PUBLIC COMMENT

Ms. Qureshi asked if there were any public comments.

There were no public comments.

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato updated the Board on the Smithfield/Liberty garage renovations. He stated that the plumbing repairs that the Board authorized at last month's meeting are approximately 80-percent completed on the street level. He noted that the repairs did not extend into the intersection, therefore there will be no additional costs involved. Mr. Onorato noted that the first-floor repairs should be completed by the beginning of September.

Mr. Onorato advised the Board that we have been working with the legal and financial teams to finalize the documents for the bond refinancing. He said the packages are expected to be sent to the rating agencies by the end of this week with expectation of receiving their ratings in early September with the bond closing to occur in October. Mr. Onorato advised that Mr. DiMartini from PNC was present at today's meeting to answer any questions the Board might have.

Ms. Qureshi asked if the bond refinancing would require Board action in October.

Mr. Onorato responded that the resolution created the committee and authorized the committee to sign and execute the refinancing documents.

Mr. Onorato stated that Resolution No. 15 of 2014 authorized the cost of garage inspections to be paid for with funds from the Capital Improvement Fund when it should have indicated that the cost would be paid from the General Fund. He said he wanted to inform the Board of the clerical issue since they had originally authorized it.

Mr. Onorato distributed a copy of the 2014 annual report for the Board's review.

Mr. Onorato updated that Board on the Financial Report which compares the revenues to last year. He noted that we are slightly above pace on year-to-date revenues and a little below budget on expenses for the same period.

Mr. Onorato discussed the Facility Reports, which display monthly comparisons of the net garage revenues from July 2014 to July 2015. He noted that there is a 21-percent increase from last year due somewhat to the rate increase. He pointed out that the revenues for Smithfield/Liberty have begun to increase as the major work nears completion and spaces have become available. He advised that the year-to-date report indicates the Authority is moving in a positive direction.

Mr. Onorato advised that the Enforcement Reports for July show that tickets issued during the month by infraction and the meter revenue collection for street and lots is up while lease revenue

is down slightly. He noted that revenues overall are up, which he attributed to both the rate increase and the continued performance of the new meter technology.

Mr. Cohen noted that the amount of tickets issued is down but that most likely is due to patrons being in compliance, but stated that he is still concerned that the citizens of Pittsburgh are receiving tickets related to street-cleaning operations. He recommended that additional signs be posted giving patrons adequate notice of the dates and times of the cleaning schedule. He said he is concerned that there are no alternative places for people to move their vehicles to on street-cleaning days. He stated that the volume of tickets per month indicates that the program does not work. He believes that the program could be redesigned to give citizens a more defined timeframe not when cleaning will occur rather having them inconvenienced for the entire day. He also inquired if this program runs five days a week.

Mr. Onorato shared with the Board a report that shows the revenue collected for street cleaning tickets for the past few years and stated that, because this is a city-implemented program, he will reach out to its representatives to discuss the program and the Board's concerns. He noted that City code requires the officer to follow the street sweeper and have it in sight in order to issue a ticket. He also clarified that the street sweeping program takes place Monday through Friday from April through November. He advised that, approximately six years ago, the system changed from cleaning twice a month to once a month and added that he believes that this program is supported by the residents.

Mr. Onorato updated the board on the Parking Court Report which lists the fines generated from tickets issued. He noted that it reflects a reduction due to the decrease in parking tickets issued, which correlates with the meter revenues increasing.

Mr. Cohen noted that fines were also increased which impacts the parking court revenues.

Mr. Onorato asked if there were any questions on the Board reports.

There were none.

RESOLUTIONS

RESOLUTION NO. 30 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE 3G MODEMS TO UPGRADE THE CONNECTIVITY AND COMMUNICATION PROCESS IN ALL OF THE "PHASE I" MULTI-SPACE PARKING METERS FROM CALE AMERICA, INC., was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the first meters installed during Phase 1 of the meter technology upgrade were equipped with 2G modems. He advised that the meters purchased in phase 2 contained a 3G modem. He advised that the modems make it possible for

the cellular internet connection. He said the requested upgrade is being driven by AT&T, which has reported that it will no longer be supporting or maintaining 2G modems. He stated that is not a result of anything that CALE did or did not do, but is strictly an AT&T issue.

Mr. Barron asked if CALE would be responsible for the maintenance of the modems.

Mr. Onorato responded that as part of the original contract, CALE would be responsible for the installation. He stated that the contract terms included CALE having a manager physically located in Pittsburgh for a seven-year period. He said this manager has been training our meter technicians on the maintenance of the units and, at this time, most of the maintenance is being performed in-house. He said that CALE would be responsible for the change-over of these modems.

Ms. Qureshi asked if this change was expected and/or budgeted.

Mr. Onorato advised that it was budgeted in our capital budget since we were aware of the requirement, and were not at the time of purchase. He advised that after the initial purchase both CALE and AT&T had given us notification that this change would be forthcoming and the budget was adjusted accordingly.

Ms. Qureshi asked if the approximate \$400 cost per modem was the industry average.

Mr. Onorato responded that we have checked with other cities that are experiencing the same process as Pittsburgh and found that the Authority's costs are actually lower than most others, due to the larger number of units involved. He stated that we anticipate negotiating with CALE to reduce this per-unit cost, which is why the resolution is a not to exceed cost.

Ms. Cohen asked how long this technology will last and if the Authority has a plan in place to buy the equipment instead of leasing it.

Mr. Onorato responded that we have been communicating with AT&T and they will not give a commitment or guarantee. He stated that CALE will not give a guarantee on its communications with AT&T but conveyed the belief that, with this new upgrade, the Authority will not need another for at least five years. He stated that AT&T will not commit to any documentation in writing. He noted that the technology industry tends to evolve quickly and, after five or more years, technology is outdated.

Mr. Barron stated that telecommunications is moving forward to the 4G network and asked if there was an opportunity to skip this step and move in that direction.

Mr. Onorato advised that 4G modems for the kiosks have not been developed by CALE to date.

Mr. Savino added that AT&T is the one driving this requirement stating that as of this time they will no longer support 2G modems. He stated that it is an issue between the manufacturer and the carrier and said that there is no expectancy for 3G to go away any time soon, at least within the next five years. He stated that the reason that 2G is disappearing is that they need to free up bandwidth on the network to support the LTE.

Mr. Cohen asked if we knew when CALE was going to have a 4G modem. He stated that the Authority should not be paying now for something that may be obsolete in a year or two.

Mr. Onorato stated that he will look into this further but that the Authority is going to take the risk that, within the next year or 18 months, we could lose communication from the kiosks and that would drastically affect our operations.

Mr. Cohen stated that he would not want to wait to make this decision but said that he believes the Authority should put pressure on CALE to move in this direction.

Mr. Savino stated that LTE is the fourth generation or 4G and it is what everyone is using today on an individual, personal level, while a lot of the hardware, including modems, is still running 3G technology. He said that he believes that as technology evolves, he would think that the carrier would require that all users move to that technology.

Mr. Onorato stated that the Authority has had conversations with CALE and feels that, while it is not critical for the Authority to take action today, he feels that we cannot afford to wait the entire 12-to-18 month timeframe to upgrade.

Mr. Barron asked if AT&T gave the Authority a deadline for when we need to be active on the 3G network.

Mr. Onorato responded that AT&T did not give us a hard deadline and will not commit to any. He stated that he doesn't think it is realistic that AT&T discontinues support of this service tomorrow, but they have given notice that it will occur in the near future. He stated he believes that this is indicative of the technology industry, that every couple of years new technology is developed and the older technology is phased out. He noted that on a similar scale, the Authority updates its revenue control equipment almost yearly in order to meet compliance levels dictated by the credit card industry.

Mr. Cohen inquired if the Authority is purchasing this equipment and depreciating them.

Ms. Williams stated that since it's technology that's involved, we would estimate the life expectancy of anywhere from two to three years. She noted that the issue involves rapidly changing technology.

Mr. Cohen asked Mr. Savino that if it was his personal money involved would he pay for the upgrade or try to wait.

Mr. Savino responded that in this instance he would not wait and, thinking of the life expectancy of the generations, 2G has been around for a long time and AT&T advised the market approximately six months ago that it would be phased out. He said he does believe that 3G will be around for a long time and will not be going away anytime soon.

Ms. Lazo stated that the resolution is a not-to-exceed cost, while negotiating with AT&T & CALE is great, there is a large potential liability to the Authority if the disconnectivity would occur. She noted that this resolution gives the Executive Director substantial negotiating

leverage with CALE, to the extent that you can actually do that, but said she believes that there will not be much room to negotiate with AT&T.

Ms. Qureshi commented that her understanding of this process is that before the Board is presented a resolution the necessary due diligence has been done, but the Board still has the responsibility to ask questions. She stated she is confident that the Authority has done its due diligence on this topic, but suggested that the Board table this resolution for one month in order to give the Authority additional time to review and gather information.

Ms. Qureshi asked for roll call on tabling this resolution.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 30 of 2015 was tabled as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 31 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO CJL ENGINEERING FOR THE DESIGN OF LIGHTING UPGRADES AT THE FIRST AVENUE GARAGE ,was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that there were four bids received for the project, with the lowest being submitted by CJL in the amount of \$22,000. He stated that the Authority worked with the City to secure grant money to upgrade the lighting at the First Avenue Garage and noted that CJL Engineering will design the scope-of-work document for bid and oversee the project. He advised that the money spent by the Authority will be reimbursed through the grant process after the lighting is installed.

Ms. Qureshi asked for confirmation that this resolution is just for the design portion and asked if there will be a construction portion. She also asked the dollar amount being reimbursed.

Mr. Onorato confirmed that her understanding was correct and noted that, the construction component will be presented to the Board as a separate resolution. He advised that all of the costs, \$22,000 will be reimbursed. He noted this is the same process that we followed using grant monies to upgrade in the Bloomfield lot. He said the grant process is long and involved and it takes time to get everything secured, noting that the actual work most likely won't occur until next year.

Mr. Cohen asked if we would be receiving grant money on the lights themselves and, if so, the percentage that would be reimbursed.

Mr. Holt responded that the Authority will receive grant money for that aspect also and said the amount is dependent on the bids being submitted. He said the total grant money available is \$488,000.

Mr. Barron commented that this is a good project, one that he worked on while in his previous position at the City. He said he is happy to see it moving forward and stated that this

upgrade will end up saving the Authority a lot in electrical costs.

Ms. Qureshi asked if there were any questions or comments.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 31 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 32 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO RETAIN CONTRACTORS TO PERFORM PANIC ALARM REPLACEMENT UPGRADES AT THE SMITHFIELD/LIBERTY GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that this is the last phase of the major work at this facility and upon completion of the renovations inspection, it was determined that the panic alarm system used by the public to call for help in emergencies is in very poor overall condition. He advised that, due to this serious safety concern, the Authority would like to have the repairs done immediately without following the normal RFP process that would delay the repair. He advised that the Authority would still solicit quotes from three vendors. He stated that the Authority has developed a not-to-exceed estimate that will not be released until after the quotes are received. He said he would share the estimate with those Board members who are interested in learning the specific amount.

Ms. Qureshi asked if the panic alarm system was completely out of order.

Mr. Onorato responded that it is still working but it is in very poor condition, noting that the system was installed when the facility was built over 50 years ago.

Mr. Cohen asked if the Board would need to approve the bids.

Mr. Onorato responded that in this case, the Board would not be required to approve the bids, but by giving their approval today to retain the contractors, the work can proceed without the formal bidding process.

Mr. Cohen asked how soon the work would begin and if it would be completed by next month.

Mr. Holt advised that the work would begin immediately after today's Board meeting and would be completed promptly.

Ms. Qureshi asked if there were any additional questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 32 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 33 OF AUGUST 2015, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CHANGE ORDER TO FIRE WATCH CONTRACTING FOR HEATING VENTILATION AND AIR CONDITIONING (HVAC) UPGRADES AT THE FORT DUQUESNE & SIXTH PARKING GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the original HVAC unit was located on the ground level in the alley separating three different businesses and said a new design had this unit being elevated off the ground on a steel beam. He said when the unit was delivered, it was apparent it was too big and heavy for that plan to be implemented safely so it was decided to relocate the unit to the roof. He advised that the move will need to be performed by crane and will also require street closures and City permits but said the roof will be a more suitable location both for safety and maintenance reasons.

Ms. Qureshi commented that she is happy that the Authority brings change orders before the Board, noting that it provides the opportunity to see the original contract cost and the change order’s percentage of that amount. She recapped this particular contract, noting that the original vendor went bankrupt and the bond insurer selected Fire Watch as the replacement vendor. She inquired if the Authority would be responsible for any additional costs resulting from the change.

Mr. Onorato stated that the original contract amount was approximately \$750,000 and before the original contractor declared bankruptcy, we had paid them close to \$200,000. He said the Authority will be responsible for up to the original contract amount, and if the work exceeds the \$750,000, the bond will cover the additional cost. He noted, though, that this particular change order was not part of the original scope of work.

Ms. Qureshi asked if there were any questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 33 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 34 OF AUGUST 2015, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CHANGE ORDER TO CLIMATECH, INCORPORATED FOR HEATING VENTILATION & AIR CONDITIONING (HVAC) UPGRADES AT FORT DUQUESNE & SIXTH PARKING GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that as part of the original contract, the contractor was responsible for providing temporary cooling during the construction project and did install the temporary cooling system before declaring bankruptcy at that time, it was determined that the temporary cooling system did not work. He said this change order is to have the work repeated but with permanent units that provide a cost advantage for the Authority

Mr. Cohen asked if this part was broken out

Mr. Holt stated that this was part of the allowance to provide temporary cooling and heating for the tenants of the facility.

Mr. Smith explained that the original contract had an allowance of \$15,000 for temporary heating and cooling, which was expanded before Professional Mechanical went bankrupt. He said there was approximate six to eight weeks between the time of the bankruptcy filing and the takeover agreement with Fire Watch, and when that agreement was signed Fire Watch quoted \$45,000 to replace temporary additional cooling units. Mr. Smith advised that the Authority determined that four three-ton units could provide six tons of additional permanent cooling for \$36,000, resulting in a \$9,000 savings for choosing the permanent options. He said the main system will be up and running with the five air handlers being replaced by four air handlers to take care of all the tenants' cooling needs. He added that an additional three-ton unit is going into Christos Restaurant. Mr. Smith summarized the changes by reporting that the Authority will save money, but will still have to incur a cost because the takeover agreement became effective after the amount budgeted for temporary cooling had been spent.

Ms. Qureshi asked that if the original contract to Fire Watch was actually \$769,000, why this change order resolution identifies Climatech as the vendor.

Mr. Onorato stated that instead of being a subcontractor, the Authority is employing Climatech directly. He said her understanding is correct that the change order is not to the original vendor, although the project is the same.

Ms. Qureshi asked if the Authority competitively bid this work.

Mr. Holt responded that the work was competitively bid and said that the Authority is permitted to look at other contractors to perform work at our request.

Ms. Qureshi stated that this is a separate contract, not a change order to the original contract.

Mr. Barron asked if the bonding covers the Authority on any part of this expense.

Mr. Onorato advised that it does not.

Mr. Cohen asked when the work will be completed and if the retail customers have been without air conditioning during this process.

Mr. Smith responded that a six-ton unit has already been installed in Pittsburgh News, a unit is being placed today in Alihan's Restaurant and the balance should be completed by Friday. He stated that the air conditioning has not been adequate and is not keeping the areas cool.

Ms. Lazo said to Ms. Qureshi's point her belief is that it's not really a change order to the vendor, so the way it is written is misleading. She stated it's really an additional project cost. She stated that the Board can give its approval today so that the work can continue and the Authority would resubmit a re-worded document at the next Board meeting.

Ms. Qureshi asked if there were any additional questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 34 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 35 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD AND ENTER INTO A CONTRACT WITH PARKMOBILE FOR PAY-BY-PHONE TECHNOLOGY FOR METERED PARKING, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato stated that this is for a pay-by-cell-phone system for both on-street and off-street metered parking, adding that we received nine proposals in response to the RFP. He advised that a committee of nine people was formed to review the proposals and based on the criteria listed in the RFP, there were five firms shortlisted and those five firms were brought in for interviews. He advised that he and Mr. Cohen met with each of the shortlisted firms during the annual International Parking Institute conference. He stated that each of the firm's references and financials were checked. He also stated that we solicited opinions from our industry's peers, references that were listed and some that were not, as well as from private operators who have installed them in 17 locations and are pleased with their performance. He advised that the Authority did additional follow-up phone interviews with four of those five vendors and, based on all of our due diligence, we are recommending ParkMobile be awarded this contract.

Mr. Cohen stated this is a complicated scenario and that Mr. Onorato and his staff did an excellent job in its research and due diligence. He stated that while the Authority looked at each firm's financials, he feels that the transaction fees the vendors are charging are very low and, while these are all high-tech firms, he is not quite sure how they make their money. He stated his concern is that the firm chosen be fiscally solvent and said he would recommend issuing a contract for three years or less.

Mr. Barron asked the timeline for going live with this service.

Mr. Onorato advised that we anticipate a six-to-eight week implementation period once the contract is signed. He advised that implementation will be in phases, most likely beginning with the larger areas first.

Mr. Barron asked that even though the patron is able to add time using his or her cell phone, is the total time purchased is limited by the time limit of the area.

Mr. Onorato confirmed that was the case.

Mr. Barron asked if we anticipated any increase revenues from the addition of this service.

Mr. Onorato responded that while doing our research we found the industry average was an increase of 10 percent but said we believe we have already realized a large increase due to the implementation of pay-by-plate and the recent increase in rates. He said we are anticipating a three-percent increase.

Mr. Barron commended the Authority for its forward thinking and the work they have done. He said this is an exciting and huge step forward.

Ms. Qureshi asked if the upgrade from 2G to 3G affects this process.

Mr. Onorato replied that the upgrade from 2G to 3G modems will not affect the pay-by-phone project. He advised that the compliance issue will also be addressed as pay-by-phone is compliant with new chip and pin requirements.

Ms. Qureshi asked to review the procedure.

Mr. Onorato stated that the patron has a choice to begin payment at a meter or via cell phone. If you pay by phone you would get a text notifying when paid-for time is about to expire. If you pay through the meter, you will not receive a text, but you can still add time via cell phone.

Mr. Cohen stated that it is critical that the system allow a patron to enter a phone number in the kiosk should a patron using the kiosk wish to have a text message sent to alert them of their paid time expiring.

Mr. Onorato stated that this function still needs to be worked out with CALE. He stated that it is not part of the pay-by-phone contract with ParkMobile as it is a separate component to be discussed with CALE. He advised that the only installation to be done is the placement of the signage, which will most likely be limited to the meters themselves with no capital costs going forward.

Ms. Qureshi asked what the fees are and who is responsible for paying those.

Mr. Onorato stated that there is no cost to the Authority and that the exact usage fee has not been determined. He stated it will be a flat fee for the life of the contract and will be constant throughout its duration.

Ms. Qureshi asked if there will be a privacy notification statement.

Mr. Onorato stated that the privacy issue was addressed with each vendor interviewed for this project to ensure that any information obtained is to remain private and not be sold or distributed for any purpose and this will be stated in ParkMobile's contract. He stated that with the Authority's approval, ParkMobile may be able to promote businesses in the parking area in exchange for those businesses paying for parking by their customers.

Mr. Cohen stated that the privacy issue is very important and he felt that we should also ask ParkMobile about their thoughts on 3G/4G issue. He also stated that should the Parking Authority negotiate for business to advertise on ParkMobile's website, the Authority should receive a portion of the revenues received for this service. He stated that he believes that this is how the pay-by-phone companies will try to make additional money.

Mr. Onorato stated that he will negotiate for the Authority to receive a portion of this type of revenue if it can be done legally. He stated that in checking references a lot of revenue issues are on volume, parking rate and location, and the city involved. He said the patron charges varies from eight-to 20 percent of the transaction.

Mr. Cohen inquired as to how many transactions we have in a year.

Mr. Onorato replied that we are over four million transactions through the meters.

Mr. Onorato stated that with the money coming into our account we would be responsible for paying the credit card fees and, if the money goes directly into ParkMobile's, it would be responsible for paying the credit card fees but would be in control of our money. He stated that with us receiving the payments ParkMobile would invoice us monthly and, once it is reviewed and verified to be correct, we would issue them a check for their share.

Ms. Qureshi asked, without going into detail, how the payment and fee would be shown to the public and sent to the correct entity.

Mr. Onorato stated that the entire parking transaction, including the pay-by-phone fee, would be deposited directly to the Parking Authority's account and the Authority will pay the vendor in accordance with the monthly submitted invoice and verification of its accuracy.

Mr. Cohen asked if there is only one fee per transaction.

Mr. Onorato responded that time added to an existing transaction generates no additional fee. He stated that the fee is charged only if a new transaction is begun.

Ms. Qureshi asked if ParkMobile was a local firm and if they were a minority firm.

Mr. Onorato replied that ParkMobile is an Atlanta based firm with regional offices in Philadelphia, but is not a minority firm. He noted that proposed bidder did receive additional scoring if they were a minority firms.

Ms. Qureshi asked what is the largest city of the 33 that ParkMobile is currently operating in.

Mr. Onorato responded that ParkMobile operates the pay-by-phone system in both New York and Los Angeles.

Ms. Qureshi asked if there were any additional questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 35 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 36 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE ONE ADDITIONAL VEHICLE NECESSARY FOR ONGOING OPERATIONAL MAINTENANCE AT ITS GARAGE FACILITIES AND LOTS, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the purchase is budgeted in our capital budget and we have been successful in the past with using this type of equipment for snow removal. He advised that the Authority currently has five of these units and has seen a significant reduction in third-party charges for that service.

Ms. Qureshi asked who operates these units.

Mr. Speers responded that these units are operated by Authority garage attendants.

Ms. Cohen asked the life expectancy of these units.

Mr. Speers responded that they have a pretty decent life expectancy, with our oldest unit from 2007 still working with no maintenance issues.

Ms. Qureshi asked if there were any additional questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 36 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 37 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE SPECIALIZED PARKING MANAGEMENT OPERATING SYSTEM SOFTWARE UPGRADES FOR ALL PSX-SERVICED FACILITIES INCLUDING THE FORBES SEMPLE, THIRD AVENUE, NINTH & PENN, WOOD ALLIES AND SHADYSIDE GARAGES, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised the Board that 50 percent of our garages have PSX equipment and the other half have HUB/CTR equipment. He advised that we are updating equipment to be in compliance with credit-card industry requirements. He advised that the Board previously approved relocating garage-based servers to the main office and, by doing so, achieved a rather large savings when it was time to upgrade. He noted that this requirement is being driven by the credit card industry and we need to upgrade in order to be in compliance.

Ms. Cohen asked how often the Authority will need to do this type of upgrade.

Mr. Speers responded that it occurs about every two to three years and he stated that by relocating the server we only need to purchase one software upgrade rather than one for each PSX facility. He said the cost of this upgrade, at \$21,000, is about one-third of the cost of the upgrade we did approximately two years ago.

Mr. Barron asked if the Authority anticipates upgrading the half of the Authority's revenue control equipment not controlled by PSX.

Mr. Speers stated that we watch the Visa and Mastercard sites for expiration dates for the validating payment applications to determine when it is going to expire or require upgrading. He also advised that our vendors notify us when we need to upgrade.

Ms. Qureshi noted that she likes the fact that the Authority has two different vendors for garage credit card usage and feels this is a good business model.

Ms. Qureshi asked if there were any additional questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 37 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 38 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CHANGE ORDER TO ANDREAS PAINTING CONTRACTORS, INC. FOR THE HELIX RAMP PAINTING AT SMITHFIELD/LIBERTY PARKING GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato reminded the Board that the Authority recently completed structural repairs and renovations at this facility and a contract was awarded for painting the garage after those repairs were completed. He advised that the painting is approximately 85-percent complete and encouraged the Board to visit the facility and see the difference the paint job makes. He advised that once the entire renovations, including the painting, is complete the Authority is planning a customer appreciation event at the garage to thank the patrons for their understanding and patience during this renovation period. He stated that the resolution being presented today is work in addition to that in the original scope.

Mr. Cohen asked why it was not included in the original scope of work.

Mr. Onorato replied that it was an oversight and should have been included.

Ms. Qureshi asked if there were any additional questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 38 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

RESOLUTION NO. 39 OF AUGUST 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE FINAL PAYMENT TO CALE AMERICA INC. FOR THE PURCHASE AND INSTALLATION OF PAY-BY-PLATE METER TECHNOLOGY, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the original contract was awarded in 2012 for the purchase and installation of the pay-by-plate meters, removal of the single-space meters and installation of all necessary signage. He said that work is now complete and the Authority is ready to release final payment. He noted that the original contract was approximately \$6.6 million and this final payment request is for \$54,000.

Ms. Qureshi asked why this resolution stated that the Authority purchased 937 multi-space meters, but the resolution presented early today was to upgrade the modems on 581 meters.

Mr. Onorato replied that 581 meters were purchased in Phase 1 of the contract and those meters had 2G technology. Meters order in Phase 2 were newer and had the most current 3G technology in them.

Ms. Qureshi asked if there were any questions.

There were none.

Upon motion by Mr. Cohen and seconded by Mr. Barron, Resolution No. 39 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

OLD/NEW BUSINESS

Ms. Qureshi asked if there was any old or new business.

There were none.

The next Board meeting is scheduled for Thursday, September 17, 2015 at 10:00 a.m.

The meeting was adjourned at 11:26 a.m. with all Board Members in approval.

APPROVED TO CONTENT



Chairman

**ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF
MINUTES**

Approval

