

**Minutes of the
Regular Board Meeting
of the Pittsburgh Water and Sewer Authority
Held on December 15, 2017**

This Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on December 15, 2017, at approximately 10:00 a.m., in the Second-Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222.

The following member of the Board were present: Mr. Paul Leger, Ms. Margaret Lanier, Mr. Jim Turner, and Ms. Debbie Lestitian. Ms. Chaton Turner participated via conference call.

Absent was Ms. Deborah Gross. Mr. Mike Weber submitted his resignation from the board and was not present.

There was a quorum for this meeting.

Present from the staff were Robert A. Weimar, Debby Gibson, Antoinette Palmieri, Tanya Gore-White, Adejuwon Anjoorin, Julie Quigley, Barry King, George Robinson, Kent Lindsay, Autumn Barna, Shannon Barkley, James Stitt, Kelly Morgano and Will Pickering.

Also present was Mark Nowak of Clark Hill PLC, Solicitor; Seth Garrison of RFC; Pgh U; Tim Keresks of PADVC; Ralari Gilbert of Jacobs; David Troianos of GAI; Mallory Griffin of JMT; Charles Jordan of MS Consultants; Chad Davis of Michael Baker; Pat Gallagher of GAI; Tom Drusak of Hatch; Bob Eckenrode; David Connelly of HDR; Adam Smeltz of the Post-Gazette; Renee DeMichiei Farrow of Architectural Innovations; Aly Shaw of Pittsburgh United; Caitlin Schroering; Stephen Caruso of PLS; Mark Pitterle of Skelly and Loy; Deepa Pattarwami of Koryak; Glen Stephens of GSI; Mark Karolski of Buchart Horn; Herb Higginbotham of AECOM; Jim Daley of Crawford Consulting; Coreen Casadei of Collective Efforts, LLC; Donna Chappel of AIG; Heather Dodson of Michael Baker; Kathy Chavara of Mott MacDonald; Deb Chiaralan of Test America; Bridget Johnson of Mascaro; Jason McBride of Wade Trim; Tassi Bisers of Our Water Campaign; Richard Burgess of Hatch; Jay Walker; Giuseppe Sciulli of Mott MacDonald; and Diane Waldschmidt of EOS.

EXECUTIVE SESSIONS

Chairperson Lestitian informed the attendees that an executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. Legal and personnel matters were discussed.

CALL FOR PUBLIC COMMENT

Tassi Bisers of Our Water Campaign thanked the Board and the PWSA for their courage to implement changes that directly benefit the customers.

Aly Shaw of Our Water Campaign believes PWSA is moving in the right direction. She voiced Our Water's opposition to moving PWSA to a Public Trust.

Jay Walker of Shadyside asked the PWSA Board to end water shut offs permanently for low-income housing residents.

Ms. Lestitian thanked the public for their comments.

APPROVAL OF THE MINUTES

Chairperson Lestitian entertained a motion to approve the November 8, 2017 and November 17, 2017 Minutes. Ms. Lanier so moved and Mr. Turner seconded the motion.

The Minutes were approved.

FINANCIAL REPORT

Kent Lindsay, Finance Director, reported that for the month of November, the PWSA is \$4.7 million under the budgeted level for the month.

Mr. Turner questioned Mr. Lindsay about the revenue decline.

Mr. Lindsay stated that account receivables have grown substantially. Fees for development are substantially lower as development activities have slowed. A portion of revenue is expected to be collected in the future.

ENGINEERING REPORT

Barry King stated that two important implementations occurred this month: the remote pressure monitoring system and the ultraviolet (UV) disinfection system to bring the Highland Park reservoir back on line. Both projects were in response to the DEP's October 25, 2017 Administrative Order.

Mr. Turner asked when Highland 1 would be back in service.

Mr. King stated mid 2018 for renewed service.

REPORT OF THE INTERIM EXECUTIVE DIRECTOR

Mr. Weimar thanked the public for their positive comments on the progress of PWSA for this past year. He also extended gratitude to the PWSA staff and partners for all of their hard work and efforts this year. He said a special thank you to Mr. Mark Mallott for his 30-plus year commitment to PWSA as a consultant and thanked him for his service. Mr. Weimar reviewed the monthly newsletter, which will be available online.

RESOLUTIONS

No. 226 of 2017 Approving Refunds, Legal Adjustments, and Exoneration Adjustments Recommended by the Water Exoneration Hearing Board in November 2017.

Tanya Gore-White, Customer Service Manager, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to approve.

Mr. Leger so moved and Ms. Lanier seconded the motion.

No further discussion was held and the Resolution was adopted.

No. 227 of 2017 Approving the Award of a Professional Services Agreement for Managed Information Technology (IT) Services, PWSA Project No. PWSA82, to NetXperts.

Adejuwon Anjoorin, IT Manager, explained the details of this Resolution. This Resolution is to award a professional services agreement to NetXperts for a term of 3 years. The scope of work includes, but is not limited to: network and systems management (monitoring PWSA's network), security and application of patches and upgrades, and as needed on-site support.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

Ms. Lanier questioned the MBE/WBE participation on the bid and contract.

Mr. Anjoorin responded that one company did not bid because it did not have the MBE/WBE certification and could not meet the requirement.

Ms. Lanier said it is very important to follow up on the MBE/WBE participation in the PWSA agreements.

No further discussion was held and the Resolution was adopted.

No. 228 of 2017 Approving the Award of a Professional Services Agreement for Annual Maintenance and Support Services for the Customer Service and Billing Software, to Cogsdale Corp.

Julie Quigley, Director of Administration, explained the details of this Resolution. This service was previously budgeted for 2018. The service will provide continuity in the PWSA's billing.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

No further discussion was held and the Resolution was adopted.

No. 229 of 2017 Approving the Award of a Professional Services Agreement for Bill Print and Presentment of Services to Level One, LLC.

Julie Quigley, Director of Administration, explained the details of this Resolution. Approval is requested to continue with Level One as there was insufficient time and undetermined scope for PWSA to send out an RFP for these services. The focus right now is stability in services.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

Mr. Turner said the Board has had serious concerns with the current billing system. The Board is approving this Resolution because of the confidence it has in Ms. Quigley.

No further discussion was held and the Resolution was adopted.

No. 230 of 2017 Approving a Change Order to a Capital Contract for Various Additional Work Items in Relation to Hillcrest Green Infrastructure (GI) Project, PWSA Project No. 2016-GI-103-0

Barry King, Interim Director of Engineering, explained the details of this Resolution. There were three (3) change orders on this project.

Chairperson Lestitian entertained a motion to approve.

Mr. Leger so moved and Ms. Lanier seconded the motion.

Chairperson Lestitian motioned for discussion.

Mr. Turner commended Mr. King on the project.

No further discussion was held and the Resolution was adopted.

No. 231 of 2017 Approving the Amendment to the Professional Services Agreement Dated October 11, 2013 for Engineering Services Relative to the Design and Construction of the Filter Rehabilitation Project at the Aspinwall Water Treatment Plant. Contract #P-A3.05006-14-2005 to CDM Smith Inc.

Barry King, Interim Director of Engineering, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

No further discussion was held and the Resolution was adopted.

No. 232 of 2017 Approving "PCO.G077" – Valve Hydraulic Cylinders Corrosion Remediation, Substitute Pratt Composite Component Cylinders" PWSA Contract #2013-322-176-1 for Wayne Crouse, Inc.

Barry King, Interim Director of Engineering, explained the details of this Resolution. Hanna, the manufacturer of the faulty cylinder components, is replacing the deficient cylinders in settlement of their deficiency. The PWSA is recommending a further upgrade of the components.

Chairperson Lestitian entertained a motion to approve.

Ms. Lanier so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

Mr. Turner wanted to know why PWSA is on the "hook" for any additional funding.

Mr. King stated that the manufacturer is giving the full initial cost back. The additional funding requested is for an upgraded item change order. Hanna has agreed to share a majority of the cost.

Mr. King advised that the upgraded cylinders will significantly decrease the lifecycle cost because of a longer life span of the product up to 25 years.

No further discussion was held and the Resolution was adopted.

No. 233 of 2017 Approving a Budget Amendment to Task Order No. URS27-23 for CM Services for the Filter Rehabilitation Project – Consultant PWSA Project No. 2013-322-176-0.

Barry King, Interim Director of Engineering, explained the details of this Resolution. The contract was anticipated to be completed on October 31, 2017 and closeout was to be on December 31, 2017. Due to issues discussed in the above Resolutions, the construction contract required an extension to June of 2018.

Chairperson Lestitian entertained a motion to approve.

Ms. Lanier so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

No further discussion was held and the Resolution was adopted.

No. 234 of 2017 Approving a Budget Increase to the 2018 Lead Service Line Replacement Program.

Barry King, Interim Director of Engineering, explained the details of this Resolution. This budget increases the Capital Improvement Program for the replacement of lead service lines on both the public and private lines in accordance with PWSA's Consent Agreement with the Pennsylvania Department of Environmental Protection.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

Mr. Turner stated that the lead line replacement work has to be done. He inquired about the peak number of crews.

Mr. King anticipates a total of six (6) contracts running concurrently. Four (4) of the contracts will be neighborhood based, one (1) will handle urgent replacements and the last contract will be associated with low-income housing.

No further discussion was held and the Resolution was adopted.

No. 235 of 2017 Approving the Award of an Operating Contract to Piggyback COSTARS Contract No. 025 for Municipal Work Vehicles for the Purchase of One 2018 Chevrolet Equinox from Day Chevrolet, Inc.

Barry King, Interim Director of Engineering, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to approve.

Ms. Lanier so moved and Mr. Leger seconded the motion.

No further discussion was held and the Resolution was adopted.

No. 236 of 2017 Approving Entering into a Developer's Agreement with High Street Station Square I Pittsburgh, LLC.

George Robinson, of Engineering, explained the details of this Resolution. The agreement is for a water line extension in the Station Square development.

Chairperson Lestitian entertained a motion to approve.

Ms. Lanier so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion

No further discussion was held and the Resolution was adopted.

No. 237 of 2017 Approving Entering into an Amended and Re-Stated Easement Agreement with the Sports & Exhibition Authority of Pittsburgh and Allegheny County (SEA)

George Robinson, of Engineering, explained the details of this Resolution. An existing easement agreement will be amended to relocate a PWSA sewer line on SEA property.

Chairperson Lestitian entertained a motion to approve.

Mr. Leger so moved and Ms. Lanier seconded the motion.

Chairperson Lestitian motioned for discussion.

No further discussion was held and the Resolution was adopted.

No. 238 of 2017 Approving Updating the 2017 Procedures Manual for Developers

George Robinson, of Engineering, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to approve.

Mr. Leger so moved with discussion and Mr. Turner seconded the motion.

Mr. Leger wanted to make sure this was the complete manual.

Mr. Robinson explained that this was a preliminary draft to approve the amended updates prior to the final report. Chapter 9 (Stormwater) is currently being reviewed by the PWSA.

Mr. Leger wanted to know what the Board is being asked to approve.

Mr. Robinson stated that in the past the Board has approved the amended updates prior to the final revision. All information will be available online for contractors by December 31, 2017.

No further discussion was held and the Resolution was adopted.

No. 239 of 2017 Authorizing an Equal Opportunity Policy for Businesses Performing Work with PWSA (EOP)

George Robinson, of Engineering, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to approve.

Ms. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

Mr. Weimar, Interim Executive Director, advised the Board that the PWSA intends to collaborate with the City and ALCOSAN.

Chairperson Lestitian added that with all the Capital Projects that are forthcoming, this initiative is critical.

No further discussion was held and Resolution was adopted.

No. 240 of 2017 Approving the Cost Share Agreement with ALCOSAN for the M29 Outfall.

Bob Weimar, Interim Executive Director, explained the details of this Resolution to rehabilitate the M29 outfall on a cost-sharing basis with ALCOSAN.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Ms. Lanier seconded the motion.

Chairperson Lestitian motioned for discussion.

No further discussion was held and the Resolution was adopted.

No. 241 of 2017 Approving an Amendment to Professional Services Agreement with ALEM Consulting, LLC.

Bob Weimar, Interim Executive Director, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

Chairperson Lestitian extended a thank you to Mr. Sciulli for his dedication to continue assisting the Engineering Staff on projects.

No further discussion was held and the Resolution was adopted.

NEW BUSINESS

No. 242 of 2017 Approving the Award of a Professional Service Contract to Raftelis Financial Consultants to Assist in Establishing the Performance Management Office and Systems to Develop the Projects to Lead to Performance Improvement.

Kent Lindsay, Finance Director, explained the details of this Resolution. The PWSA will be under a Public Utility Commission jurisdiction. The PWSA must establish performance criteria and metrics, measure the performance and milestones for achieving performance, and create systems to track performance. Raftelis will assist the Finance Department with this initiative.

Chairperson Lestitian entertained a motion to approve.

Mr. Turner so moved and Mr. Leger seconded the motion.

Chairperson Lestitian motioned for discussion.

Mr. Turner is convinced that the PWSA's regulation by the PUC is probably in the best interest of the Authority in the long run. He looks forward to this initiative.

No further discussion was held and the Resolution was adopted.

ADJOURNMENT OF THE MONTHLY BOARD MEETING

There were no further discussions.

Chairwoman Lestitian asked for a motion to adjourn. Ms. Lanier so moved and Mr. Leger seconded the motion. The motion to adjourn was unanimously approved.

The next meeting will be held on Friday, January 26, 2018 at 10:00 AM.



James Turner, Secretary