
PROCEDURES MANUAL FOR DEVELOPERS EXECUTIVE SUMMARY

The Pittsburgh Water and Sewer Authority (PWSA) Procedures Manual for Developers provides a guide on the procedures for developments tapping into new and existing PWSA sewer or water mains and for constructing extensions to existing PWSA facilities. The purpose of this manual is to describe the PWSA application process, the requirements of the application materials, and the developer's responsibilities. Each chapter of the manual discusses a separate portion of the application process. Depending on the type of development proposed by the applicant/developer, more than one chapter of the manual may be applicable to the development. In instances where the manual does not address a specific or unique issue of a proposed development, the applicant/developer should contact the PWSA Engineering Department to determine if additional information is required by the PWSA. **Accordingly, the applicant/developer is strongly encouraged to schedule a pre-application meeting with the PWSA staff in order to discuss the particular water and/or sewer service(s) for the proposed development.**

The applicant/developer is expected to use this manual in conjunction with maintaining an open dialogue with the PWSA. All applications and relevant materials are to be completed by the applicant/developer, and submitted as required by the PWSA. The applicant/developer is also required to coordinate with **all related local, state and/or federal agencies**. These agencies include, but are not limited to the City of Pittsburgh Department of City Planning, Department of Permits, Licenses, and Inspections and Department of Public Works as well as the Allegheny County Health Department, the Pennsylvania Department of Environmental Protection, and the Pennsylvania Department of Transportation to ensure familiarity and compliance with/on the most current policy standards. Finally, to ensure timely approval of plans, applicants are advised to follow the procedures included herein.

The manual will be revised annually for updating. More frequent updates/revisions will be made as significant changes or additions are made to the material covered.