

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON SEPTEMBER 18, 2015**

The Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Friday, September 18, 2015, at approximately 10:00 a.m., in the Second Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222. The following members of the Board were present: Chairman Alex W. Thomson, Ms. Margaret L. Lanier, Mr. Paul Leger, Ms. Caren Glotfelty, and Ms. Deborah L. Gross. Absent was Mr. Michael Weber. Present from the staff were Executive Director James Good, Rosanne Salerno, Ron Duray, Kent Lindsay, Autumn Barna, Gina Cyprych, James Stitt, John McCarthy, John Koller, Jason Felser, Kelley Benson, Scott Towler, Joey Tolbert, Tanya Gore-White, and Brendan Schubert.

Also present were Mark Nowak, PWSA Solicitor; Carolyn Dimmick of K Bealer Consulting; Giuseppe Sciulli, Stephen Polen, Kyle Hood, Sarah Bolenbaugh, and Robert Weimer of Hatch Mott McDonald; Tim Dean of Amec Foster Wheeler; Bill Trimbath of CEL; Ron Ciucci of Baker; Paul Ionadi of Dynotec; Robert Zullo of The Post-Gazette; A. Lincoln of RSG; Daniel Cain; Roger Varner of Larson Design Group; John Balewski of Chester Engineering; Holly Hudson of Cosmos Technologies; Kim Kennedy of HDR; John Coyne of GAI Consultants; Sam Shamsi of Jacobs; Sheena Hoover of WSP/Parsons Brickerhoff; Herb Higginbotham of AECOM; Coreen Casadet of Collective Efforts, LLC; Matt Sickles of CDM Smith; Bob Zulick of HRG; Chandra Mysove and Jeff Dingle of Jacobs; Jason Borne of MS Consultants and Tysen Miller of KU Resources.

CALL FOR PUBLIC COMMENT

There were no public comments at this time.

EXECUTIVE SESSIONS

An executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. Mr. Thomson explained that legal and employee matters were discussed.

APPROVAL OF THE MINUTES

Chairman Thomson entertained a motion to approve the minutes of the July 24, 2015 Regular Board Meeting. Ms. Lanier so moved and Ms. Geraghty seconded the motion. The minutes were unanimously approved.

BILLS AND COMMUNICATION

Financial Updates

Joey Tolbert, Interim Finance Director, introduced Kent Lindsay, new PWSA Finance Director. Mr. Tolbert reviewed August revenues which are approximately 3 ½% under budget. Net cash flow is 12.8% under budget (approximately \$400,000) compared to last year at this time.

Legislative Updates

Brendan Schubert, External Affairs Manager, provided updates on Local, State and Federal legislation. Ms. Gross congratulated Mr. Schubert on receiving 200 Dollar Energy Fund applications. A 5% application rate is very good.

Report of Consulting Engineer

Bob Weimer, Hatch Mott MacDonald Group, reviewed the Capital Improvement Program Dashboard. He presented to the Board the 2014 Annual Report of the Consulting Engineer. The dashboard reports on a two-month period. Green infrastructure projects were updated by Mr. Weimer. Ms. Gross requested a link that provides a summary of utilization and needs assessment for green infrastructure. Ms. Geraghty asked Mr. Weimer about community outreach and volunteered to help with outreach. Ms. Gross inquired if all of the funds were awarded in the grant program. Executive Director Good stated there were 38 applications and 17 grants awarded. He will recommend the grant program for 2016. Ms. Glotfelty asked for an update on the timeline of Phase One, A22 – Project One. Mr. Weimer discussed the projects, including Saw Mill Run (Phase Two) and City Wide Survey(Phase 3). Mr. Weimer stated that the purpose of A22 is to finalize recommendations. The City Wide Survey is due at the end of 2015 with a final report in February 2016. Saw Mill Run will be completed in the middle of 2017. The nature of the problems will be known by the end of 2016. Ms. Gross is eager to see results and is optimistic about green infrastructure opportunities. Mr. Weimer said they are working on a set of principle design guidelines for sites submitted to PWSA for development. Ms. Gross said there are 50 real estate development projects in her district alone and that the guidelines are needed.

Resolution No. 78 of 2015

Approving Refunds and Exonerations Recommended by the Water Exoneration Hearing Board and/or The Pittsburgh Water and Sewer Authority

Tanya Gore-White, Customer Service Manager, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty so moved and Mr. Leger seconded the motion. No discussion was held and the Resolution was unanimously adopted.

Resolution No. 79 of 2015

Awarding an operating contract for Video Surveillance Maintenance, Warranty and Monitoring, PWSA Project No. PWSA47

Jason Felser, Management Information Systems, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier asked what areas this covered. Mr. Felser responded that there are 19 cameras and discussed coverage. Ms. Geraghty so moved and Mr. Leger seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 80 of 2015

Authorizing the Authority to amend its non-discrimination policy

Executive Director Good explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Geraghty noted individuals are named in reporting procedures and moved to amend the policy by modifying naming the position and striking all individual names. Ms. Geraghty further motioned to amend page five to report matters to the Executive Director and include the Board of Directors. Ms. Geraghty so moved to amend and Mr. Leger seconded the motion. Ms. Gross so moved to adopt the resolution with amendment and Ms. Geraghty seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 81 of 2015

Awarding Extensions for Insurance Contracts for the Workers Compensation and Automobile Policies to H.A.R.I.E and Public Officials Liability Policy to AIG

Kent Lindsay, Finance Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier so moved and Ms. Geraghty

seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 82 of 2015

Awarding an operating contract for the purchase of 9- Panasonic Toughpads Model# FZ-G1FA3AFBM under Co-Stars Contract No. 03 for IT Hardware, Laptops/Notebooks and Personal Computing Devices

Rick Obermeier, Acting Field Services Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Gross so moved and Mr. Leger seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 83 of 2015

Awarding an Operating Contract for the Purchase of Dynasonics Ultrasonic Flow Meters (or Approved Equal), PWSA Project No. PWSA50

Rick Obermeier, Acting Field Services Director, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Glotfelty asked if the items were portable. Mr. Obermeier confirmed that they are portable. Ms. Gross so moved and Ms. Lanier seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 84 of 2015

Awarding an operating contract for the purchase of chlorine pH online analyzers

Gina Cyprych, Water Quality and Production, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier asked if it was normal to only receive two bids. Ms. Cyprych said they were very specific with the request and not many could accommodate. Executive Director Good acknowledged Ms. Cyprych for being Chair of RAIN. Mr. Leger so moved and Ms. Lanier seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 85 of 2015

Awarding of Professional Services to Riverside Sales Group LLC for Filing Assistance

Robert Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier asked if Mr. Christian would request additional funding. Mr. Christian recommended PWSA go to an in-house scanning system. Ms. Gross added that in addition to scanning, high-level skills are necessary to properly archive and retrieve the documents. Ms. Gross recommended that actual papers are kept intact until the project is done. Ms. Geraghty so moved and Ms. Gross seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 86 of 2015

Approving an Amendment to the Program Management Information System (PMIS) agreement for the purchase of 80 additional licenses to e-Builder Inc. in the amount of \$74,325

Robert Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Ms. Lanier asked if the license was an annual fee. Mr. Christian confirmed, but said the annual fee will be part of the operating budget moving forward. Ms. Gross so moved and Ms. Glotfelty seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

Resolution No. 87 of 2015

Change Order for HJ3 Composite Technologies in the amount of \$144,657 for the 60” emergency repair contract

Robert Christian, Director of Engineering, explained the details of this resolution. Chairman Thomson entertained a motion to discuss and adopt the resolution. Mr. Leger asked about the base cost of the project. Mr. Christian advised the project is \$930,000 and the ratio is within the goal. Mr. Leger so moved and Ms. Geraghty seconded the motion. No further discussion was held and the Resolution was unanimously adopted.

REPORT OF EXECUTIVE DIRECTOR

Mr. Thomson introduced the report of the Executive Director, Mr. James Good. Mr. Good reported that PWSA successfully marketed \$27 million in bonds. Mr. Good reviewed the operational data for the previous month, with a focus on water main repairs, paving restoration, catch basins, sewer line cleaning and the safety report. Mr. Good commented that 2016 will be the year of the vehicle with a focus on defensive driving. Ms. Lanier commented that 6,000 council requests are too high. Mr. Leger asked if the vactors are serviced by First Vehicle. Mr. Good confirmed vactors are serviced by First Vehicle depending on the maintenance. Mr. Leger asked if there are license checks of drivers. Mr. Good confirmed there are license checks of drivers. Mr. Leger asked what was involved after an accident. Mr. Good explained that an RCA is completed and further stated he is looking at the state license process and procedures for repeat offenders.

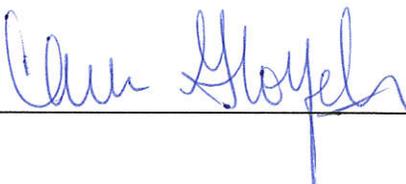
NEW BUSINESS

On behalf of the Board, Chairman Thomson presented Joey Tolbert with a parting gift and recognized Mr. Tolbert for his spirit and personality. Mr. Tolbert thanked the PWSA staff and Board. Executive Director Good further thanked and recognized Mr. Tolbert’s accomplishments.

ADJOURNMENT OF REGULAR MONTHLY MEETING

There were no further discussions. Chairman Thomson entertained a motion to adjourn. Ms. Geraghty so moved and Ms. Lanier seconded the motion. The motion to adjourn was unanimously adopted.

The next meeting will be on October 16, 2015.



Secretary