

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON NOVEMBER 8, 2013**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, November 8, 2013, at approximately 9:30 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Dan Deasy, Mr. Robert Jablonowski, Ms. Margaret L. Lanier, Mr. Scott Kunka and Mr. Pat Bigley. Present from the staff were Interim Executive Director James Good, Antoine Boo, Brendan Schubert, Rachel Romano, John Morgan, Tom Palmosina, Melissa Rubin, Don Waldorf, Bob Christian, Kevin Donahue, Barbara Curry, Tonya Payne and Rachel Rampa.

Also present were Mark Nowak, PWSA Solicitor; David Troianos and Joe Cusick of Chester Engineers; Dave French of L. Robert Kimball; Herb Higginbotham of AECOM; Matt Sickles of CDM Smith; Ifeanyi Odigboh of MS Consultants; Bob Zulick of Buchart Horn, Inc.; Coreen Casadei of Collective Efforts, LLC; George Robinson of Black & Veatch; Roy Rudolph and Rulison Evans of GHD; Bill Trimbath of Michael Baker; Debbie Healey Langley of Hazen and Sawyer; Jeff Bradshaw of Hatch Mott MacDonald; Charles Toran of Sci-Tek Consultants; Tanya McCoy-Caretti, Kyle Hood and John Ross of Arcadis; Jung-Wook Kim of HACP; Jason Di Martini and Nick Falgione of PNC Bank; Steve Bakoua of Exico, Inc.; Jim Veri and Ron Miller of URS; Tim Inglis of Aspinwall Riverfront Park; Tom Vena of A&A Associates; Steve Baird and Jack Porter of McTish, Kunkel and Associates; Tom Baxter IV of Friends of the Riverfront; Tom Trimm and Sean Garin of Dinsmore & Shohl, LLP; John Frey of PFM; Judith Herschell of Herschell Environmental; Ciara Chic of Cosmos Technology; Matthew Cloyd of Veolia Water; and Aaron Aupperlee of the Tribune –Review.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Chairman Deasy entertained a motion to approve the minutes of the October 11, 2013 Regular Board Meeting. There were no comments or corrections noted at this time. Mr. Lanier so moved and Mr. Jablonowski seconded. The minutes of the October 11, 2013 Regular Board Meeting were unanimously approved.

EXECUTIVE SESSION

An executive session was then held wherein no votes were taken. The Chairman informed the attendees that certain personnel and legal issues were discussed.

BILLS AND COMMUNICATIONS

Resolution No. 103 of 2013, "Awarding an Operating Contract for Chemical Supply Contract, Project No. 17, Various Vendors", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Mr. Jablonowski noted that this is a very important investment. No further discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 103 was unanimously adopted.

Resolution No. 104 of 2013, "Awarding a Contract for Panther Hollow Watershed Restoration Green Infrastructure Project for Beacon St. and Schenley Park Golf Course, Project No. 12, Eisler Landscapes", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Mr. Jablonowski asked when construction would begin and Mr. Good confirmed it would begin early spring 2014. No further discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Bigley seconded the motion. Resolution No. 104 was unanimously adopted.

Resolution No. 105 of 2013, "Awarding an Operating Contract for the Piggyback Purchase of an EnviroSight CCTV Truck, Commonwealth of Pennsylvania's Costars Program, Contract No. 025—044, A&H Equipment", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 105 was unanimously adopted.

Resolution No. 106 of 2013, "Ratifying an Emergency Contract for the Repair of the Polypropylene Floating Cover at Herron Hill Reservoir, Layfield Environmental Systems Corp.", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Bigley seconded the motion. Resolution No. 106 was unanimously adopted.

Resolution No. 107 of 2013, "Approving Change Orders", was read by the Chairman and considered by the Board.

David Troianos of Chester Engineers reviewed the change orders. No discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 107 was unanimously adopted.

Resolution No. 108 of 2013, "Approving Refunds and Exonerations", was read by the Chairman and considered by the Board.

Kevin Donahue, Customer Service Manager, reviewed the exonerations. Mr. Donahue acknowledged

Joey Tolbert, Jim Good, LaBaugh Stansbury and the Authority staff for the successful implementation of the Cogsdale system. A new bill design has also been implemented and will go out to customers in November. Mr. Good seconded Kevin's acknowledgements to the Staff on this complex transition to the new customer care system. No further discussion was held and Chairman Deasy entertained a motion to adopt the resolution. Ms. Lanier so moved and Mr. Jablonowski seconded the motion. Resolution No. 108 was unanimously adopted.

Resolution No. 109 of 2013, "Authorizing a Settlement Agreement with Concord Hospitality Enterprises Company", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Bigley so moved and Mr. Jablonowski seconded the motion. Resolution No. 109 was unanimously adopted.

Resolution No. 110 of 2013, "Authorizing the Authority to Enter into a License Agreement with the City of Pittsburgh and Friends of the Riverfront for the Allegheny Riverfront Trail", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Mr. Jablonowski commented that this is a positive issue for the city and asked if the Authority is assured of not having any liability. Mr. Good confirmed there will be no liability issues. No further discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 110 was unanimously adopted.

Resolution No. 111 of 2013, "Approving an Amendment to the Developers Agreement with the Sports and Exhibition Authority ("SEA"), Lower Hill", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Jablonowski seconded the motion. Resolution No. 111 was unanimously adopted.

Resolution No. 112 of 2013, "Approving an Agreement with Bakery Square 2 Agent, LP", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 112 was unanimously adopted.

Resolution No. 113 of 2013, "Approving an Amendment to a Professional Services Agreement with L.R. Kimball for Miscellaneous Specialist Services", was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Bigley so moved and Mr. Jablonowski seconded the motion. Resolution No. 113 was unanimously adopted.

Resolution No. 114 of 2013, “Approving an Amendment to a Professional Services Agreement with URS Corp. for Miscellaneous Specialist Services”, was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Jablonowski seconded the motion. Resolution No. 114 was unanimously adopted.

Resolution No. 115 of 2013, “Approving the Veolia Project Management Information System (“PMIS”) OpEx”, was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Mr. Jablonowski asked if the improvement in productivity and cost savings will be due to digitizing information. Mr. Good confirmed Mr. Jablonowski’s understanding of the matter. No further discussion was held and Chairman Deasy entertained a motion to approve the resolution. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 115 was unanimously adopted.

Resolution No. 116 of 2013, “Approving an Amendment to an Operating Contract for Billing Services, Project No. 10017WBIL, Level One, LLC”, was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Ms. Lanier asked if this is the same company that re-designed the Authority’s customer bill and Mr. Good confirmed the same. No further discussion was held and Chairman Deasy entertained a motion to approve. Mr. Bigley so moved and Ms. Lanier seconded the motion. Resolution No. 116 was unanimously adopted.

Resolution No. 117 of 2013, “Approving an Amendment to an Operating Contract for Catch Basin Cleaning, Project No. GENER-424-13CBC, Jet Jack Inc.”, was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Mr. Bigley seconded the motion. Resolution No. 117 was unanimously adopted.

Resolution No. 118 of 2013, “Authorizing Certain Officers and Officials to Take Action with Respect to the Issuance of Authority Bonds to Fund Capital Improvements, Refunding of the 2003 Series Bonds, and Conversion of the 2007 B1 and B2 (Variable Rate Demand) Water and Sewer System First Lien Revenue Bonds”, was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. Chairman Deasy thanked Joey Tolbert, Scott Kunka and Jim Good for their leadership on this project. Mr. Jablonowski requested clarification on certain language in the formal resolution. Mr. Tolbert explained the details. No further discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Bigley seconded the motion. Resolution No. 118 was unanimously adopted.

Resolution No. 119 of 2013, “Authorizing the Appointment of Maher Duessel as the Authority Auditor”, was read by the Chairman and considered by the Board.

Joey Tolbert, Interim Director of Finance, explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. Resolution No. 119 was unanimously adopted.

Resolution No. 120 of 2013, “Approving an Agreement with the Housing Authority of Pittsburgh (“HACP”) for Water and Sewer Infrastructure Improvements at the Addison Terrace Development”, was read by the Chairman and considered by the Board.

Interim Executive Director Good explained the details of this resolution. No discussion was held and Chairman Deasy entertained a motion to approve. Ms. Lanier so moved and Mr. Bigley seconded the motion. Resolution No. 120 was unanimously adopted.

REPORT OF THE INTERIM EXECUTIVE DIRECTOR

PWSA October Monthly Report

Interim Executive Director Good announced the launch of the Authority’s new website. The City of Pittsburgh and the Authority’s Communications Department worked closely on the re-design.

The new bill design is completed and being mailed to customers. It is double sided, easier to read and features billing and historical consumption information.

A Chemical Purchasing Agreement was successfully procured which increased number of vendors by 36 percent and will save the Authority \$500,000 in 2014.

The Civic Leadership Academy met at the Water Treatment Plant where students got a tour of the facility and see the CCTV trucks in action.

The Authority participated in the Friends of the Watershed Cookout hosted by the Nine Mile Run Watershed. James Stitt is on the board of Nine Mile Run Watershed Association.

The Customer Service Abandonment Rate remains steady at around 7 percent after being up through part of the summer due to vacations and unanticipated absences. Kevin Donahue is developing a plan to deal with this issue in the future.

The average monthly water and sewer main repairs numbers will likely start to increase for water operations as the weather gets colder.

The Authority is 100 percent compliant with regard to drinking water and non-drinking water.

In October, Brendan Schubert represented the Authority at the Association of Metropolitan Water Agencies in Tampa Florida and Melissa Rubin attended the Public Relations Society of America conference in Philadelphia.

Harvey McDaniel, Manda Metzger and Megan Zebre were honored for their participation in the 2014 Great Race Awards Ceremony.

James Stitt spoke on behalf of the Authority at the Three Rivers Wet Weather Sewer Conference in Monroeville.

Mr. Jablonowski raised concern regarding the lower number of catch basins cleaned in September and October relative to the beginning of the year. Mr. Good assured that the numbers are temporary and agreed to provide Mr. Jabonowski with detailed information as to why this is the case.

CONSULTING ENGINEER'S REPORT

Bill Sukenik, Consulting Engineer, reported that the balance remaining in the 2008 Construction Fund is exhausted. The final \$10,849.05 in that fund was expended as of October. Approximately \$33.9 million of the \$40.4 million in closed PENNVEST loans has been requisitioned. The CIP expenditures for October were from two sources: 1) \$10,849.05 from the remaining 2008 Bond Fund and 2) \$750,228 from the Operations Fund that will be reimbursed from the 2013 Bond Fund upon sale. Year-to-date total 2013 CIP expenditures are approximately \$9.5 million. Total CIP and PENNVEST expenditures for 2013 are forecasted at about \$12 million.

UNFINISHED BUSINESS

None.

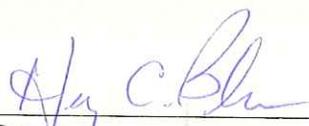
NEW BUSINESS

None.

ADJOURNMENT

No further discussion was held and Chairman Deasy entertained a motion to adjourn. Mr. Jablonowski so moved and Ms. Lanier seconded the motion. The motion to adjourn was unanimously adopted.

The next regularly scheduled board meeting will be held on Friday, December 13, 2013 at 9:30 a.m.


Secretary

