



# Pittsburgh **PARKING** Authority

*The Value Parking Network*

## **As Needed “Temporary” Part Time Facility - Maintenance – Laborer Position**

Job Title: Part Time Facility-Maintenance-Laborer

Classification: FLSA Non-Exempt

Department: Project Management

Reports To: Supervisor

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### POSITION SUMMARY

Position responsible for the daily completion of assigned maintenance projects, duties and responsibilities, in all Authority facilities and surface lots throughout the City of Pittsburgh. This is a AFSCME union covered position.

### MAJOR RESPONSIBILITIES AND DUTIES:

- Participate in various projects or tasks requiring physical labor.
- Drive to assigned areas.
- Paint, sweep, perform snow removal (if applicable).
- Salting, planting, removal, trimming of plants, shrubs, trees, asphalt patching, mixing of cement, installing of signs and changing light bulbs and related items.
- Perform general maintenance projects as assigned.
- Perform activities, functions, and other related tasks and duties as assigned or required.

### REQUIRED KNOWLEDGE/SKILLS/ABILITIES:

- Ability to work in accordance with established Authority and departmental safety rules, regulations, policies and procedures.
- Ability to follow instructions and specifications.
- Ability to work as a team member.
- Ability to drive a van or truck.
- Ability to lift objects ranging from 10 to 80 pounds.
- Able to repeatedly climb, carry, balance, kneel, squat, crawl, twist, stretch, bend at the waist, reach, grasp, push and pull.
- Ability to walk several miles daily both long and short distances in all kinds of weather conditions.
- Considerable knowledge of appropriate materials, tools and equipment of assigned activity such as, but not limited to; hand and electrical tools, drills, hammers, saws, wrenches, screwdrivers, brooms, shovels and jackhammers.
- Ability to safely use tools and equipment appropriately.
- Must be physically fit.
- Must have mechanical skills.
- Moderate knowledge of the geography of Pittsburgh.
- Ability to communicate effectively both in writing and verbally.

- Ability to exercise initiative and sound judgment and to react with discretion under varying conditions.
- Ability to establish and maintain effective and appropriate relationships with the public and other Authority employees.

GENERAL REQUIREMENTS:

- 1.) The applicant must provide proof of City of Pittsburgh residency and remain a resident while employed by the Authority.
- 2.) The applicant must present a current, valid Class C Pennsylvania Motor Vehicle Operator's License, at the time of application or prior to appointment. This license must be current and valid throughout employment with the Authority.
- 3.) High School Diploma and/or GED equivalence.

EXPERIENCE REQUIREMENTS:

In order to be considered eligible for this position the applications must clearly show 6 months of responsible physical work, related laborer experience and on-the-job training.

MEDICAL EXAMINATION:

A medical examination may be required prior to appointment. A pre-hire drug screening may be conducted.

EQUAL OPPORTUNITY POLICY:

Equal Opportunity is a Pittsburgh Parking Authority policy. It is the Authority's policy to select the best-qualified person for each position in the organization. No employee of the Authority will discriminate against an applicant for employment or another employee because of race, creed, color, religion, sex, national origin, ancestry, age, or sexual orientation. No employee of the Authority will discriminate against any applicant or another employee because of physical or mental handicap or because of the person's veteran status. This policy applies to all employment practices and personnel actions.