

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON JULY 25TH 2014**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, July 25, 2014, at approximately 10:00 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Alex W. Thomson, Ms. Margaret L. Lanier, Ms. Caren Glotfelty, Ms. Deborah L. Gross and Ms. Andrea Geraghty. Present from the staff were Interim Executive Director James Good, Brendan Schubert, Tom Palmosina, Melissa Rubin, Don Waldorf, Bob Christian, Kevin Donahue, Ron Duray, James Stitt, John Morgan, Antoine Boo, Bob Hutton, Barbara Curry, Autumn Barna, Antoinette Palmieri and Rachel Rampa.

Also present were Mark Nowak, PWSA Solicitor; Ron Ciuccu and Brad Buda of Baker; Manshi Low and Michael Stephens of Veolia Water; Bob Bauder of the Pittsburgh Tribune; David Troianos and Joe Cusick of Chester Engineers; Fredrick Douglas of Cosmos; Debbie Healey Langley of Hazen and Sawyer; Tim Dean of JMT; Jake Gentile of PAW; Coreen Casadei of Collective Efforts, LLC; Kim Kennedy of HDR; Sam Shamsi and Donal Barron of Jacobs; Ifeanyi Odigboh of MS Consultants; Herb Higginbotham of AECOM; Craig Kasper of CDM Smith; Jason McBride of GF; Carolyn Dimmick of K Bealer Consulting, Inc.; David Caliguiri of the Caliguiri Group; George Robinson of Black and Veatch; Eric M. White of URA; Charles B. Porter of Hill International, Inc.; Ron Miller and Jim Very of URS; Mark Gannon of AMEC; Kyle Hood and John Ross of Arcadis; Richard Steinhart of HMM; Dennis Avery of G. Stephens; Stephen Polen of Hatch Mott MacDonald; Bill Trimbath of Civil & Environmental Consultants; Anthony Igew of Wade Trim; Peter Capizzi of Quality Engineering Solutions, Inc.; Paul Ionadi of PI&A; Don Mcdevitt of Graciano; Denise Palmer and Rich Palmer of ED3; a representative for G. Stephens, Inc.; and Daniel Cain.

EXECUTIVE SESSION

An executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. The Chairman informed the attendees that certain personnel and legal issues were discussed.

PUBLIC COMMENTS

There are none at this time.

APPROVAL OF MINUTES

Chairman Thomson entertained a motion to approve the minutes of the June 13, 2014 Regular Board Meeting. There were no comments or corrections noted at that time. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. The minutes of the June 13, 2014 Regular Board Meeting were unanimously approved.

BILLS AND COMMUNICATIONS

Legislative Updates

Brendan Schubert, External Affairs Manager, explained the latest updates in Local, State and Federal legislation.

Financial Updates

Joey Tolbert, Interim Director of Finance, reviewed the cash flow analysis for May 2014.

Report of Consulting Engineer

David Troianos, Chester Engineers, reviewed the Capital Improvement Program Dashboard for June 2014. Ms. Geraghty asked for clarification on several tables. Mr. Troianos responded and will be adding additional information on the next Dashboard.

Employee Fund Presentation

Len Bodack, Maintenance Supervisor at the Water Treatment Plant, discussed the purpose of the Employee Fund and the initial funded programs.

Resolution No. 77 of 2014, "Awarding a CIP Contract for the 2014 Waterline Relay Contract, Project No. 2013-325-170-0, W.G. Tomko, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Glotfelty seconded the motion. Ms. Gross expressed concerns that only one bid was received. Ms. Geraghty requested that the date on which contracts are advertised be added to the agenda item form. No further discussion was held and Resolution No. 77 was unanimously adopted.

Resolution No. 78 of 2014, "Awarding a CIP Contract for the Painting & Rehabilitation of the Two Above Ground Water Storage Tanks – Allentown No. 1 and No. 2, Project No. 2013-323-190-0, Liberty Maintenance"

Bob Christian, Director of Engineering, explained that this contract is for preventative maintenance. Chairman Thomson entertained a motion to adopt the resolution. Ms. Glotfelty so moved and Ms. Geraghty seconded the motion. No further discussion was held and Resolution No. 78 was unanimously adopted.

Resolution No. 79 of 2014, "Awarding a CIP Contract for the 2014 Valve and Hydrant Replacement Contract, Project No. 2013-325-169-0, Independent Enterprises, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Gross seconded the motion. No further discussion was held and Resolution No. 79 was unanimously adopted.

Resolution No. 80 of 2014, "Awarding a CIP Contract for Upgrading the Bruecken Pump Station Valve Vault for Electrical Work, Project No. 2013-323-175-2, Lanco Electric, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. No further discussion was held and Resolution No. 80 was unanimously adopted.

Resolution No. 81 of 2014, "Awarding a CIP Contract for Upgrading the Bruecken Pump Station Valve Vault Project for General Work, Project No. 2013-323-175-1, Wayne Crouse, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Glotfelty seconded the motion. Ms. Gross asked for clarification as to why the work was separated into sections. Mr. Christian explained that PWSA is required by law to separate the work into different contracts. Ms. Glotfelty inquired if this requirement is the reason our contract amounts are small and bids are few. Mr. Christian explained this project involves two different trades. Ms. Lanier questioned whether PWSA was getting the best quality possible with these contracts. Mr. Christian explained that PWSA specifies what it needs up front, so it knows that it is getting exactly what is required. No further discussion was held and Resolution No. 81 was unanimously adopted.

Resolution No. 82 of 2014, "Awarding a CIP Contract for River Avenue – Phase 2, Waterline Relay Contract, Project No. 2013-325-166-0, Independent Enterprises, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution and that this will be incorporating Green Infrastructure (GI). Chairman Thomson entertained a motion to adopt the resolution. Ms. Lanier so moved and Ms. Gross seconded the motion. Ms. Glotfelty inquired if these contractors have experience with GI. Mr. Christian said they do not, but that they will be subcontracting that portion out to a separate firm who does specialize in that type of work. Ms. Glotfelty advised close supervision of the work. No further discussion was held and Resolution No. 82 was unanimously adopted.

Resolution No. 83 of 2014, "Awarding a CIP Contract for the Filter Rehabilitation Project for Electrical Work, Project No. 2013-322-176-0, Bronder Technical Services, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Gross seconded the motion. Concerns were expressed, again, that PWSA is not getting enough bids. Many contractors are picking up the bid packets, but not completing the bids. No further discussion was held and Resolution No. 83 was unanimously adopted.

Resolution No. 84 of 2014, "Awarding a CIP Contract for the Filter Rehabilitation Project for General and Mechanical Work, Project No. 2013-322-176-0, Wayne Crouse, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Glotfelty so moved and Ms. Gross seconded the motion. Mr. Thomson asked if PWSA has a good working relationship with Wayne Crouse, Inc. Mr. Christian expressed that it certainly does and that they were the sub for the last contract for filter rehabilitation. They also have a very good reputation within the city. No further discussion was held and Resolution No. 84 was unanimously adopted.

Resolution No. 85 of 2014, "Awarding a CIP Contract for the Filter Rehabilitation Project HVAC Work, Project No. 2013-322-176-0, Wayne Crouse, Inc."

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Lanier seconded the motion. No further discussion was held and Resolution No. 85 was unanimously adopted.

Resolution No. 86 of 2014, "Approval of a License Agreement with Norfolk-Southern in Conjunction with Route 28"

Bob Christian, Director of Engineering, explained the details of this resolution. This agreement is to improve the capacity in the area. Chairman Thomson entertained a motion to adopt the resolution. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. Ms. Geraghty asked if Mr. Christian could confirm that the council had reviewed and approved the agreement attached to this resolution. Mr. Christian so confirmed that it was approved. No further discussion was held and Resolution No. 86 was unanimously adopted.

Resolution No. 87 of 2014, "Awarding an Operating Contract for the Piggyback Purchase of a 1-Ton Dump Truck with Chassis through the Commonwealth of Pennsylvania's COSTARS Program Contract No.025, Hondru Ford"

Tom Pamosina, Director of Water Operations, explained the details of this resolution. This vehicle would replace a 1997 truck. Chairman Thomson entertained a motion to adopt the resolution. Ms. Lanier so moved and Ms. Geraghty seconded the motion. No further discussion was held and Resolution No. 87 was unanimously adopted.

Resolution No. 88 of 2014, "Awarding an Operating Contract for the Piggyback Purchase of a 3-Ton Dump Truck with Chassis Through the Commonwealth of Pennsylvania's COSTARS Program, Contract No. 025, Hill International Truck NA, LLC"

Tom Pamosina, Director of Water Operations, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Lanier seconded the motion. Ms. Lanier asked why PWSA is purchasing both a 1-ton and a 3-ton truck. Mr. Pamosina explained the need for both sizes as they pertain to different daily operations. No further discussion was held and Resolution No. 88 was unanimously adopted.

Resolution No. 89 of 2014, "Rejecting Bids for the 2014 Sewer Gunite Contract, PWSA Project No. 2013-424-202-0"

Joey Tolbert, Interim Director of Finance, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Lanier seconded the motion. Ms. Geraghty asked if the Authority is working on new procedures to ensure that all bids received are timely delivered. Mr. Tolbert informed the board that procedures will be submitted to the Interim Executive Director for review within the month. Mr. Thomson expressed the importance of having an open, inclusive and fair process. Ms. Geraghty thanked The Authority for recognizing the problem and addressing it. No further discussion was held and Resolution No. 89 was unanimously adopted.

Resolution No. 90 of 2014, “Approving Change Order”

David Troianos, Chester Engineers, reviewed the Capital Improvement Program Dashboard. Chairman Thomson entertained a motion to adopt the resolution. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. Ms. Geraghty asked why they are being asked to approve a zero dollar amount change order. Mr. Good explained that it is due to a contract expiring and the need for an extension. Ms. Geraghty also asked why the board is being asked to approve a \$7,000 change order. Mr. Troianos explained that it is a cumulative amount that is over \$30,000 for the contract. No further discussion was held and Resolution No. 90 was unanimously adopted.

Resolution No. 91 of 2014, “Approving Refunds and Exonerations”

Kevin Donahue, Customer Service Manager, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Gross so moved and Ms. Glotfelty seconded the motion. Ms. Glotfelty asked for the chart to be clarified. Mr. Donahue explained that the chart and the graph have different start dates. The reporting periods will vary from month to month. Ms. Geraghty wanted to know how the high consumption problems are solved. Mr. Donahue explained that the customers are responsible to fix the leak and to notify PWSA upon completion of the repairs. No further discussion was held and Resolution No. 91 was unanimously adopted.

Resolution No. 92 of 2014, “Amendment of Certain Rules and Regulations”

Mark Nowak, Solicitor, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Lanier so moved and Ms. Glotfelty seconded the motion. Ms. Gross asked Mr. Nowak to walk the board through the amendments. She inquired if public comment was gathered. PWSA is not currently required to hold public comment sessions. Ms. Gross was concerned that tenants would have reduced rights. Mr. Nowak explained that these changes are towards commercial or business properties who are delinquent in payment, or have denied access to meter replacement or who have not installed back flow preventions. Ms. Gross was uncomfortable with Section 209.3 of Chapter 2. Chairman Thomson added that tenants are provided 60 days’ notice before their water is shut off. Kevin Donahue specified that PWSA has a notification process that it follows. After the letters have gone out with no response, then a notice is posted on the address to notify any tenants when the water will be shut off. Ms. Gross’ concerns were eased. She thanked Kevin for the clarification. No further discussion was held and Resolution No. 92 was unanimously adopted.

Resolutions No. 93, 94, 95, 96, 97, 98, and 99 of 2014 have been tabled until further discussion.

Chairman Thomson explained that the board would like to learn more about the selection process and ensure that everything is fair and just. Chairman Thomson entertained a motion to table the resolutions. Ms. Gross so moved and Ms. Lanier seconded the motion. Ms. Gross thanked the staff for their efforts. No further discussion was held and Resolutions 93 through 99 were tabled.

- No. 93 Awarding a Professional Services Agreement to Hatch Mott MacDonald for Program Management Services
- No. 94 Awarding a Professional Services Agreement to URS Corporation for Construction Management Services
- No. 95 Awarding a Professional Services Agreement to Chester Engineers for Construction Management Services
- No. 96 Awarding a Professional Services Agreement to AMEC for Miscellaneous On-Call Engineering Consulting Services
- No. 97 Awarding a Professional Services Agreement to ARCADIS U.S., Inc. for Miscellaneous On-Call Engineering Consulting Services
- No. 98 Awarding a Professional Services Agreement to Buchart Horn, Inc. for Miscellaneous On-Call Engineering Consulting Services
- No. 99 Awarding a Professional Services Agreement to GAI Consultants, Inc. for Miscellaneous On-Call Engineering Consulting Services

Resolution No. 100 of 2014, "Awarding a Professional Services Agreement to Compliance Management International for Safety Consulting"

Bob Hutton, GIS Project Coordinator, explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Gross seconded the motion. No further discussion was held and Resolution No. 100 was unanimously adopted.

Resolution No. 101 of 2014, "Approving a Change to the Executive Director's Approval Authority"

Solicitor Mark Nowak explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Lanier so moved and Ms. Gross seconded the motion. The members discussed an amendment to the resolution to read the "lesser of 5% or \$100,000 per change order". Ms. Geraghty so moved and Ms. Glotfelty seconded the motion to amend the resolution. No further discussion was held and the amended Resolution No. 101 was unanimously adopted.

Resolution No. 102 of 2014, "Approving a Settlement of the Legal Action by Nicholas Saflin, Executor of the Estate of Mary Saflin"

Solicitor Mark Nowak explained the details of this resolution. Chairman Thomson entertained a motion to adopt the resolution. Ms. Lanier so moved and Ms. Gross seconded the motion. No further discussion was held and Resolution No. 102 was unanimously adopted.

Report of Executive Director

Interim Executive Director, Jim Good, showcased the new statistics and graphs that will be included in the Executive Director report. Ms. Glotfelty was congratulated on becoming the Executive Director for the Allegheny County Parks Foundation.

Adjournment of Regular Monthly Meeting

There were no further discussions. Chairman Thomson entertained a motion to adjourn. Ms. Lanier so moved and Ms. Geraghty seconded the motion. The motion to adjourn was unanimously adopted.

The next meeting will be a Special meeting in August.



Secretary

