

**MINUTES OF THE  
REGULAR MONTHLY BOARD MEETING  
OF THE PITTSBURGH WATER AND SEWER AUTHORITY  
HELD ON FEBRUARY 8, 2013**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, February 8, 2013 at approximately 9:30 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Dan Deasy, Mr. Robert Jablonowski, Ms. Margaret L. Lanier, Mr. Patrick Bigley, Mr. Henry Blum, Mr. Scott Kunka and Mr. Patrick Dowd. Present from the staff were Interim Executive Director James Good, Douglas Amos, Tom Palmosina, Gerry Ludwig, Don Waldorf, Rachel Romano, Melissa Rubin, Bob Hutton, Michelle Carney, Kevin Donahue, Barbara Curry, Stanley States, John Morgan, Tonya D. Payne, Ray Berry, Tom Harmon, Joseph Potter and Rachel Rampa.

Also present were Mark Nowak, PWSA Solicitor; James Bowser and Joe Cusick of Chester Engineers; Dave French and Sherri Jeffers of L. Robert Kimball; Matt Sickles of CDM Smith; Herb Higginbotham of AECOM; Debbie Healey Langley of Hazen and Sawyer; Don Killmeyer of MS Consultants; Bob Zulick of Buehler Horn, Inc.; Bill Trimbath of Michael Baker; Judith Herschell of Herschell Environmental; Kemal Niksic and Bruce Neu of Hatch Mott MacDonald; Tim Dean of JMT; Kim Kennedy of HDR; Rulison Evans of Gannett Fleming, Inc.; Paul Ionadi of PI&A; Tanya McCoy-Caretti of Arcadis; Coreen Casadei of Collective Efforts, LLC; Sara Moore of Moore Design Associates; Bob Bauder of the Tribune-Review; Jim Veri of URS; Eustace Uku of Exico, Inc. and Herb Retcofsky.

**ANNUAL MEETING**

**Resolution No. 6 of 2013, "Election of Officers of The Pittsburgh Water and Sewer Authority", was read by PWSA Solicitor Mark Nowak and considered by the Board.**

Mr. Nowak explained that the resolution sets forth the same officers that are currently serving in their elected roll from 2012: Chairman Dan Deasy, Vice-Chairman Robert Jablonowski, Secretary Henry Blum, Treasurer Scott Kunka and Assistant Secretary-Assistant Treasurer Margaret Lanier. Mr. Nowak called for any additional nominations of which there were none. Mr. Nowak entertained a motion to adopt the resolution. Mr. Bigley so moved and Mr. Jablonowski seconded the motion. Resolution No. 6 was unanimously adopted.

No further discussion was held and Chairman Deasy entertained a motion to adjourn the Annual Meeting. Mr. Blum so moved and Mr. Jablonowski seconded the motion. The motion to adjourn was unanimously adopted.

### PUBLIC COMMENTS

Mr. Herbert Retcofsky, 2444 Craftmont Avenue, Pittsburgh, PA 15222

Mr. Retcofsky expressed concern regarding the removal of a catch basin located in front of his property on Craftmont Avenue. The Authority is removing the catch basin due to a consent order requiring the separation of sanitary and storm sewers. Mr. Retcofsky is concerned with the total elimination of the catch basin and possible flooding during storm conditions if it is removed. PWSA staff discussed the options with Mr. Retcofsky, who expressed discontent and concern with the complicated nature of this project. Interim Executive Director Good explained that the staff is working on addressing the issues involving the removal of the catch basin and will not move forward until those plans are shared with Mr. Retcofsky.

### APPROVAL OF MINUTES

There were no comments or corrections noted at this time. Chairman Deasy entertained a motion to approve the minutes of the January 11, 2013 Regular Monthly Board Meeting. Ms. Lanier so moved and Mr. Blum seconded the motion. The minutes of the Regular Monthly Board Meeting for January 11, 2013 were unanimously approved.

### EXECUTIVE SESSION

An executive session was then held wherein no votes were taken. The Chairman informed the attendees that certain legal and personnel issues were discussed.

### BILLS AND COMMUNICATIONS

**Resolution No. 7 of 2013, "Awarding an Operating Contract for the Lease-Purchase of Six John Deere Backhoes, Commonwealth of Pennsylvania COSTARS Contract No. 4400006027, Murphy Tractor & Equipment Co.", was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Dowd so moved and Mr. Jablonowski seconded the motion. Resolution No. 7 was unanimously adopted.

**Resolution No. 8 of 2013, "Awarding an Operating Contract for Two Servers for the Engineering Department, Commonwealth of Pennsylvania COSTARS Contract No. 003-179, SynergIT Inc.", was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Bigley so moved and Mr. Jablonowski seconded the motion. Resolution No. 8 was unanimously adopted.

**Resolution No. 9 of 2013, "Approving Change Orders", was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 9 was unanimously adopted.

**Resolution No. 10 of 2013, "Approving Refunds and Exonerations Recommended by The Water Exoneration Hearing Board and/or The Pittsburgh Water and Sewer Authority", was read by the Chairman and considered by the Board.**

Kevin Donahue, Customer Service Manager, reviewed the exonerations. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Jablonowski so moved and Mr. Blum seconded the motion. Resolution No. 10 was unanimously adopted.

**Resolution No. 11 of 2013, "Approving Updated Procedure Manual for Developers", was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Dowd so moved and Mr. Jablonowski seconded the motion. Resolution No. 11 was unanimously adopted.

**Resolution No. 12 of 2013, "Approving a Resolution to submit PENNVEST Projects", was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Dowd seconded the motion. Resolution No. 12 was unanimously adopted.

**Resolution No. 13 of 2013, "Approving an Amendment to an Agreement with Utility Service Company, Inc. and PAX Water Technologies, Inc. for the Purchase of a Trihalomethane Removal System for Brasher Water Tank No. 2", was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. Mr. Bigley asked if the system will require any maintenance. Mr. Good responded that there will be ongoing maintenance required but that the system will come with a one year warranty and a performance standard. No further discussion was held and Chairman Deasy entertained a motion to approve. Mr. Dowd so moved and Mr. Blum seconded the motion. Resolution No. 13 was unanimously adopted.

**Resolution No. 14 of 2013, "Approving an Agreement with Utility Service Company, Inc. and PAX Water Technologies, Inc. for the Purchase of two Trihalomethane Removal Systems for Squirrel Hill Tank and Allentown Tank No. 1", was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Bigley so moved and Ms. Lanier seconded the motion. Resolution No. 14 was unanimously adopted.

**Resolution No. 15 of 2013, "Approving a Development Agreement with Buncher Corporation for Installation of Water, Sanitary Sewer and Storm Sewer Mains for Development Parcels Between 14th and 21st Street", was read by the Chairman and considered by the Board.**

Mr. Nowak explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Kunka so moved and Ms. Lanier seconded the motion. All members voted yes except Mr. Dowd who voted no. Resolution No. 14 was adopted.

**REPORT OF THE INTERIM EXECUTIVE DIRECTOR**

**PWSA January Monthly Report** – Interim Executive Director Good commented that January was a very busy month for PWSA staff due to the severe weather and multiple water breaks, including major breaks at Fort Pitt Boulevard and Millvale Bridge. There were 60 waterline repairs in January 2013 compared to 40 repairs in January 2012. Mr. Good thanked Tom Palmosina, Rick Obermeier and PWSA staff for their continued work during off hours and inclement weather for emergency repairs. Ms. Lanier asked if it is unusual for meter and catch basin repair or replacement during the months of December and January, noting that the numbers are the same for those months. Mr. Good pointed out that this is ongoing, pre-scheduled maintenance but that sometimes additional calls are received for work each month, therefore, the numbers are often roughly similar or the same.

Mr. Good reviewed the Customer Service Abandonment Rate for calls indicating that while January had a slightly higher rate than the record low that was recorded in November, the abandonment rate remains low and continues to improve. The slight rise in numbers for January was due to higher than normal absences in Customer Service during that time. Mr. Good directed special attention to a letter of gratitude from an officer in the Department of the Air Force at the University of Pittsburgh regarding a plumbing issue.

A new set of Regulatory Compliance statistical charts for drinking water and non-drinking water will be provided in Executive Director's report each month. The Authority is 100 percent compliant with regard to drinking water. The non-compliance numbers on the non-drinking water chart is due to the status of the Backwash Filter, which is currently under repairs and does not directly affect drinking water.

An article in the Tribune-Review dated February 4, 2013 details the positive changes in the Customer Service department.

Three retirees received commendation for their years of service at the Authority:

Thomas Harmon retired after 39 years of service as a Heavy Equipment Operator. Tom began his career at the City of Pittsburgh Department of Public Works at the City Asphalt Plant. He has been a loyal and dedicated employee committed to getting the job done.

Ray Berry retired after 39 years of service as a Valve and Hydrant Specialist. Ray is an experienced and knowledgeable fire hydrant repairman. Ray helped to educate and train employees on hydrant repairs and testing procedures.

Joseph Potter retired after 38 years of service as a Valve and Hydrant Operator. Joe has extensive knowledge of the distribution system. He has a keen ability to troubleshoot and isolate leaks. His claim to fame is that he knows every street in the City of Pittsburgh.

**CONSULTING ENGINEER'S REPORT**

Jim Bowser, Consulting Engineer, reported that the 2008 construction fund has approximately \$4.8 million remaining in the fund with no unencumbered balance. Approximately \$32.2 million out of the \$36.8 million PennVest loans/fund has been expended. The CIP expenditures for January were \$1.8 million. No further discussion was held.

**UNFINISHED BUSINESS**

None.

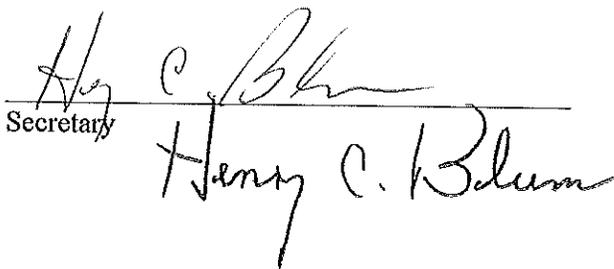
**NEW BUSINESS**

Mr. Jablonowski asked when the board would receive the additional information requested for the MS Consultants report. Mr. Good explained that the board will receive an updated summary next month.

**ADJOURNMENT**

No further discussion was held and Chairman Deasy entertained a motion to adjourn. Mr. Dowd so moved and Ms. Lanier seconded the motion. The motion to adjourn was unanimously adopted.

The next regularly scheduled board meeting will be held on Friday, March 8, 2013 at 9:30 a.m.

  
Secretary

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