MINUTES OF THE
REGULAR MONTHLY BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON JUNE 14, 2013

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, June 14, 2013 at approximately 9:30 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Dan Deasy, Mr. Robert Jablonowski, Ms. Margaret L. Lanier, Mr. Patrick Bigley, Mr. Henry Blum, Mr. Scott Kunka and Mr. Patrick Dowd. Present from the staff were Interim Executive Director James Good, Douglas Amos, Tom Palmosina, Gerry Ludwig, Don Waldorf, Melissa Rubin, Kevin Donahue, Brendan Schubert, Autumn Barna, Tonya Payne, LaBaugh Stansbury, Barbara Curry, John Morgan, Rachel Romano and Rachel Rampa.

Also present were Mark Nowak and Deborah Powell, PWSA Solicitors; Bill Sukenik and David Troianos of Chester Engineers; Dave French of L. Robert Kimball; Lauren Terpak of AECom; Don Killmeyer of MS Consultants; Bob Zulick of Buchart Horn, Inc.; Bill Trimbath of Michael Baker; Jim Weaver of Jeff Zell Consultants, Inc.; Tim Dean of JMT; Ciara Che of Cosmos Technologies, Inc.; Judith Herschell of Herschell Environmental; Tanya McCoy-Caretti of Arcadis; Jason Stanton of Pennsylvania American Water; George Robinson II of Black & Veatch; Jim Veri and Ron Miller of URS; Wes Payne of L&G; and Rulison Evans of GHD.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

There were no comments or corrections noted at this time. Chairman Deasy entertained a motion to approve the minutes of the May 10, 2013 Regular Monthly Board Meeting. Mr. Dowd so moved and Mr. Blum seconded the motion. The minutes of the Regular Monthly Board Meeting for May 10, 2013 were unanimously approved.

EXECUTIVE SESSION

An executive session was then held wherein no votes were taken. The Chairman informed the attendees that certain personnel and legal issues were discussed.

BILLS AND COMMUNICATIONS

Resolution No. 48 of 2013, "Awarding an Operating Contract for Fire Hydrants, No. PWSA9, L/B Water Service, Inc.", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Blum so moved and Mr. Jablonowski seconded the motion. Resolution No. 48 was unanimously adopted.

Resolution No. 49 of 2013, "Awarding an Operating Contract for Mobile Connectivity in Aspinwall Plant, Miller Information Systems", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Mr. Bigley commended the Authority for using in-house staff and electricians for this project and saving a considerable amount of money in the process. No further discussion was held and Chairman Deasy entertained a motion to approve. Mr. Blum so moved and Mr. Jablonowski seconded the motion. Resolution No. 49 was unanimously adopted.

Resolution No. 50 of 2013, "Awarding an Operating Contract for the Piggyback Purchase of 16 Laptops Through the Commonwealth of Pennsylvania's Costars Program, Contract No. 003-179, NWN Corp.", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Blum seconded the motion. Resolution No. 50 was unanimously adopted.

Resolution No. 51 of 2013, "Awarding a PENNVEST Contract for Minooka St. & Lacona St. Sewer Reconstruction, Project No. SSI4-424-140-0, Independent Enterprises, Inc.", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Mr. Blum seconded the motion. Resolution No. 51 was unanimously adopted.

Resolution No. 52 of 2013, "Awarding a PENNVEST Contract for the 2013 Valve & Fire Hydrant Replacement Contract, Project No. WSI7-325-142-0, Independent Enterprises, Inc.", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 52 was unanimously adopted.

Resolution No. 53 of 2013, "Awarding a PENNVEST Contract for the 2013 Sewer Gunite Contract, Project No. SSI4-424-141-0, National Gunite", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 53 was unanimously adopted.

Resolution No. 54 of 2013, "Awarding a PENNVEST Contract for the 2013 Sewer Point Lining Contract, Project No. SSI4-424-139-0, Robinson Pipe Cleaning Co.", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Bigley seconded the motion.

Resolution No. 54 was unanimously adopted.

Resolution No. 55 of 2013, "Awarding a PENNVEST Contract for the 2013 Sewer Lining, Project No. SSI4-424-138-0, Jet Jack, Inc.", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Blum so moved and Mr. Jablonowski seconded the motion. Resolution No. 55 was unanimously adopted.

Resolution No. 56 of 2013, "Approving Change Orders", was read by the Chairman and considered by the Board.

Bill Sukenik of Chester Engineers reviewed the change orders. Mr. Jablonowski pointed out that the Authority is buying additional material at a reduced cost in these change orders. No further discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Jablonowski so moved and Mr. Blum seconded the motion. Resolution No. 56 was unanimously adopted.

Resolution No. 57 of 2013, "Approving Refunds and Exonerations", was read by the Chairman and considered by the Board.

Kevin Donahue, Customer Service Manager, reviewed the exonerations. Ms. Lanier asked if we monitor the Consecutively Estimated Accounts to stay updated. Mr. Donahue explained that we try to do this on a daily, weekly and monthly basis and that a year-to-date report is currently being created for analysis. Considerable progress has been made over the past year to resolve outstanding issues. Ms. Lanier, Mr. Jablonowski and Mr. Bigley all commended Mr. Donahue and Customer Service for the excellent job that they continue to do. No further discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 57 was unanimously adopted.

Resolution No. 58 of 2013, "Adopting Proposed Revisions to Authority Rules and Regulations, Section X, Termination of Service", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Bigley so moved and Mr. Jablonowski seconded the motion. Resolution No. 58 was unanimously adopted.

Resolution No. 59 of 2013, "Approving a Bond Reimbursement Resolution", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Mr. Jablonowski asked when it might be necessary to act on this resolution. Mr. Good explained that an example would be if the Authority were to use Operating funds to make a Capital improvement due to an emergency and if it is determined that there is not enough money in the bond fund. No further discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 59 was unanimously adopted.

Resolution No. 60 of 2013, "Approving a Change to the Executive Director's Approval Authority and to Ratify Certain Contract Awards", was read by the Chairman and considered by the Board.

Solicitor Powell explained the details of this resolution. Mr. Jablonowski requested that any discretionary decisions made by the Executive Director should be required to be reported to the board in the monthly Executive Director's report. Mr. Kunka disputed the suggested discretionary amount and indicated $18,900 would be a more appropriate limit for the Executive Director. All members of the board agreed to vote on all proposed amendments. Solicitor Powell will prepare an amended resolution for the Secretary to sign; including the agreed upon $18,900 approval limit, a mandate to report all decisions to the board in all future monthly Executive Director's Report and ratification of listed contracts executed by the Executive Director without specific board approval. No further discussion was held and Chairman Deasy entertained a motion to approve the resolution, as amended. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 60 was unanimously adopted, as amended.

Resolution No. 61 of 2013, "Approving the Veolia Sourcing of Chemicals OpEx Initiative", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Mr. Jablonowski asked if the chemical costs were researched for the past 5 years or further for comparison purposes and Mr. Good confirmed that a detailed analysis of the pricing was done for further back than the last 5 years and discovered that the Authority had been paying a significantly higher premium than most other businesses. No further discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 61 was unanimously adopted.

Resolution No. 62 of 2013, "Approving the Veolia Membrane Plant Optimization OpEx Initiative", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 62 was unanimously adopted.

Communication: "Discussion and Direction Regarding Sections 505-506 and 606 of the Draft Revised Rules and Regulations and Direction for Publication for Public Comment".

Solicitor Powell explained the details of this communication. It does not require board action and is for informational purposes only. The Draft Revised Rules and Regulations will be posted on the website for public comment and will be addressed at the next regular Board meeting.

REPORT OF THE INTERIM EXECUTIVE DIRECTOR

PWSA May Monthly Report – Interim Executive Director Good highlighted the Authority sponsored Saw Mill Run Boulevard cleanup event and commended Melissa Rubin, Executive Communications Coordinator, for the planning and execution of a successful and fun event. A considerable amount of trash was cleaned up by volunteers and several PWSA staff members.

The AWWA Conference in Denver was attended by Gerry Ludwig, Tom Palmosina and Stanley States.

The KPIs on Customer Service Abandonment Rate for calls has achieved its goal of being below the national industry standard and reached less than 4 percent for the last two months. Mr. Good commended the hard work of Kevin Donahue and Customer Service for achieving its goals.

The Authority is 100 percent compliant with regard to both drinking water and non-drinking water. The Backwash Filter repairs have been completed.

Mr. Good commended Rasheed Tunde Ibrahim for his exceptional work on an engineering project involving the installation of a 16 inch main on River Road near the Heinz Lofts.

Gerry Ludwig, Interim Director of Engineering, announced that Christopher D. Alverson, P.E. will join the Authority on Monday, June 17, 2013 as the new Director of Engineering. Chris is relocating to Pittsburgh from Brandon, Florida and brings over 18 years of engineering program management experience with strong expertise in water and wastewater. Chris was chosen after a lengthy, national search that considered a number of highly qualified candidates.

CONSULTING ENGINEER'S REPORT

Bill Sukenik, Consulting Engineer, reported that the 2008 construction fund has approximately $1.9 million remaining in the fund. The full amount of the balance is encumbered. Approximately $33.4 million out of the $37.6 million PENNVEST loans/fund has been expended. The CIP expenditures for May were approximately $1 million dollars and the total CIP expenditures for 2013 to date are $5.8 million. Total expected CIP expenditures for 2013 are approximately $15 million. No further discussion was held.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Chairman Deasy announced that Doug Amos, Chief Operating Officer, has resigned and will be leaving as of July 5. Chairman Deasy, along with all members of the board, Mr. Good and PWSA staff thanked Doug for all of his hard work and commitment to PWSA.

ADJOURNMENT

No further discussion was held and Chairman Deasy entertained a motion to adjourn. Mr. Blum so moved and Ms. Lanier seconded the motion. The motion to adjourn was unanimously adopted.

The next regularly scheduled board meeting will be held on Friday, July 19, 2013 at 9:30 a.m.

Margaret Lanier
Secretary

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