

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON JUNE 13, 2014**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, June 13, 2014, at approximately 10:00 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Alex W. Thomson, Ms. Margaret L. Lanier, Ms. Caren Glotfelty, Mr. Paul Leger, Ms. Deborah L. Gross and Ms. Andrea Geraghty. Present from the staff were Interim Executive Director James Good, Brendan Schubert, Tom Palmosina, Don Waldorf, Bob Christian, Kevin Donahue, LaBaugh Stansbury, Ron Duray, James Stitt, John Morgan, Antoine Boo, Barbara Curry, Autumn Barna, Antoinette Palmieri and Rachel Rampa.

Also present were Mark Nowak, PWSA Solicitor; David Troianos and Joe Cusick of Chester Engineers; Joseph Moon of L. Robert Kimball; Herb Higginbotham of AECOM; Matt Sickles of CDM Smith; Ifeanyi Odigboh of MS Consultants; Bob Zulick of Buchar Horn, Inc.; Coreen Casadei of Collective Efforts, LLC; George Robinson II of Black & Veatch; Rulison Evans of GHD; Debbie Healey Langley of Hazen and Sawyer; Bob Weimer of Hatch Mott MacDonald; Kyle Hood of Arcadis; Ron Miller of URS; Tim Dean of JMT; Bill Trimbath of Civil & Environmental Consultants; Doug Boyd of AMEC; Dave French of ACCD; Kim Kennedy of HDR; Charles B. Porter of Hill International, Inc.; Anthony Igew of Wade Trim; Sam Shamsi and Donal Barron of Jacobs; Scott Canburn of CDM Smith; Jason Stanton and B. McFaddin of PAW; Judith Herschell of Herschell Env.; Denise Palmer of ED3; Dennis Avery of G. Stephens; Paul Ionadi of PI&A; Ron Ciuccu and Brad Buda of Baker; T. Sciulli of the City Controllers; and Manshi Low of Veolia Water.

EXECUTIVE SESSION

An executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. The Chairman informed the attendees that certain personnel and legal issues were discussed.

PUBLIC COMMENTS

There are none at this time.

APPROVAL OF MINUTES

Chairman Thomson entertained a motion to approve the minutes of the May 9, 2014 Regular Board Meeting. There were no comments or corrections noted at this time. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. The minutes of the May 9, 2014 Regular Board Meeting were unanimously approved.

BILLS AND COMMUNICATIONS

Legislative Updates

Brendan Schubert, External Affairs Manager, explained the latest updates in Local, State and Federal legislation.

Financial Updates

Joey Tolbert, Interim Director of Finance, reviewed the cash flow analysis for April 2014.

Report of Consulting Engineer

David Troianos, Chester Engineers, reviewed the Capital Improvement Program Dashboard for May 2014.

Resolution No. 58 of 2014, "Awarding a CIP Contract for 2014 Sewer Lining Contract, Project No. 2013-424-185-0, Jet Jack, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Glotfelty seconded the motion. Ms. Lanier asked who pays for the off-duty police employed for the project. Mr. Christian responded that the off-duty police are hired for traffic control and paid for by Jet Jack. No further discussion was held and Resolution No. 58 was unanimously adopted.

Resolution No. 59 of 2014, "Awarding an Operating Contract for Option Year I of PWSA Project No. PWSA9 for the Purchase of Fire Hydrants, L/B Water Service, Inc."

Chairman Thomson entertained a motion to adopt the resolution. Ms. Lanier so moved and Ms. Geraghty seconded the motion. No further discussion was held and Resolution No. 59 was unanimously adopted.

Resolution No. 60 of 2014, "Awarding an Operating Contract for Piggyback Purchase of Eleven Laptops Through the Commonwealth of Pennsylvania's COSTARS Program, Contract No. 003, CNT Microsystems"

LaBaugh Stansbury, Acting IT Director, explained the details of this resolution. Ms. Gross so moved and Ms. Geraghty seconded the motion. No discussion was held and Resolution No. 60 was unanimously adopted.

Resolution No. 61 of 2014, “Awarding an Operating Contract for Piggyback Purchase of 100 Thin Clients Through the Commonwealth of Pennsylvania's COSTARS Program, Contract No. 003, OMSS/Office Machines Sales & Service”

LaBaugh Stansbury, Acting IT Director, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. No further discussion was held and Resolution No. 61 was unanimously adopted.

Resolution No. 62 of 2014, “Approving Change Orders”

David Troianos, Chester Engineers, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Gross seconded the motion. Ms. Lanier asked for clarification of the invoicing, and Mr. Troianos explained the invoicing. Ms. Gross asked about capturing the data in a GIS system. No further discussion was held and Resolution No. 62 was unanimously adopted.

Resolution No. 63 of 2014, “Approving Refunds and Exonerations”

Kevin Donahue, Customer Service Manager, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Geraghty seconded the motion. No discussion was held and Resolution No. 63 was unanimously adopted.

Resolution No. 64 of 2014, “Electing the Treasurer of the Pittsburgh Water and Sewer Authority”

Mark Nowak, Solicitor, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Lanier seconded the motion. Ms. Gross asked for clarification as to when Paul was voted the official Financial Director of the City of Pittsburgh. No further discussion was held and Resolution No. 64 was unanimously adopted.

Resolution No. 65 of 2014, “Appointing Board Members of Pittsburgh Water and Sewer Authority Board to the Steering Committee”

Mark Nowak, Solicitor, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Lanier so moved and Ms. Geraghty seconded the motion. No discussion was held and Resolution No. 65 was unanimously adopted.

Resolution No. 66 of 2014, “Approving a Development Agreement with RIDC (Regional Industry Development Company) for the LTC (Lawrenceville Technology Center).”

Brendan Schubert, External Affairs Manager, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Lanier seconded the motion. Ms. Gross noted the revitalization of this area and the importance of the sewer separation. No further discussion was held and Resolution No. 66 was unanimously adopted.

Resolution No. 67 of 2014, “Approving a Development Agreement with Bradley Street LLC for Ductile Iron Waterline at Bradley Street”

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Lanier seconded the motion. The name of the proper party to the Agreement was discussed. A motion was made to amend the agenda item request form and to approve as amended. Ms. Gross so moved and Ms. Lanier seconded the motion. No further discussion was held and Resolution No. 67 was unanimously adopted.

Resolution No. 68 of 2014, “Authorizing Certain Officers and Officials to Take Action in Respect to the Authority’s Outstanding (Variable Rate Demand) Water and Sewer First Lien Revenue Bonds, Series D-2 of 2008 and (Variable Rate Demand) Water and Sewer Subordinate Revenue Refunding Bonds, Series C-2 of 2008”

Joey Tolbert, Interim Director of Finance, explained the details of this resolution. Mr. Paul Leger stated that this is a variable rate bank loan and is not a bond issue. No further discussion was held. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Lanier seconded the motion. Ms. Gross abstained and Resolution No. 68 was adopted.

Resolution No. 69 of 2014, “Approving Veolia Water Conservation at City Facilities-Lake Elizabeth OpEx Initiative”

Brendan Schubert, External Affairs Manager, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Glotfelty so moved and Ms.

Gross seconded the motion. Ms. Gross congratulated the Authority on being proactive with this initiative. Antoine Boo was specifically recognized and thanked for his action. Mr. James Good thanked Mrs. Glotfelty for her support and involvement. No further discussion was held and Resolution No. 69 was unanimously adopted.

Resolution No. 70 of 2014, “Approving Veolia Sourcing of Uniforms OpEx Initiative”

Tom Palmosina, Director of Water Operations, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. No discussion was held and Resolution No. 70 was unanimously adopted.

Resolution No. 71 of 2014, “Approving Veolia Sourcing of MIU Disposal OpEx Initiative”

James Stitt, Sustainability Manager, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. Ms. Glotfelty congratulated the Authority on the positive financial and environmental benefits of this initiative. No further discussion was held and Resolution No. 71 was unanimously adopted.

Resolution No. 72 of 2014, “Entering into a Grant Agreement with Economic Development South (EDS)”

James Stitt, Sustainability Manager, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Lanier seconded the motion. James Good explained the Authority’s focus on Green Infrastructure and how this specific location was selected as a demonstration project. Ms. Gross and Ms. Glotfelty congratulated the Authority on their effort in spearheading this project. No further discussion was held and Resolution No. 72 was unanimously adopted.

Resolution No. 73 of 2014, “Approving an Amendment to a Professional Services Agreement with Arcadis U.S., Inc. for Stormwater Drainage Study”

James Stitt, Sustainability Manager, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Geraghty seconded the motion. A question was raised as to why the Authority should be paying a contractor to analyze DEP permits for the DEP. James Good and James Stitt will look into these concerns. No further discussion was held and Resolution No. 73 was unanimously adopted.

Resolution No. 74 of 2014, “Acknowledging Receipt of the 2013 Annual Report of the Consulting Engineer”

James Good, Interim Executive Director, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Mr. Paul Leger so moved and Ms. Geraghty seconded the motion. No discussion was held and Resolution No. 74 was unanimously adopted.

REPORT OF THE INTERIM EXECUTIVE DIRECTOR

PWSA May Monthly Report

Interim Executive Director Good discussed the following:

Fire Hydrant testing has begun; the goal is to have testing completed by the end of the year. Utility cut restoration coordination meetings are happening with the city as well.

There are 24,000 catch basins in the city. The Authority is targeting to clean 200 a month. A third truck has been added to aid with the cleaning effort.

The Consumer Confidence Report (CCR) has been issued. The Authority has a perfect score. The report is available online.

Saline Street flooding reduction will be costly. The first step is defining the problems and determining what is needed to solve the problems.

Strategic planning committees have selected five topics to focus on: Vehicle Maintenance, Safety, Performance Evaluation, Communications and Career Advancement.

Congratulations to Caren Glotfelty on her recognition and award.

UNFINISHED BUSINESS

Resolution No. 53a of 2014, “Approving Veolia Make vs. Buy Backflow Prevention OpEx Initiative – Business Case”

Antoine Boo explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Glotfelty seconded the motion. Ms. Gross made a motion to change the wording of the OpEx to: “Veolia receives 40% of net gain as set forth in the following calculations.” No further discussion on the amended resolution was held and Resolution No. 53a was unanimously adopted.

Resolution No. 57 of 2014, “Accepting the Report of Auditor Maher Dussel, Certified Public Accountants”

Joey Tolbert, Interim Director of Finance, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Gross seconded the motion. No discussion on the resolution was held and Resolution No. 53a was unanimously adopted.

NEW BUSINESS

Resolution No. 75 of 2014, “Consideration of an Emergency Contract for Repair of a Segment of the 60-inch Water Line and Award of that Contract”

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Mr. Leger so moved and Ms. Gross seconded the motion. It was clarified that the line was inspected, and the line would be out of service for about a month. No further discussion on the resolution was held and Resolution No. 75 was unanimously adopted.

Resolution No. 76 of 2014, “Establishing Standing Committees for COA/Stormwater Management and Audit”

Ms. Geraghty made a motion to create two Standing Committees: COA/Stormwater and Audit. Ms. Glotfelty seconded the motion

Ms. Gross was pleased to see that the Authority has a very active twitter account. Antoinette Palmieri was thanked for her effort in steering this effort.

ADJOURNMENT

No further discussion was held and Chairman Thomson entertained a motion to adjourn. Ms. Lanier so moved and Mr. Leger seconded the motion. The motion to adjourn was unanimously adopted.

The next regularly scheduled Board meeting will be held on Friday, July 25th 2014 at 10:00 a.m.

A handwritten signature in blue ink, appearing to read "Alan Hoyer", is written above a horizontal line. The signature is cursive and somewhat stylized.

Secretary