

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON DECEMBER 12TH 2014**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, December 12th 2014, at approximately 10:00 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Alex W. Thomson, Ms. Margaret L. Lanier, Mr. Paul Leger, Ms. Andrea Geraghty, Ms. Caren Glotfelty, and Mr. Mike Weber. Present from the staff were Interim Executive Director James Good, Joey Tolbert, Brendan Schubert, Kevin Donahue, Tom Palmosina, Melissa Rubin, Rachel Romano, Bob Christian, Antoinette Shaw, Ron Duray, Autumn Barna, Scott Towler, Barbara Curry, and Antoinette Palmieri.

Also present were Mark Nowak, PWSA Solicitor; Herbert Retcofsky; David Troianos of Chester Engineers; Kim Kennedy of HDR; Herb Higginbotham of AECOM; Sam Shamsi of Jacobs; Dave Fronch of DRF Consulting; Paul Ionadi of Dynotec; Michael Stephens of Veolia Water; Bob Weimer and Kyle Hood of Hatch Mott MacDonald; Brad Davis of L. Robert Kimball; Matt Sickles of CDM Smith; Ifeanyi Odigboh of MS Consultants; Mark Gannon of AMEC; Anna Berg of PAW; George Robinson II of Black and Veatch; Judith Herschell of Herschell Env.; Peter Capizzi of Quality Engineering Solutions, Inc.; Tim Dean of JMT; Carolyn Dimmick of K Bealer Consulting, Inc.; Lauren Sprankle of Collective Efforts; Bill Trimbath of Civil & Environmental Consultants; Patti Wiltout of Seubert & Associates, Inc.; Jim Lombardi of SAI Consulting Engineers; Jason McBride of Wade Trim; Robert T. Zulick of HRG; Lauren Marsh; Daniel Cain; Eric M. White of URA; Greg Scott of Bucharth Horn, Inc.; and David Troianos Chester Engineers;

EXECUTIVE SESSION

An executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. The Chairman informed the attendees that certain personnel, contract, and legal matters were discussed.

PUBLIC COMMENTS

Mr. Herbert Retcofsky, of 2444 Craftmont Avenue, expressed concern about a catch basin in front of his property. Mr. Retcofsky is in discussions with PWSA regarding a remedy.

APPROVAL OF MINUTES

Chairman Thomson entertained a motion to approve the minutes of the October 2014 Regular Board Meeting. Ms. Lanier so moved and Ms. Geraghty seconded the motion. The minutes were unanimously approved.

BILLS AND COMMUNICATIONS

Financial Updates

Joey Tolbert, Interim Director of Finance, reviewed the cash flow analysis for October 2014.

Report of Consulting Engineer

David Troianos of Chester Engineers reviewed the Capital Improvement Program Dashboard for November 2014. Chairman Thomson asked for clarification on the "approximate spend out the door for November." Mr. Troianos explained the Capital Fund was \$1.5 million; Pennvest \$631,000. Year to date it is \$8.1 million on Capital projects. Chairman Thomson would like to see cumulative capital projects on the next dashboard. Ms. Lanier asked for clarification on project end dates and the payments.

Resolution No. 146 of 2014,

“Awarding Insurance Contracts for the Property; Boiler & Machinery; and Crime Policies to Travelers”

Joey Tolbert, Interim Director of Finance, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. No discussion was held and Resolution No. 146 was unanimously adopted.

Resolution No. 147 of 2014, “Approving Refunds and Exonerations”

Kevin Donahue, Customer Service Manager, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty so moved and Mr. Leger seconded the motion. No discussion was held and Resolution No. 147 was unanimously adopted.

Resolution No. 148 of 2014, “Approving an Amendment of Cost Sharing Agreement with PennDOT – Mifflin Road Culvert Replacement Project (SR0885, Section A38)”

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. Ms. Glotfelty questioned, in a cost sharing agreement that PWSA has with PennDOT, how often amendments to the agreement are needed. Mr. Christian explained this is the first time he has seen this issue. Usually the estimates are high and the project comes back under budget. Ms. Geraghty asked what the reason was for the almost doubling of project costs. Mr. Christian explained that the construction schedule was extended due to the need to keep one traffic lane open. Ms. Geraghty asked if PWSA would have chosen to do this work at this time if PennDOT had not scheduled the project. Mr. Christian answered that PWSA would not have performed the work at this time. Mr. Leger asked if this work is performed by a contractor or by State employees. Mr. Christian responded that the work is performed by a contractor employed by the State. No further discussion was held and Resolution No. 148 was unanimously adopted.

Resolution No. 149 of 2014, “Approval of an Agreement among the Authority, the Urban Redevelopment Authority of Pittsburgh, and Bakery Square 2 Agent, LP on the Installation of Two 20-inch Gate Valves in Penn Avenue”

Mark Nowak, PWSA solicitor, explained the details of this cost sharing resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved and Ms. Geraghty seconded the motion. Questions arose as to why this was not included in the April 2013 Agreement. Mr. Good responded that no agreement was reached on cost-sharing for this item under the original agreement. Subsequently an agreement was reached with the developer to meet PWSA’s request for two gate valves. The installation of the valve gates did not require opening completed work. No further discussion was held and Resolution No. 149 was unanimously adopted.

Resolution No. 150 of 2014, “Authorizing Consent to Ground Lease Between City of Pittsburgh and Richland Towers Management Pittsburgh, LLC”

Mark Nowak, PWSA solicitor, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Mr. Leger so moved and Ms. Lanier seconded the motion. No discussion was held and Resolution No. 150 was unanimously adopted.

Resolution No. 151 of 2014, “Approval of Second Amendment to 1971 Agreement among ALCOSAN, the City of Pittsburgh, and Robinson Township”

Mark Nowak, PWSA solicitor, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. No further discussion was held and Resolution No. 151 was unanimously adopted.

Resolution No. 152 of 2014, "Authorizing a Professional Services Agreement for a Classification and Salary Study, Compass Business Solutions, Inc."

Barbara Curry, Human Resources Manager, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Mr. Leger so moved and Ms. Geraghty seconded the motion. Mr. Good mentioned, going forth, that PWSA wants to ensure the salaries and wages are comparable with other similar entities. Ms. Curry stated that this is the first rate study performed by PWSA. Mr. Leger asked if this study will include management and non-union positions. Ms. Curry explained that initially the focus will be on management, but eventually all positions will be studied. No further discussion was held and Resolution No. 152 was unanimously adopted.

Resolution No. 153 of 2014, "Approving the 2015 Operating Budget"

Joey Tolbert, Interim Director of Finance, explained the details of this resolution. Mr. Tolbert thanked Ms. Rachel Romano for her efforts putting together the budget. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. Mr. Good also recognized Ms. Romano's and Mr. Tolbert's dedication to this project. Chairman Thomson thanked Mr. Tolbert for making himself available to answer questions regarding the budget. No discussion was held and Resolution No. 153 was unanimously adopted.

Resolution No. 154 of 2014, "Amending the Wholesale Water Rates"

Joey Tolbert, Interim Director of Finance, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Ms. Lanier seconded the motion. No discussion was held and Resolution No. 154 was unanimously adopted.

Report of Executive Director

Interim Director, James Good, reviewed operational data - focusing on water main breaks, fire hydrant testing, and utility cut restoration. Ms. Geraghty commended PWSA for working with DPW. She also hopes other utilities will commit to utility coordination. Ms. Geraghty thanked Mr. Schubert and his team for their continued efforts to coordinate utility work.

Unfinished Business

Resolution No. 143 of 2014, "Authorizing multiple Professional Services Agreements for Recruiting Services with The Giddings Group; Employ Smart, LLC; and Basilone Executive Search"

Chairman Thomson entertained a motion to take the resolution from the table. Mr. Leger so moved and Ms. Geraghty seconded the motion, and previously tabled Resolution No. 143 was taken up by the Board. Barbara Curry, Human Resources Manager, explained the details of this resolution. No further discussion was held and Resolution No. 143 was unanimously adopted.

Adjournment of Regular Monthly Meeting

There were no further discussions. Chairman Thomson entertained a motion to adjourn. Ms. Lanier so moved and Ms. Geraghty seconded the motion. The motion to adjourn was unanimously adopted.

The next meeting will be on January 23rd 2015.



Secretary