

**MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC PARKING AUTHORITY OF PITTSBURGH  
THURSDAY MAY 17, 2012**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on May 17, 2012 at 10:10 a.m. 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Linda Judson, Gabe Mazefsky and Christopher D'Addario. Natalia Rudiak participated via phone. Present from staff were: David Onorato, Anthony Boule, Christopher Speers, Judi DeVito, Jo-Ann Williams, Chris Holt, Wes Pollard, Patricia Konesky, Janet Staab, Philip Savino, Tom Urbano, Tom Vennero, Lestee Morton and Nick Gentile. Also present were Jacqui Lazo of Buchanan Ingersoll & Rooney; William Stewart of Strategic Communications; Joe Smydo of the Pittsburgh Post Gazette; James Vetter and Jeff Nethery of CALE America; Matt Repasky of Desman Associates and Doug Lape of Signature Controls.

**MINUTES**

Ms. Judson asked for approval of the minutes from the regular meeting held on April 19, 2012.

Upon motion by Mr. D'Addario and seconded by Mr. Mazefsky, the minutes were approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Ms. Judson, yes.

**PUBLIC COMMENT**

Ms. Judson asked for public comments.

There were none.

**RESOLUTIONS**

**RESOLUTION NO. 16 OF MAY 2012, "A RESOLUTION ACKNOWLEDGING PARKING ENFORCEMENT OFFICER MRS. LESTEE MORTON FOR HER 17 YEARS OF PROFESSIONAL AND EXEMPLARY SERVICE IN HER EMPLOYMENT WITH THE PARKING AUTHORITY** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato introduced Mrs. Morton who was in attendance and stated that she had applied for retirement effective June 30, 2012. Mr. Onorato stated that the Authority wanted to recognize her for her 17 years of service with the Parking Authority. He presented Mrs. Morton with a gift, a certificate and a copy of today's Board resolution as a remembrance.

He thanked Mrs. Morton for her service, stated he hoped that she enjoyed her Authority tenure and wished her well in her future endeavors.

Mrs. Morton thanked the Board, stating that working at the Authority has been quite an experience.

Ms. Judson thanked Mr. Onorato for recognizing Mrs. Morton and asked if there were any questions or comments.

There were none.

Upon motion by Mr. Mazefsky and seconded by Mr. D'Addario, Resolution No. 16 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Ms. Judson, yes.

**RESOLUTION NO. 17 OF MAY 2012, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE FIRMWARE UPGRADES TO THE ENTRY STATIONS AND PAY STATIONS AT THE SMITHFIELD/LIBERTY GARAGE NECESSARY TO ENABLE THE REVENUE CONTROL EQUIPMENT FOR SPECIAL EVENT PARKING,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised the Board that this is the final step in retrofitting the garages with CTR-controlled revenue control equipment to accept the payment-on-arrival option that facilitates efficient egress from the facility when a nearby event increases garage volume. He advised that we have just completed this process at the First Avenue Garage and now are asking for authorization to install pre-pay capability at Smithfield/Liberty. He said the work would be performed at a not-to-exceed cost of \$3,980, with the funds being paid from the Capital Improvement Fund.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Mr. Mazefsky and seconded by D'Addario, Resolution No. 17 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Ms. Judson, yes.

**RESOLUTION NO. 18 OF MAY 2012, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR UNIFORMS FOR PARKING AUTHORITY PERSONNEL,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the current contract with our uniform vendor, UniFirst, expires June 29, 2012, explaining that the firm supplies the uniforms for Teamster personnel at all of the Authority's garage facilities. He advised that there are currently 55 Teamster members employed and said that the contract requires the Authority to supply their uniforms.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No 18 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Judson, yes.

**RESOLUTION NO. 19 OF MAY 2012, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO DESMAN ASSOCIATES, AN ENGINEERING/ARCHITECTURAL FIRM TO BE RETAINED AS A CONSULTANT FOR PROFESSIONAL SERVICES ON AN AS-NEEDED BASIS,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the Authority would like to have an engineering firm available to be used for emergency repairs, the evaluation of garages and to assist in developing the scope of work necessary for projects. Mr. Onorato advised that we currently require an RFP each time one of these situations occurs and noted that we do have on-call firms for our plumbing and electrical services. Mr. Onorato advised that the Authority received 19 bids, with five firms being shortlisted and said that, based on the evaluations, it was determined that the proposal containing the best terms for the Authority was submitted by Desman Associates at a not-to-exceed cost of \$50,000 per year. He advised that the contract would be one year with two one-year options, with the funds being paid from the Capital Improvement Fund. Mr. Onorato advised the Board that the money will only be dispensed if the services are provided and judged to be satisfactory.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Mr. Mazefsky, Resolution No 19 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Judson, yes.

**RESOLUTION NO. 20 OF MAY 2012, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO NATHAN CONTRACTING FOR GARAGE REPAIRS AT THE FORT DUQUESNE AND SIXTH STREET PARKING GARAGE,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised the Board that this is the final step in a process that began one-and-one-half to two years ago with an analysis of the condition of four specific garages within our system. He advised that Desman conducted the structural analysis and prepared a scope of work that was distributed as part of the RFP. Mr. Onorato advised that Nathan was chosen from three bids received for the work, which will include full depth and partial deck replacement. He said the work would cost \$3,562,757 to be paid from the Capital Improvement Fund. Mr. Onorato advised that these repairs will extend the useful life of the garage by eight to 15 years, providing that we support it with the normal level of routine maintenance that is performed at Authority facilities.

Mr. Mazefsky asked Mr. Onorato if, with these repairs, he could estimate the year to which the garage life would be extended.

Mr. Onorato stated that the Authority has long-range repairs scheduled through calendar year 2024, so we anticipate the facility's life to be extended at least until then.

Mr. Onorato advised that the mobilization will begin on June 11, 2012, with work continuing through the remainder of the year.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Ms. Rudiak and seconded by Mr. Mazefsky, Resolution No 20 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Judson, yes.

**RESOLUTION NO. 21 OF MAY 2012, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO CARL WALKER CONSTRUCTION FOR THE GARAGE REPAIRS AT THE SMITHFIELD/LIBERTY PARKING GARAGE,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that this is the facility that was ranked second in priority in the analysis of necessary garage repairs. He advised that six bids were received and said the lowest bid was from Carl Walker Construction for a not-to-exceed amount of \$769,040, which will be paid from the Capital Improvement Fund. He advised that this work is for structural repairs to the facility that will extend its useful life until approximately the year 2018.

Ms. Judson asked if this work would begin at the same time as the work on the Ft. Duquesne and Sixth Street Garage.

Mr. Onorato confirmed that both projects are scheduled to begin on June 11, 2012.

Mr. D'Addario asked if these projects will impede parking in the facilities.

Mr. Onorato stated that we will lose spaces in both of the garages slated for repairs, but said that vehicles will be able to park in both during construction. He advised that there will be more vehicles displaced at Ft. Duquesne and Sixth than at Smithfield/Liberty and said that, while those numbers will be substantial, we will try to minimize their impact as the projects proceed. He said he anticipates loss of 300 spaces per day at Ft. Duquesne and Sixth and 200 spaces per day at Smithfield/Liberty.

Mr. Mazefsky asked if there was an anticipated time for the completion of the construction.

Mr. Onorato advised that the Ft. Duquesne and Sixth Street garage repairs will run through February 2013 while the repairs at Smithfield/Liberty will be completed by September 2012.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Mr. Mazefsky, Resolution No 21 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Judson, yes.

**RESOLUTION NO. 22 OF MAY 2012, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE TWO NEW FLEET VEHICLES FOR THE COLLECTIONS DIVISION FROM DAY FORD,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the Authority's current fleet consists of 33 vehicles, with four of those assigned to the collection department. He advised that two of those four vehicles, identified as units 403 and 104 and used to collect coins from street meters have been identified as being in poor condition and needing to be replaced. Mr. Onorato added that one is a 2003 and the other a 2004 model, with 55,000 and 42,000 miles respectively. He shared photos with the Board that showed extensive rust on the underside of both vehicles that is causing an unsafe condition.

Ms. Judson asked if these vehicles will be replaced with vehicles of a similar type.

Mr. Onorato advised that the specific type of vehicles being replaced are no longer in production but said we will replace them with similar vehicles, which we will customize with shelving to accommodate the canisters used to collect from the street meters.

Ms. Rudiak asked if the Authority orders vehicles or leases vehicles through the City.

Mr. Onorato advised that the purchases result from a piggy-backing off of a Westmoreland County contract.

Ms. Rudiak asked if the Authority vehicles are maintained through the City.

Mr. Onorato advised that the Authority obtains only fuel services through the City and said that our maintenance and repairs are provided through two private contractors, Stuckert and Lafferty, except during the period while the vehicles are covered under warranty.

Ms. Judson noted that judging by the pictures the vans certainly appear to be well used.

Ms. Williams noted that some of the collection carts that are used to carry the coins weigh up to 200 pounds and said that the collectors lift them and place them in the back of the vans.

Ms. Judson asked if the collectors are manually lifting the carts.

Mr. Onorato confirmed that they are.

Ms. Judson asked if the new vans will have a ramp.

Mr. Onorato advised that we are still deciding if a lift gate will be installed on the new vehicles. He advised that the installation of the on-street meter technology will change the dynamics of the collection process due to the removal of individual meters.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Ms. Rudiak and seconded by Mr. D'Addario, Resolution No 22 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Judson, yes.

**RESOLUTION NO. 23 OF MAY 2012, "A RESOLUTION AMENDING AND REAFFIRMING RESOLUTION NO. 14 OF APRIL OF 2012, AND AUTHORIZING ADDITIONAL OPERATING EXPENSES WITH RESPECT THERETO ,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised the Board Resolution No. 14 of 2012 authorized the Authority to enter into a contract for the meter technology upgrade. He stated that Resolution No. 14 identified the awardee as CALE Parking USA, the correct title of the firm at the time the original proposal was received. He advised that before the contract was awarded, CALE Parking USA was changed to CALE America and said that we wanted to formally document the change prior to signing the contract.

Mr. Onorato advised that we would also like to get authorization to include the payment of the life-cycle costs of the 60 units being replaced as part of CALE's value-added items at an annual not-to-exceed cost of \$390,000. He said the cost for the purchase of the units were included in the resolution, but said the maintenance cost component was omitted.

Mr. Onorato advised that Mr. Nethery and Mr. Vetter of CALE were present and available to answer any questions.

Ms. Lazo advised that the Authority needs to clarify if the \$390,000 is a yearly cost or an aggregate one and advised that the resolution needs to be amended to read \$390,000 per year or per annum.

Ms. Judson asked if an oral amendment would be sufficient.

Ms. Lazo confirmed that it would and advised that the Board should vote on it as amended.

Ms. Rudiak stated that she and Mr. Onorato have had previous conversations regarding installation of multi-space meters on Brookline Boulevard and asked the status of her request.

Mr. Onorato stated that the contract being presented today is for multi-space meters in the Downtown, Oakland and South Side areas. He noted that with this contract, the Authority has the ability to purchase additional multi-space units that could be used elsewhere throughout the city but said that no other areas have been evaluated as possible sites for installation. He also noted that there has been a question if the rates in the Brookline Blvd. area justify the costs of installing and maintaining multi-space meters in that location.

Ms. Rudiak asked if the awardee would be complying with having customer service personnel available as well as establishing the hot line as included in their bid proposal.

Mr. Onorato advised that CALE will be holding to its proposed marketing strategy and asked Mr. Nethery to address this question.

Mr. Nethery advised that their entire public outreach program will be implemented as purposed, which he sated is already underway. He reported that the parking hot-line is already established and they are in the process of developing a call script, preparing press releases and developing brochures. He confirmed that all of the proposed components will be put into motion.

Mr. Onorato updated the Board that the Authority and CALE attended the Pittsburgh Downtown Partnership Board meeting just this morning and did a short presentation on the project. He advised that the PDP members in attendance were very receptive to the meter upgrade.

Ms. Judson asked if there were any questions or comments.

There were none.

Ms. Judson asked that the minutes reflect that the roll call vote will be addressed to amended amendment to Resolution No. 23.

Upon motion by Ms. Rudiak and seconded by Mr. Mazefsky, Amended Resolution No 23 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Judson, yes.

Mr. Onorato advised that he would like to introduce one additional resolution that was not on the agenda specifically a recommendation from the Audit Committee for the Board to accept the Fiscal Year 2011 Audit.

Ms. Judson stated that as a member of Audit Committee, she verified that it did receive, review and accept the audit and had presented it to the City in a timely fashion.

Mr. Onorato advised that the Audit Committee consists of Ms. Judson Mr. D'Addario, Ms. Williams and himself.

Ms Lazo asked for confirmation from Ms. Judson that the Audit Committee was accepting and presenting the audit to the Board.

Ms. Judson confirmed that this was correct.

**RESOLUTION NO. 24 OF MAY 2012, "A RESOLUTION RATIFYING THE FISCAL YEAR 2011 AUDIT AS RECOMMENDED BY THE AUDIT COMMITTEE,** was read by Mr. D'Addario and considered by the Board.

Mr. Onorato stated that he had no further comments than was just discussed but wanted to thank the Audit Committee and Deloitte & Touche for their work and efforts.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Mr. Mazefsky, Resolution No 24 of 2012 was approved as follows: Ms. Rudiak, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Judson, yes.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Onorato reported to the Board that there was a slight change to the terms of the East End Cooperative Ministry contract and asked Ms. Lazo to comment.

Ms. Lazo stated that she personally did not work with the East End Cooperative Ministry to incorporate this change but said she believed that the agreement was not altered in any material way.



Mr. Onorato confirmed that view and stated he would recirculate the amendment to the Board. He advised that the property had already been sold and said the change involved the agreement's banking component and extending its terms.

Mr. Onorato advised that the Authority is working with Zipcar to finalize a contract to bring the rates charged closer to the current market rate from those charged during the pilot period of the program. He advised that the pilot program existed for approximately one year and was judged to be successful. He explained that Zipcars park in on-street spots and in our neighborhood lots, which is an amenity for the City, the Parking Authority and the public who use these vehicles for temporary transportation.

Mr. Onorato advised that work is in progress to amend the Parking Authority By-Laws which were written when the Authority was established. He noted that some of the requirements are outdated and said he has been working with legal counsel to rewrite them so they are current. He advised that he will circulate the updated version to the Board for review as soon as it is available and said that he anticipates presenting the final version to the Board next month for approval.

Mr. Onorato shared with the Board a letter that was received commending Sarah Taylor, a parking attendant at Grant Street Transportation Center, for assistance she gave to a patron. He thanked Ms. Taylor for her dedication.

Mr. Onorato referenced the monthly reports and noted that there was an increase in street cleaning ticketing as the program has begun for the 2012 season. He advised that the street cleaning program is run by the City and we support it by supplying enforcement officers to enforce its parking components.

Mr. Onorato also advised that there is an increase in the revenue at the Mon Wharf and stated that it is due to the Wharf being closed during the reporting period last year by flooding and not being closed for many days this month. He also noted that Parking Court fines have increased due to a concerted effort by its staff to collect delinquent fines.

Mr. Onorato asked if there were any additional question regarding the monthly reports.

There were none.

## **OLD/NEW BUSINESS**

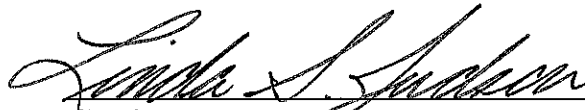
Ms. Judson asked if there were any questions.

There were none.

The next Board meeting is scheduled for Thursday, June 21, 2012 at 10:00 a.m.

Upon motion by Mr. Rudiak and seconded by Mr. Mazefsky the meeting was adjourned at 10:39 a.m.

**APPROVED TO CONTENT**

  
**Chairman**

**ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES**

**Approval**

