MINUTES OF THE
ANNUAL AND REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON FEBRUARY 20TH 2015

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, February 20th 2015, at approximately 10:00 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Alex W. Thomson, Ms. Margaret L. Lanier, Mr. Paul Leger, Ms. Andrea Geraghty, Ms. Caren Glotfelty, Ms. Deborah L. Gross and Mr. Michael Weber. Present from the staff were Interim Executive Director James Good, Antoinette Palmieri, Kevin Donahue, Ron Duray, Tom Palmosina, Autumn Barna, James Stitt, Katherine Camp, Kelley Benson, Scott Towler, Bob Hutton, Joey Tolbert, Don Waldorf, and Brendan Schubert.

Also present were Mark Nowak, PWSA Solicitor; David Troianos of Chester Engineers; Alex Sciulli of ALEM Consulting; Bob Weimer, Stephen Polen, Kyle Hood, and Giuseppe Sciulli of Hatch Mott MacDonald; Dan Cain; Herb Higginbotham of AECOM; Bill Trimbath of Civil & Environmental Consultants; John Coyne of GAI; George Robinson of Black & Veatch; Tim Dean of JMT; Mark Gannon, Stephanie Douns, and Brian Merritt of AMEC Foster Wheeler; Rulison Evans of GHD; Mark R. Karoliski of Buchart Horn, Inc.; Robert Zullo of the Post-Gazette; Kim Kennedy of HDR; Bob Zulick of HRG; Jim Lombardi of SAI Consulting Engineers; Coreen Casadei of Collective Efforts, LLC; Matt Sickles of CDM Smith; Ifeanyi Odigboh of MS Consultants; Tanya McCoy-Caretti of Arcadis; Tom Hoffman of CRC/Sierra Club; and Tassi Bisers of CRC.

CALL FOR PUBLIC COMMENT

None at this time.

EXECUTIVE SESSION

An executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. The Chairman informed the attendees that legal and employee matters were discussed.

ANNUAL BOARD MEETING

The gavel was passed to Mark Nowak, PWSA Solicitor, who presented the following two resolutions.

Resolution No. 12 of 2015,
"Election of Officers of the Pittsburgh Water and Sewer Authority"

Mr. Nowak explained that this resolution sets forth the slate of officers as follows: Chairman Alex Thomson, Vice-Chairwoman Margaret Lanier, Secretary Caren Glotfelty, Treasurer Paul Leger and Assistant Secretary-Assistant Treasurer Deborah Gross. No discussion was held and Mr. Nowak entertained a motion to adopt the resolution. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. Resolution No. 12 was unanimously adopted.

Resolution No. 13 of 2015,
"Appointing Board Members of Pittsburgh Water and Sewer Authority Board to The Steering Committee"
Mr. Nowak explained that the resolution appoints the following Board Members to the Steering Committee: Alex Thomson, Ms. Caren Glotfelty and Mr. Paul Leger. No discussion was held and Mr. Nowak entertained a motion for approval. Ms. Gross so moved and Ms. Lanier seconded the motion. Resolution No. 13 was unanimously adopted.

Mr. Good and Mr. Nowak congratulated the Board members on their confirmation.

Upon completion of the election of officers and the appointing of Steering Committee members, Solicitor Nowak turned the gavel over to Chairman Alex Thomson for the remainder of the meeting.

REGULAR MONTHLY MEETING

APPROVAL OF THE MINUTES
Chairman Thomson entertained a motion to approve the minutes of the January Regular Board Meeting. Mr. Leger so moved and Ms. Glotfelty seconded the motion. The minutes were unanimously approved.

BILLS AND COMMUNICATION

Financial Updates
Joey Tolbert, Interim Director of Finance, reviewed the cash flow analysis for December and January 2015. Mr. Tolbert noted consumption for the year was down due to the relatively cool summer. In his future monthly reports, he will be providing a forecast for each quarter. Mr. Thomson asked for clarification on the PENNVEST loan and if receivables are tracked monthly. Mr. Gross questioned why some of the rate payers experienced an off billing cycle. She would like to discuss billing cycle questions with Mr. Tolbert.

Legislative Updates
Brendan Schubert, External Affairs Manager, explained the latest updates in Local, State and Federal legislation. The Major Obstruction Permits legislation is on hold until the permit process is better defined. The Army Corps of Engineers annually allocates a specific amount of money for watershed restoration. PWSA submitted a letter of intent to pursue these funds for the Saw Mill Run Watershed. Efforts toward Utility Coordination continue. Several utilities met at Peoples Gas Company in Wilkinsburg to discuss the 35 miles Peoples will be replacing in the next year. Our Engineering planning division will be the point of contact for PWSA.

Ms. Geraghty commented that she was very pleased with the Authorities work on Utility Coordination. Ms. Gross stated that this is a great way to start. Ms. Gross would also like the Authority to look into coordination for real-estate development and private development.

Mr. Schubert reviewed the Dollar Energy Fund plan. Ms. Glotfelty questioned when a GI option would be considered. He explained that he is working with the Sustainability Team to draft a GI option FAQ and site assessment guide for residents.

Report of Consulting Engineer
Bob Weimer, Hatch Mott MacDonald Group, reviewed the Capital Improvement Program Dashboard. The project scope will be used to help eliminate change orders. Items that were included in the bid, but were not needed, will be zeroed out and the money will be used elsewhere to complete the project. Mr. Weimer and team are working on a list of policy issues to be presented in the future.

Mr. Weimer remarked that community outreach and coordination with utilities are very important. He has been very impressed with the cooperation of DPW and other utilities.

Ms. Gross is very pleased with all the information the Dashboard is providing. She is happy that opportunities are being looked over with fresh eyes and that they have a positive working relationship with DPW. Mr. Weimer presented Ms. Gross with the map she requested with retrospective data.

Resolution No. 14 of 2015,
"Authorizing a Construction and Cost-Sharing Agreement with Buncher Construction"
Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Gross so moved and Ms. Geraghty seconded the motion. Ms. Gross questioned if this was part of development behind the produce terminal. Mr. Christian responded that it was part of the development. Ms. Gross suggested holding the resolution until March. Ms. Gross remarked that there is a lot of activity and development and she would like more advance notice. Mr. Good stated that this work is time sensitive as Buncher crews are mobilized. Ms. Gross wondered if PWSA was coordinating with other development.

No further discussion was held and Resolution **No. 14** was unanimously adopted.

Resolution No. 15 of 2015,
"Exercising a Contractual Option to Extend the Term of Professional Services Agreement, PWSA Project No. 30, Compliance Management International"
Bob Hutton, GIS Project Coordinator, thanked the Board for supporting the DEF program. Mr. Hutton explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Ms. Lanier seconded the motion.

No discussion was held and Resolution **No. 15** was unanimously adopted.

Resolution No. 16 of 2015,
"Approving the Establishment of a Green Infrastructure (GI) Grant Program"
James Stitt, Sustainability Coordinator, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty so moved and Mr. Weber seconded the motion. Ms. Gross thanked Mr. Stitt for this proposal. She noted that in her district there are so many groups doing work that could benefit from this grant program. Ms. Glotfelty thanked Mr. Stitt and congratulated the Authority on stimulating more interest in GI. No further discussion was held and Resolution **No. 16** was unanimously adopted.

Resolution No. 17 of 2015,
"Approving Refunds and Exonerations"
Kevin Donahue, Customer Service Manager, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier asked for clarification on how over-estimates are handled by PWSA. Mr. Donahue explained that the payment is not a credit. A check is cut to the rate payer for the overpayment. Mr. Leger so moved and Ms. Lanier seconded the motion. No further discussion was held and Resolution No. 17 was unanimously adopted.

Resolution No. 18 of 2015,
"Approving Amendments of the Authority's Rules and Regulations, Chapters 2 and 3"
Mark Nowak, PWSA Solicitor, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. No further discussion was held and Resolution **No. 18** was unanimously adopted.

Resolution No. 19 of 2015,
"Approving a Water Tower Lease Agreement and Site Access Agreement for Lincoln Tank Property, Verizon"
Mark Nowak, PWSA Solicitor, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. The Chairman questioned if the Authority is getting market rates for the lease. Mr. Nowak responded that the lease amount is at market and further the lease includes a 3 percent yearly escalation clause. Mr. Leger noted that is the going rate. Ms. Lanier so moved and Ms. Geraghty seconded the motion. No further discussion was held and Resolution **No. 19** was unanimously adopted.

REPORT OF EXECUTIVE DIRECTOR
Interim Director, James Good, took a moment to recognize the passing of Ralph Eyerman. Ralph was a significant Chester employee and he will be sorely missed.

Mr. Good congratulated Mr. Christian on receiving the 2014 Government Civil Engineer of the Year by the American Society of Civil Engineers (ASCE) Pittsburgh Section. Winners for this award are chosen for their contributions in civil engineering in the public sector.

Antoinette Shaw recently attended the 2015 AWWA-WEF Utility Management Conference in Texas to give a presentation on "Smart Grid & Meter Change Out—Managing Three Overlapping Transformations in the City of Pittsburgh" along with Manshi Low and Greg Hoover of Veolia. PWSA discussed how it managed the AMI change-out program in a mere eight months while the large meter replacement program and Customer Information System migration were ongoing.

Mr. Good would like to thank our field crews for all of their hard work and dedication throughout this rough weather month. He points out that they have received several public acknowledgments on Twitter. In January, there were a total of 78 main breaks. As of yesterday, we were averaging nearly 4 a day and at 34 breaks.

UNFINISHED BUSINESS

Resolution No. 4 of 2015,
"Approving the Updated Procedure Manual for Developers, Excluding Chapter 9"
Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved and Ms. Geraghty seconded the motion. No further discussion was held and Resolution No. 4 was unanimously adopted.

ADJOURNMENT OF REGULAR MONTHLY MEETING

There were no further discussions. Chairman Thomson entertained a motion to adjourn. Ms. Lanier so moved and Ms. Geraghty seconded the motion. The motion to adjourn was unanimously adopted.

The next meeting will be on March 20th 2015.

Secretary