

**MINUTES OF THE  
REGULAR MONTHLY BOARD MEETING  
OF THE PITTSBURGH WATER AND SEWER AUTHORITY  
HELD ON JANUARY 11, 2013**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, January 11, 2013 at approximately 9:30 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Dan Deasy, Mr. Robert Jablonowski, Ms. Margaret L. Lanier, Mr. Patrick Bigley, Mr. Henry Blum and Mr. Patrick Dowd. Present from the staff were Interim Executive Director James Good, Douglas Amos, Tom Palmosina, Gerry Ludwig, Don Waldorf, Rachel Romano, Melissa Rubin, James Stitt, Kevin Donahue, Barbara Curry, Stanley States, John Morgan, Tonya D. Payne, and Rachel Rampa.

Also present were Mark Nowak, PWSA Solicitor; James Bowser of Chester Engineers; Dave French and Sherri Jeffers of L. Robert Kimball; Matt Sickles of CDM Smith; Herb Higginbotham of AECOM; Debbie Healey Langley of Hazen and Sawyer; Don Killmeyer of MS Consultants; Jeff Moreland and Bob Zulick of Bucharthorn, Inc.; Bill Trimbath of Michael Baker; Judith Herschell of Herschell Environmental; Jeffrey Bradshaw of Hatch Mott MacDonald; Tim Dean of JMT; Kim Kennedy of HDR; Jim Weaver of Jeff Zell Consultants; Rulison Evans and Carl Hunt of Gannett Fleming, Inc.; Paul Ionadi of PI&A; Wes Payne of Landis & Gyr; and Jason Stanton of Pennsylvania-American Water.

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

There were no comments or corrections noted at this time. Chairman Deasy entertained a motion to approve the minutes of the December 14, 2012 Regular Monthly Board Meeting. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. The minutes of the Regular Monthly Board Meeting for December 14, 2012 were unanimously approved.

**EXECUTIVE SESSION**

An executive session was then held wherein no votes were taken. The Chairman informed the attendees that certain legal and personnel issues were discussed.

## **BILLS AND COMMUNICATIONS**

**Resolution No. 1 of 2013, "Approving Change Orders", was read by the Chairman and considered by the Board.**

Jim Bowser of Chester Engineers reviewed the change orders. Mr. Jablonowski reiterated his comments from the December board meeting on Change Order No. 1, "Bates St. Waterline Relay, Blvd. of the Allies to S. Bouquet St.", regarding the significant additional costs incurred by delays. No further discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 1 was unanimously adopted.

**Resolution No. 2 of 2013, "Approving Refunds and Exonerations Recommended by The Water Exoneration Hearing Board and/or The Pittsburgh Water and Sewer Authority", was read by the Chairman and considered by the Board.**

Kevin Donahue, Customer Service Manager, reviewed the exonerations. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Ms. Lanier so moved and Mr. Dowd seconded the motion. Resolution No. 2 was unanimously adopted.

**Resolution No. 3 of 2013, "Approving a Bridge Inventory and Inspection Activity Contribution Agreement with the Commonwealth of Pennsylvania, Department of Transportation ("PennDOT")", was read by the Chairman and considered by the Board.**

Interim Executive Director Good reviewed the details of this resolution. Mr. Dowd inquired as to why the Federal government is requesting this inspection now when it has not been required in the past. Don Waldorf, Deputy Director of Engineering, explained that this area now falls under the bridge structure regulations for inspection due to the size of the culverts. This type of inspection will be required in any areas where we have culverts of this size. PennDOT is soliciting funding at an 80/20 cost share, therefore, the Authority will be responsible for 20 percent of the cost on this project. A report will be made available for review by the board upon completion of the inspection. Ms. Lanier asked if the Authority will incur additional costs since more inspections will be required in the future. Mr. Waldorf said that this will be the case. Mr. Dowd requested that a list be provided to the board of all areas in the city where these same conditions exist that could potentially require this type of inspection. Mr. Blum asked if this inspection will happen every 2 years. Mr. Waldorf answered in the affirmative. Mr. Bigley requested that a written report, in addition to the video, be provided to the board members for review. Mr. Dowd inquired about the Washington Boulevard report that has been submitted to the Authority. Mr. Good indicated that the board will receive a summary of the report at the February meeting. No further discussion was held and Chairman Deasy entertained a motion to approve. Mr. Dowd so moved and Mr. Blum seconded the motion. Resolution No. 3 was unanimously adopted.

**Resolution No. 4 of 2013, "Approving a Development Agreement with the Sports and Exhibition Authority ("SEA"), Lower Hill", was read by the Chairman and considered by the Board.**

Mark Nowak, PWSA Solicitor, reviewed the details of the resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 3 was unanimously adopted.

**Resolution No. 5 of 2013, "Authorizing the Destruction of Specific Outdated Records", was read by the Chairman and considered by the Board.**

Interim Executive Director Good reviewed the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 5 was unanimously adopted.

### **REPORT OF THE INTERIM EXECUTIVE DIRECTOR**

#### **PWSA December Monthly Report**

Interim Executive Director Good commented on the water main break at the South Millvale Bridge. The line was quickly isolated and operations at Children's Hospital remained normal. Mr. Good commended the efforts of PWSA staff members Tom Palmosina, Melissa Rubin and Doug Amos, as well as Ralph Eyeran of Chester Engineers, for the team effort displayed in making sure the incident was handled quickly and that information was given to the public.

Ms. Lanier was commended for her awards in 2012, including the DiverCity 365 Living Legend award as the Employee Champion of Inclusion and The New Pittsburgh Courier "50 Women of Excellence".

PWSA and Veolia hosted a two-day OSHA Safety Training course for approximately 40 PWSA staff members during the first week of January 2013. All attendees of the course received certification for the 10 hour OSHA Training.

Mr. Good summarized the new Customer Service Key Performance Indicator ("KPI") charts that will be included in all future Executive Director Reports. Improvements continue occur in the Customer Service call center.

Mr. Dowd commented on the excellent teamwork that been shown by PWSA recently, especially during the water breaks. The staff worked well together to keep everyone informed, both internally and externally. This kind of teamwork adds to the public's level of confidence in the Authority. Ms. Lanier echoed Mr. Dowd's praise and highlighted Melissa Rubin and Tom Palmosina's departments.

**CONSULTING ENGINEER'S REPORT**

Jim Bowser, Consulting Engineer, reported that the 2008 construction fund has approximately \$6.6 million remaining in the fund with no unencumbered balance. Approximately \$31.5 million out of the \$36.8 million PennVest loans/fund has been expended. The CIP expenditures for December were \$2.7 million and the 2012 total CIP expenditures are approximately \$28.5 million. Mr. Dowd asked how much of the \$6.2 million from the 2008 construction fund is unencumbered. Mr. Bowser informed the board that it is all encumbered and that Chester Engineers is managing the current projects to the available funds. No further discussion was held.

**UNFINISHED BUSINESS**

Interim Executive Director Good informed the board that the staff has compiled the final results for the THM studies and recommends that the PAX systems be installed. A memo summarizing the current THM findings has been submitted by Gerry Ludwig, Interim Director of Engineering, and Stanley States, Director of Water Quality and Production. The memo will be forwarded to all board members later in the day. Mr. Jablonowski asked for the total cost and Mr. Good responded that it would be between \$400 to 700 thousand.

Mr. Bigley commented on Change Order No. 1, "Bates St. Waterline Relay, Blvd. of the Allies to S. Bouquet St." He suggested that the Authority send a letter to the Director of the Department of Public Works explaining the financial impact the lack of coordination has on PWSA and requesting better coordination on future projects. Mr. Good agreed and a letter will be sent and copied to all board members. Chairman Deasy suggested that Ralph Eyerman of Chester Engineers work closely with the Department of Public Works on any upcoming projects to minimize costs.

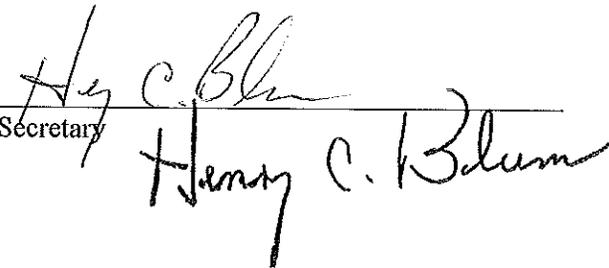
**NEW BUSINESS**

None.

**ADJOURNMENT**

No further discussion was held and Chairman Deasy entertained a motion to adjourn. Mr. Blum so moved and Ms. Lanier seconded the motion. The motion to adjourn was unanimously adopted.

The next regularly scheduled board meeting will be held on Friday, February 8, 2013 at 9:30 a.m.

  
Secretary