

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE PITTSBURGH WATER AND SEWER AUTHORITY  
HELD ON OCTOBER 11, 2013**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, October 11, 2013, at approximately 9:30 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Dan Deasy, Mr. Robert Jablonowski, Ms. Margaret L. Lanier, Mr. Scott Kunka, Mr. Henry C. Blum and Mr. Pat Bigley. Present from the staff were Interim Executive Director James Good, Antoine Boo, Brendan Schubert, Rachel Romano, John Morgan, Tom Palmosina, Melissa Rubin, Don Waldorf, Bob Christian, Kevin Donahue, Barbara Curry and Antoinette Palmieri.

Also present were Deborah Powell PWSA Solicitor; Bill Sukenik and Dennis Graham of Chester Engineers; Dave French of L. Robert Kimball; David Minard of AECOM; Matt Sickles and Scott Cowburn of CDM Smith; Jim Weaver of Jeff Zell Consultants; Don Killmeyer of MS Consultants; Bob Zulick of Buchart Horn, Inc.; Kim Kennedy and Mike Crall of HDR; Coreen Casadei of Collective Efforts, LLC; George Robinson of Black & Veatch; Roy Rudolph of GHD; Bill Trimbath of Michael Baker; Debbie Healey Langley of Hazen and Sawyer; Kemal Niksic of Hatch Mott MacDonald; Jason Stanton of Pennsylvania-American Water; Charles Toran of Sci-Tek Consultants; John Cieslak; Madeline Cieslak; and Barb Thorton.

**PUBLIC COMMENTS**

Mr. John Cieslak, 231 The Boulevard, Pittsburgh, PA 15210.

Mr. Cieslak spoke regarding a property damage claim. Damage to his property occurred during the installation of a new waterline to Bandi Shaum Community Garden. Upon restoration of the water pressure, damage was caused to the pressure regulator and water tank at both 49 and 51 Greeley Street. Mr. Cieslak feels he was not properly notified of the shut off by Authority staff so that the in-house water lines at the properties on Greeley Street could be turned off in advance to avert damage once the pressure was restored. Mr. Cieslak would like compensation for the damages.

**APPROVAL OF MINUTES**

Chairman Deasy entertained a motion to approve the minutes of the September 13, 2013 Regular Board Meeting. There were no comments or corrections noted at this time. Mr. Blum so moved and Ms. Lanier seconded. The minutes of the September 13, 2013 Regular Board Meeting were unanimously approved.

## **EXECUTIVE SESSION**

An executive session was then held wherein no votes were taken. The Chairman informed the attendees that certain personnel and legal issues were discussed.

## **BILLS AND COMMUNICATIONS**

**Resolution No. 92 of 2013, “Awarding an Operating Contract for Total Organic Carbon (TOC) Analyzer, Project No. 15, GE Analytical Instruments”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. Mr. Jablonowski noted that this is a very important investment. No further discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 92 was unanimously adopted.

**Resolution No. 93 of 2013, “Awarding an Operating Contract for Debris Removal from Howard Street Dewatering Pit, Project No. 14, Jet Jack, Inc.”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 93 was unanimously adopted.

**Resolution No. 94 of 2013, “Approving Change Orders”, was read by the Chairman and considered by the Board.**

Bill Sukenik of Chester Engineers reviewed the change orders. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Ms. Lanier so moved and Mr. Bigley seconded the motion. Resolution No. 94 was unanimously adopted.

**Resolution No. 95 of 2013, “Approving Refunds and Exonerations”, was read by the Chairman and considered by the Board.**

Kevin Donahue, Customer Service Manager, reviewed the exonerations. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 95 was unanimously adopted.

**Resolution No. 96 of 2013, “Approving the Veolia AMR (“Automated Meter Reading”) Rebid OpEx”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Bigley seconded the motion. Resolution No. 96 was unanimously adopted.

**Resolution No. 97 of 2013, “Approving an Agreement with the Pittsburgh Parks Conservancy (PPC), Allegheny County Sanitary Authority (ALCOSAN), and the Department of Public Works for a Green Infrastructure (GI) Demonstration Project”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 97 was unanimously adopted.

**Resolution No. 98 of 2013, “Authorizing a Professional Services Agreement with CDM Smith for the Rehabilitation of the Rapid Sand Filters at the Water Treatment Plant, Project No. 10-930-7332”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 98 was unanimously adopted.

**Resolution No. 99 of 2013, “Authorizing the Securing of a Loan from the Pennsylvania Infrastructure Investment Authority (“PENNVEST”) for Water Improvement Project Phase VIII, PENNVEST Loan 81027”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 99 was unanimously adopted.

**Resolution No. 100 of 2013, “Approving an Easement Agreement with William and Penelope Boback”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Bigley so moved and Mr. Kunka seconded the motion. Resolution No. 100 was unanimously adopted.

**Resolution No. 101 of 2013, “Authorizing and Directing Certain Actions of the Authority’s Professionals in Connection with the Issuance of Additional Bonds Under the First Lien Indenture”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Blum so moved and Ms. Lanier seconded the motion. Resolution No. 101 was unanimously adopted.

**Resolution No. 102 of 2013, “Establishing Rates for Water and Sewer Services”, was read by the Chairman and considered by the Board.**

Interim Executive Director Good explained the details of this resolution. Chairman Deasy thanked the staff of Sycamore Advisors and J. Stowe & Co. for their work on this important issue.

Mr. Jablonowski moved to amend the last page of the resolution to read “Schedule of Water and Sewer Rates – 2018 and Thereafter. Beginning on April 1, 2018, and annually thereafter, if approved by the Board of Directors. . . .”. Mr. Bigley seconded the motion. Chairman Deasy entertained a motion to approve the amendment, which was unanimously approved. No further discussion was held and Chairman Deasy entertained a motion to approve the resolution, as amended. Mr. Jablonowski so moved and Mr. Blum seconded the motion. Resolution No. 102 was unanimously adopted, as amended.

## **REPORT OF THE INTERIM EXECUTIVE DIRECTOR**

### **PWSA September Monthly Report**

Interim Executive Director Good noted that the week of October 7 was National Customer Service Week. The Authority held several activities to honor and celebrate the great achievements they have made.

The Customer Service Abandonment Rate for the month of August has returned to 7 percent, after being up through part of the summer due to vacations and unanticipated absences. Kevin Donahue is developing a plan to deal with this issue in the future.

Authority staff raised money for American Cancer Society.

Over 20 Authority staff members, including supervisors and field workers, attended the PA Once Call Safety Conference which was held at the Monroeville Convention Center.

The Authority is continuing efforts to insource the sewer operations CCTV, which will eventually produce four new positions at the Authority.

The Authority is 100 percent compliant with regard to drinking water and non-drinking water.

A Goals and Objectives meeting on September 24 which included all managers and supervisors in an attempt help the Authority establish a path forward over the next few years. A smaller group will meet on a regular basis to continue facilitating ideas and further discussion.

The weekly senior staff meeting will rotate holding one of those meetings per month at each off-site facility to promote better communication and exchange of information.

### **CONSULTING ENGINEER'S REPORT**

Bill Sukenik, Consulting Engineer, reported that the balance remaining in the 2008 Construction Fund is exhausted. The balance remaining in the 2008 Construction Fund is less than \$11,000 as of September 30. Approximately \$33.9 million of the \$40.4 million in closed PENNVEST loans has been requisitioned. The CIP expenditures for September were from two sources: 1) \$69,924 from the remaining 2008 Bond Fund, and 2) \$980,966 from the Operations Fund that will be reimbursed from the 2013 Bond Fund upon sale. Year-to-date total 2013 CIP expenditures are approximately \$7.6 million. Total CIP and PENNVEST expenditures for 2013 are forecasted at about \$12 million

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Bob Christian provided Board Members with comprehensive map of Proposed Capital Improvements.

**ADJOURNMENT**

No further discussion was held and Chairman Deasy entertained a motion to adjourn. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. The motion to adjourn was unanimously adopted.

The next regularly scheduled board meeting will be held on Friday, November 8, 2013 at 9:30 a.m.

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Secretary