

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON JUNE 19, 2015**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, June 19, 2015, at approximately 10:00 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Alex W. Thomson, Ms. Margaret L. Lanier, Mr. Paul Leger, Ms. Caren Glotfelty, Ms. Andrea Geraghty, Ms. Deborah L. Gross, and Mr. Michael Weber. Present from the staff were Executive Director James Good, Antoinette Palmieri, Rosanne Salerno, Glen Lijewski, Ron Duray, Autumn Barna, James Stitt, John McCarthy, Kelley Benson, Scott Towler, Bob Hutton, Joey Tolbert, Melissa Rubin, Tanya Gore-White, Dan Capalongo, Antoinette Shaw, and Brendan Schubert.

Also present were Mark Nowak, PWSA Solicitor; Mark Gannon of Amec Foster Wheeler, Anna Berg of PA American Water Company, Mark Karolski of Burchart Horn, Tanya Igwe of Wade Trim, Bill Trimbball of CEI, Jeff Krakoff of Krakoff Consulting Inc., Daniel Cain, Kyle Hood of Hatch Mott MacDonald, Paul Ionadi of Dynotec, David Clarke of The City of Pittsburgh, Kinjal Patel of The City of Pittsburgh, Alexandra McCrorey of The City of Pittsburgh, Rohan Shuh of The City of Pittsburgh, Jason Ergina of The City of Pittsburgh, George Robinson of Black & Veatch, Donna Sumey of Black & Veatch, Lauren Sprankle of Collective Efforts, Herb Higginbotham of AECOM, Ron Ciucci of Baker, Rulison Evans of GHD, Brian Schull of SAI, Roger Varner of Larson Design Group, Kim Kennedy of HDR, Tim Dean, Charles Toran of Sci-Tek, Stephen Polen of Hatch Mott MacDonald, Matt Sickles of CDM Smith, Frederick Douglas of Cosmos, Jason Borne of MS Consultants, and Michael Stephens of Veolia Water.

CALL FOR PUBLIC COMMENT

There were no public comments at this time.

EXECUTIVE SESSIONS

An executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. Mr. Thomson explained that legal and employee matters were discussed.

APPROVAL OF THE MINUTES

Chairman Thomson entertained a motion to approve the minutes of the May 2015 Regular Board Meeting. Ms. Glotfelty so moved and Ms. Lanier seconded the motion. The minutes were unanimously approved.

BILLS AND COMMUNICATION

Financial Updates

Joey Tolbert, Interim Finance Director, reviewed the cash flow analysis and monthly budget. The year to date budget to Actual Operating Revenue is about 4.1% under budget with billing being about 3% under budget. Net income is tracking 4.8% over budget and a comparison to last year is tracking 1.35% higher. Net Cash Flow is 22.7% over budget. Mr. Tolbert provided an answer to Mr. Thomson's question from last month regarding the PWSA financial trend. Mr. Tolbert said to

the trend is reflective of the timing of the billing. The budget is based on revenue billed and collections is based on cash. Ms. Lanier noted that the net cash flow is 12% lower than the prior year and asked if that would change over the next couple years. Mr. Tolbert responded by stating that he hopes it will get higher. He stated that PWSA's debt service was lower last year. Mr. Tolbert also stated that PWSA received \$28,000 from Internet. Mr. Leger noted that expenditures were lower than expected and that it was a timing issue. There was no further discussion.

Green Infrastructure Updates

James Stitt, Sustainability Manager, presented a PWSA Green Infrastructure update. He stated that Shadyside A22 is a watershed project, Saw Mill Run is a water quality project and City Wide is a green infrastructure assessment. The timeline shows that Shadyside A22 started and City Wide is to work in conjunction with Shadyside A22. The remaining sewer sheds will be done throughout the 18 month period that the DEP provided. Ms. Gross asked for the difference between watershed and sewer shed. Mr. Stitt said that a sewer shed is based on where the pipes are and where they flow and watershed is based on the surface contours of the earth and where the water falls from the sky and lands on the surface. Ms. Gross requested location of Shadyside A22. Mr. Stitt said it was along the Allegheny River and by busway at 28th Street into East Liberty, Shadyside and Squirrel Hill. Ms. Geraghty asked Mr. Stitt to explain the triple bottom line evaluation. Mr. Stitt said it is the environmental, economic and social equity assessments. Ms. Geraghty asked for further clarification of the modeling details. Mr. Stitt said the CSO Discharge Chart is the Shadyside A22 outfall. The red line shows the condition of the outfall and the green line is the "sweet" spot. Ms. Gross commented that Overbrook Park was added to the Federal Flood Plain Map. Mr. Stitt added that Washington Boulevard and Banksville were also added.

Legislative Updates

Brendan Schubert, External Affairs Manager, explained the latest updates in Local, State and Federal legislation. Ms. Gross inquired about WIFIA. Mr. Schubert explained that there is an issue between municipalities and water agencies being able to match low interest loans with WIFIA. Ms. Gross wanted clarification that it would be a low interest loan. Mr. Schubert confirmed that it would be a low interest loan.

Report of Consulting Engineer

Bob Weimer, Hatch Mott MacDonald Group, reviewed the Capital Improvement Program Dashboard. Ms. Gross commented that not every square foot of the City has the same problems and asked if PWSA can overlay prioritization. Mr. Weimar said that PWSA was working on a proactive system to catalog the observations of the sinkholes. Ms. Gross also asked if the strategic metrics of \$1.8 million (PennDOT) was in 2015. Mr. Weimar explained that decisions were made in 2014 and carried over until the project was finished. Because of the way PennDOT pays, things are not brought up until the end of the project. It applies to every PennDOT project. Executive Director Good said the large PennDOT projects were West Carson Street and Route 51/88 interchange. He agreed to provide a list of the projects. Chairman Thomson commented that we have no control of the expansion of the project and are committed to the cost sharing arrangement. Executive Director Good said we are looking at our options; however, they are limited.

Resolution No. 53 of 2015,

"Approving Refunds and Exonerations Recommended by the Water Exoneration Hearing Board and/or The Pittsburgh Water and Sewer Authority"

Antoinette Shaw, Customer Service Supervisor, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved and Ms. Geraghty seconded the motion. No discussion was held and the Resolution was unanimously adopted.

Resolution No. 54 of 2015,

“Awarding a CIP Contract for the 2015 Catch Basin Replacement Contract, PWSA Project No. 2013-424-223-0”

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved with discussion and Ms. Geraghty seconded the motion. Ms. Lanier asked how PWSA knows it is getting quality work. Mr. Christian said the quality requirement is in PWSA specifications and the bid request. Ms. Geraghty commented regarding the short time PWSA advertised. Mr. Christian said three weeks is the normal time period and typically enough time. Executive Director Good said through PWSA’s capital projects being more systemized and through outreach efforts PWSA will be able to give more notice moving forward. Chairman Thomson said PWSA should do all it can to reach out to contractors. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 55 of 2015,

“Awarding an Operating Contract for Option Term 1 of PWSA Project No. PWSA22 for Locating and Identifying Underground Facilities to Allegheny Utility Solutions, LLC”

Rick Obermeier, Acting Field Services Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Mr. Leger seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 56 of 2015,

“Awarding an Operating Contract for Option Term 2 of PWSA Project No. PWSA9 for the Purchase of Fire Hydrants to L/B Water Service, Inc.”

Rick Obermeier, Acting Field Services Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Ms. Glotfelty seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 57 of 2015,

“Awarding an Operating Contract for the purchase of two Chevrolet Silverado 3500HD 4X4 gate valve trucks on COSTARS Contract No. 025 Municipal Vehicles”

Rick Obermeier, Acting Field Services Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty so moved and Mr. Leger seconded the motion. No discussion was held and the Resolution was unanimously adopted.

Resolution No. 58 of 2015,

“Awarding an Operating Contract for the purchase of two Ford F-350 4x2 compressor trucks on COSTARS Contract No. 025 for Municipal Vehicles”

Rick Obermeier, Acting Field Services Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved and Ms. Glotfelty seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 59 of 2015,

“Awarding an Operating Contract for the Purchase of 36 Truck Radios to K & C Communications”

Terry Shiring, Manager of Industrial Relations, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Mr. Leger so moved and Ms. Lanier seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 60 of 2015,

“Awarding an Operating Contract for Option Term 1 of PWSA Project No. PWSA23 for Grounds Maintenance Services to Pittsburgh Lawn Care, LLC”

Glenn Lijewski, Maintenance Superintendent, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved with discussion and Ms. Glotfelty seconded the motion. Ms. Lanier asked why the contract was not given to the lowest bidder. Mr. Lijewski responded that this was a renewal, rather than a new bid.

Resolution No. 61 of 2015,

“Awarding an operating contract for the purchase of One Yale Pneumatic Tire Electric Forklift, Model No. ERP040VT (or Approved Equal), PWSA Project No. PWSA42”

Dan Capalongo, Inventory Control Supervisor, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved and Mr. Leger seconded the motion.

Resolution No. 62 of 2015,

“Awarding a professional services contract for Strategic Communications”

Brendan Schubert, Manager of External Affairs, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Mr. Leger so moved and Ms. Lanier seconded the motion.

Resolution No. 63 of 2015,

“Approving a Lease Agreement between the City of Pittsburgh and the Pittsburgh Water and Sewer Authority and the Borough of Aspinwall”

Brendan Schubert, Manager of External Affairs, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Mr. Leger so moved and Ms. Lanier seconded the motion. Ms. Gross asked for clarification of the city boundaries on the map. Mr. Schubert further explained. Ms. Gross also asked about the impact to the trail connection. Mr. Schubert explained that PWSA is working with CSX Railroad to resolve the railroad crossing.

Resolution No. 64 of 2015,

“Approving a Development Agreement and Deed of Easement and Structures Under Facilities Agreement with Carnegie Mellon University for property located on Forbes Avenue”

Bob Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty so moved with discussion and Ms. Lanier seconded the motion. Ms. Gross asked if this was a lateral. Mr. Christian said it is going under PWSA lines. It is an access tunnel.

Resolution No. 65 of 2015,

“Approving Multiple Professional Services Agreement/s for Recruiting Services, PWSA Project No. PWSA46”

Kelley Benson, Director of Human Resources, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Mr. Leger so moved and Ms. Lanier seconded the motion. Chairman Thomson noted that PWSA is actively searching for the Finance Director and Director of Quality Water positions. Anyone who knows of a good potential candidate or internal candidate is encouraged to apply.

REPORT OF EXECUTIVE DIRECTOR

Mr. Thomson introduced the report of the Executive Director, Mr. James Good.

Mr. Good commented on open positions and praised managers and supervisors for their efforts. Mr. Good reviewed the operational data for the previous month, with a focus on paving restoration and catch basin cleanings. There were no recordable incidents in twelve weeks. This is the best accident record since he has been with the Authority. PWSA's goal is to answer 60% of the City Councilpersons' requests within three days. PWSA will continue to work on ways to improve customer service.

NEW BUSINESS

Resolution No. 66 of 2015,

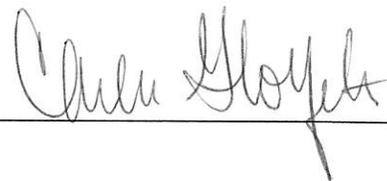
"Awarding an Operating Contract for the purchase of two GMC Savana 2500 RWD vans on COSTARS Contract No. 025 for municipal work vehicles"

Rick Obermeier, Acting Field Services Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty so moved and Mr. Leger seconded the motion.

ADJOURNMENT OF REGULAR MONTHLY MEETING

There were no further discussions. Chairman Thomson entertained a motion to adjourn. Ms. Lanier so moved and Ms. Gross seconded the motion. The motion to adjourn was unanimously adopted.

The next meeting will be on July 24, 2015.



Secretary