



JOB ANNOUNCEMENT

POSITION: Director of Engineering & Construction
DIVISION: Engineering & Construction
SALARY: \$130,000-\$180,000

POSTED: November 28, 2017
APPLICATION DEADLINE: Until Filled

SUMMARY:

Reporting to the Executive Director, develops, directs, coordinates, organizes and manages the Engineering and Construction Division of the Authority; provides professional advice and detailed recommendations to the Executive Director and the Board of Directors in the development of the approved Capital Improvement and Special Project Program.

DUTIES/PRIMARY RESPONSIBILITIES:

- Monitors and oversees all engineering and design work done by the Authority and City Agencies or private consultants or construction firms relating to water/sewer systems, reservoirs, water treatment plants, pumping stations and all related facilities.
- Provides recommendations for and assists with the preparation of the Authority's Capital Improvement Plan and project priority list.
- Plans, develops, directs, coordinates, organizes and controls the materials, equipment and personnel under jurisdiction toward the effective, efficient and economical attainment of program goals, including maximum convenience to the public and safety of employees.
- Develops and manages relationship with consulting engineers, contractors, public officials, developers, and capital improvement projects.
- Provides training and/or technical assistance as requested or required.
- Prepares contracts and monitors contract performance according to established guidelines, procedures and applicable regulations (e.g., Environmental Protection Agency (EPA), Department of Environmental Protection (DEP), etc.).
- Prepares operating budget for Division.
- Develops policies and procedures for Division for approval by the Executive Director.
- Attends meetings, conferences, etc. as assigned and represents the Executive Director as requested.
- Manages area of responsibility in strict accordance with applicable laws, regulations and established policy including union agreements to ensure fair and standardized treatment of employees.
- Performs such other related tasks and duties that are assigned or required.

KNOWLEDGE/ABILITIES:

Extensive knowledge in Civil Engineering relating to design, construction and maintenance of water and sewer and other related projects. Extensive knowledge of the laws, rules, regulations and ordinances related to water processing and distribution systems along with storm and sanitary distribution systems, including Pennsylvania Stormwater and Combined Sewer Overflow requirements. Considerable knowledge of civil or sanitary engineering. Familiarity with typical municipal procurement requirements. Considerable knowledge of relevant labor agreements and personnel policies and procedures. Ability to oversee the establishment, maintenance and monitoring of contracts, accounts, budgets, etc. Ability to plan, evaluate and monitor the work of self and others. Ability to communicate effectively, both orally and in writing. Ability to maintain records and prepare accurate reports, correspondence, etc. Ability to establish and maintain effective working relationships with supervisors, associates, outside agencies and the public. General knowledge related to CMMS, GIS, CAD and networked Management Information Systems. Familiarity with Microsoft Office Suite.



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GENERAL REQUIREMENTS:

Applicants must become domiciled within one of the following Pennsylvania counties at the time of appointment and remain domiciled throughout employment with the PWSA. Candidates or employees must be domiciled in Allegheny, Armstrong, Beaver, Butler, Fayette, Greene, Lawrence, Indiana, Washington, or Westmoreland county in Pennsylvania. Verification of domicile within one of the approved counties is required at time of appointment. Candidates or employees for this position who are domiciled in the City of Pittsburgh will be given preference during the interview process over candidates or employees who are not domiciled in the City of Pittsburgh. Applicants must present a current, valid Class C (Class 1) Pennsylvania Motor Vehicle Operator's License prior to appointment. A valid driver's license must be maintained throughout employment.

EDUCATION/EXPERIENCE REQUIREMENTS:

To be considered eligible for this position, the application must clearly show at least fifteen years of engineering management experience with at least five years of senior level project management experience Water/waste water experience preferred. Bachelor's degree in Civil Engineering with a concentration in water, wastewater, stormwater and/or utility management or related civil engineering field is required with an advanced degree preferred; or equivalent combination of education and experience.

Applicant must present a current Professional Engineering registration at time of filing an application and, if current registration is in another state, obtain a Commonwealth of Pennsylvania registration within six months of appointment to this position. A current PA Professional Engineering registration must be maintained throughout employment.

PHYSICAL/WORKING CONDITIONS:

General office environment; must be able to lift up to 10 pounds; local travel up to 40% to site/meeting locations to perform work and/or support the Authority.

APPLICATIONS:

Available in the Human Resources Department, 1200 Penn Avenue or online at www.pgh2o.com. Please send the application, resume and cover letter to hr@pgh2o.com.

An Equal Opportunity Employer

The PWSA does not discriminate against anyone based on race, color, religion, ancestry, national origin, place of birth, sex, sexual orientation, family status, age, or non-disqualifying disability, or on any other basis protected by federal, state or local law.