

**Minutes of the  
Annual and Regular Board Meeting  
Of the Pittsburgh Water and Sewer Authority  
Held on February 23, 2018**

This Annual and Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on February 23, 2018, at approximately 10:00 a.m., in the Second-Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222.

The following members of the Board were present: Mr. Paul Leger, Mr. Jim Turner, Ms. Deborah Gross, and Ms. Margaret Lanier who participated via conference call.

Absent was Ms. Chaton Turner.

There was a quorum for this meeting.

Present from the staff were Robert A. Weimar, Debby Gibson, Debbie Lestitian, Kent Lindsay, James Stitt, Tyler Chilcott, Shannon Barkley, George Robinson, Julie Quigley, BJ McFaddin, Kelly Morgano, Rick Obermeier, and Barry King.

Also present was Mark Nowak of Clark Hill PLC, Solicitor; Ralph Gilbert of Jacobs, Bob Dengler of Gannett Fleming, Herb Higginbotham of AECOM, Donna Chappel of AIG, David Troianos of GAI Consultants, Paul Ionadi of Dynotec, Kathy Chavara of Mott MacDonald, Stephen Polen of Mott MacDonald, Deb Chiavaluna of Test America, Jason McCabe of Skelly and Loy, Heather Dodson of MBI, Coreen Cadadei of Collective Efforts, LLC, Jason McBride of Wade Trim, Kasey Stewart of CMI, Betsey Lovensheimer of CMI, Aly Shaw of Pittsburgh United, Adam Smeltz of Pittsburgh Post-Gazette, Don Zuch of Hull and Associates, Inc., Giuseppe Sciulli of Mott MacDonald, Tom Prusak of Hatch, Tim Nuttle of CEC, Ifeanyi Odigboh of MS Consultants, Mallory Griffin of JMT, Mark Murphy of DLZ Corp., Mark Karolski of Buchar Horn, David Connelly of HDR, Tim Kerestes of PUC, Vaughan Leer of Wood, Jim Daley of Crawford Consulting Services, Ron Ciucci of Arcadis, and Julie Barg of Advantus.

**ANNUAL BOARD MEETING**

**RESOLUTIONS**

**No. 22 of 2018**

**Election of Officers of the Pittsburgh Water and Sewer Authority**

Mr. Mark Nowak, Solicitor for the Pittsburgh Water and Sewer Authority, explained the details of this resolution. The February Meeting is our Annual Meeting required by the Bylaws, Article 2 Section 8. The item of business is the election of officers. Mr. Nowak requested a motion to elect the officers for a one-year term or until successors are elected. Mr. Nowak requested nominations. Mr. Turner requested to elect Mr. Leger as Board Chair and Ms. Margaret Lanier as Vice Chair. Mr. Leger requested to elect Mr. Turner as Secretary/Treasurer as a combined position and Councilwoman Deb Gross as Assistant Secretary/Treasurer. Mr. Nowak asked if there were seconds for the nominations. Ms. Deb Gross seconded.

Mr. Nowak asked if there were any other nominations. No discussion. Motion passes.

Mr. Nowak thanked everyone and passed the gavel to the new Chair, Mr. Leger. Mr. Leger asked for a motion to recess the Annual Board Meeting. Mr. Turner so moved. Ms. Gross seconded. Meeting was recessed.

#### **EXECUTIVE SESSIONS**

Chairperson Leger informed the attendees that an executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. Legal and personnel matters were discussed.

#### **CALL FOR PUBLIC COMMENT**

No public comment.

#### **APPROVAL OF THE MINUTES**

Chairperson Leger entertained a motion to approve the Minutes from January 26, 2018. Mr. Turner so moved, Ms. Gross seconded.

The Minutes were approved.

#### **FINANCIAL REPORT**

Kent Lindsay, Finance Director, presented the Financials from January 2018. Operating receipts were \$17.6 million and operating expenses were \$16.0 million. Non-operating expenses were \$1 million, and net cash inflows were \$200,000.00.

#### **ENGINEERING REPORT**

Barry King, Interim Engineering Director, referred to this month's issue of Currents. PWSA is currently working on the Lanpher Reservoir parapet wall. PWSA will complete the design-phase of capital improvement projects to be constructed in 2019. The projects include four waterline replacements in the Strip District, Bloomfield, Homewood and the Borough of Millvale which are currently in design phase. The Maytide Street Stormwater Project is a green infrastructure (GI) and stormwater improvement project that will take place in the Overbrook and Carrick neighborhoods of the South End.

#### **REPORT OF THE INTERIM EXECUTIVE DIRECTOR**

Mr. Weimar advised that in January, the PWSA had 178 breaks and almost 90 service line breaks. He thanked the staff and contractors for going out in extremely cold temperatures, no matter what time night or day. The PUC's requirements will bring some changes to customer service, billing and other components and will require education of the public on the new procedures. The PWSA will be holding community forums once a week. Mr. Weimar welcomed Debbie Lestitian to the team at PWSA and stated that she was a key component on the PWSA board and was grateful to have her join the team.

**RESOLUTIONS**

**No. 23 of 2018      Approving Refunds, Legal Adjustments, and Exoneration Adjustments Recommended by the Water Exoneration Hearing Board**

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Julie Quigley, Director of Administration, explained the details of this Resolution.

Chairperson Leger entertained a motion to approve. Ms. Gross so moved, and Ms. Lanier seconded the motion. No further discussion was held, and the Resolution was adopted.

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**No. 24 of 2018      Approving Multiple Professional Service Agreements for Temporary Staffing Services With Various Firms**

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Julie Quigley, Director of Administration, explained the details of this Resolution. Approval is requested to award multiple Professional Service Agreements for Temporary Staffing Services with Various Firms for a not-to-exceed amount of \$232,469.85 for the 2018 calendar year.

Chairperson Leger entertained a motion to approve. Mr. Turner so moved, and Ms. Lanier seconded the motion. Chairperson Leger motioned for discussion. Discussion held. Resolution was adopted.

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**No. 25 of 2018      Approving Amendments to the Professional Services Agreements for Temporary Staffing Services**

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Julie Quigley, Director of Administration, explained the details of this Resolution. Approval is requested to amend the Professional Services Agreements for Temporary Staffing Services in the amount of \$18,974.92.

Chairperson Leger entertained a motion to approve. Mr. Turner so moved, and Ms. Gross seconded the motion. Chairperson Leger motioned for discussion. Discussion held. Resolution was adopted.

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**No. 26 of 2018      Approving a Change Order to an Operating Contract for the Piggyback of the National Joint Power Alliance's Contract No. 06241-UFC for Uniforms and Apparel to Unifirst**

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Rick Obermeier, Director of Field Services, explained the details of this Resolution. Approval is requested to approve a change order to an Operating Contract for the piggyback of the National Joint Power Alliance's Contract for Uniforms and Apparel to Unifirst in the amount of \$112,272.06.

Chairperson Leger entertained a motion to approve. Mr. Turner so moved, and Ms. Gross seconded the motion. Chairperson Leger motioned for

discussion. Discussion held. Resolution was adopted.

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**No. 27 of 2018      Approving an Amendment to a Professional Services Agreement for PWSA Project No. PWSA77 for Safety Consulting Services With Compliance Management International (CMI)**

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Rick Obermeier, Director of Field Services, explained the details of this Resolution. Approval is requested to amend the Professional Services Agreement for PWSA Project No. PWSA77 for Safety Consulting Services with CMI, to add \$4,840.00 to cover the cost of an environmental assessment for the Water Treatment Plant operations.

Chairperson Leger entertained a motion to approve. Ms. Gross so moved, and Ms. Lanier seconded the motion. Chairperson Lestitian motioned for discussion. No further discussion was held, and the Resolution was adopted.

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**No. 28 of 2018      Approving the Amendment of Green Infrastructure Grant Agreements for Projects on City of Pittsburgh Owned Properties**

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James Stitt, Engineering, explained the details of this Resolution. The Green Infrastructure (GI) Grant Agreements awarded to five projects on City owned property require an amendment to the agreements to define the responsibilities for maintenance of these facilities in the future. The amendment will exclude the Property Owner (The City of Pittsburgh) from maintenance responsibilities and identify The Pittsburgh Water and Sewer Authority (PWSA) as the responsible party should a grantee fail to meet the requirements for maintenance to ensure long-term functionality of the project. Potential maintenance tasks may include standard GI operational procedures that are typical of the services already provided to PWSA owned GI projects.

Chairperson Leger entertained a motion to approve. Ms. Gross so moved, and Mr. Turner seconded the motion. Chairperson Leger motioned for discussion. Discussion held. Resolution was adopted.

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**No. 29 of 2018      Approving Entering Into a Hydrant Relocation Agreement With the Port Authority of Allegheny County**

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George Robinson, Engineering, explained the details of this Resolution. Requesting the approval to enter into a hydrant relocation agreement with the Port Authority of Allegheny County. The Port Authority is desirous to relocate hydrant (F506) six (6) feet away from its existing location as a part of improvements being made to their Manchester Garage property located at Island Avenue and Beaver Avenue in the 27<sup>th</sup> Ward of the City of

Pittsburgh.

Chairperson Leger entertained a motion to approve. Ms. Gross so moved, and Ms. Lanier and Mr. Turner seconded the motion. Chairperson Leger motioned for discussion. No further discussion was held, and the Resolution was adopted.

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**No. 30 of 2018      Approving the Award of Option Year 1 of PWSA Project No. PWSA73 for Sample Collection and Testing to Environmental Data Services, Ltd. and 120Water Audit, LLC**

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Chairperson Leger requested to Hold this Resolution so that the staff can reconvene with the contractor on the project.

Chairperson Leger entertained a motion to hold. Ms. Gross so moved, and Mr. Turner seconded. Chairperson Leger motioned for discussion. The Motion to Hold the Resolution for one month was unanimously approved.

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**No. 31 of 2018      Approving the Amendment of the Board-Approved Capital Budget for the 2017 Catch Basin and Inlet Replacement Project**

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Barry King, Interim Director of Engineering, explained the details of this Resolution. Approving the amendment of the Board-approved Capital Budget for the 2017 Catch Basin and Inlet Replacement Project to increase the approved budget by \$43,385.00. This amendment is necessary to support additional Construction Management/Construction Inspection (CM/CI) services necessary to monitor the ongoing work, with the addition of a second CM/CI crew.

Chairperson Leger entertained a motion to approve. Mr. Turner so moved, Ms. Gross seconded. Chairperson Leger motioned for discussion. No further discussion was held, and the Resolution was adopted.

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**No. 32 of 2018      Approving the Amendment of the Board-Approved Capital Improvement Budget for the Centre and Herron Green Infrastructure (GI) Project**

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Barry King, Interim Director of Engineering, explained the details of this Resolution. This Resolution approves the amendment of the Board-approved Capital Budget for the Centre and Herron Green Infrastructure (GI) Project to increase the approved budget by \$15,858.36.

Chairperson Leger entertained a motion to approve. Ms. Gross so moved, Mr. Turner seconded. Chairperson Leger motioned for discussion. Discussion held. Resolution was adopted.

**No. 33 of 2018      Approving the Amendment of the Board-Approved Capital Budget for the Filter Rehabilitation Project at the Aspinwall Water Treatment Plant**

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Barry King, Interim Director of Engineering, explained the details of this Resolution. This Resolution is to increase the budget by \$40,263.00 for additional work needed under the electrical construction contract. Changes are due to unforeseeable field conditions.

Chairperson Leger entertained a motion to approve. Ms. Gross so moved, and Mr. Turner seconded the motion. Chairperson Leger motioned for discussion. No further discussion was held, and the Resolution was adopted.

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**No. 34 of 2018      Approving the Amendment of the Board-Approved Capital Budget for the Bruecken Pump Station Valve Vault Upgrade Project**

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Barry King, Interim Director of Engineering, explained the details of this Resolution. This Resolution is to increase the approved budget by \$57,049.00 for the additional work needed under the general construction contract.

Chairperson Leger entertained a motion to approve. Ms. Gross so moved, and Mr. Turner seconded the motion. Chairperson Leger motioned for discussion. Discussion held. Resolution was adopted.

**NEW BUSINESS**

**No. 35 of 2018      Approving the Disbursement of Funds to ALS Environmental and CWM Environmental for Chemical and Microbiological Analysis**

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Robert Weimar, Interim Executive Director, explained the details of this Resolution. Approval is requested to pay a total of \$188,951.00 to ALS Environmental and CWM Environmental for chemical and microbiological analysis that occurred prior to the November 2017 contract with CWM Environmental. The analyses are for compliance and are required by the regulatory agencies. Some of these invoices are over six months past due.

Chairperson Leger entertained a motion to approve. Mr. Turner so moved, Ms. Lanier seconded. Chairperson Leger motioned for discussion. Discussion held. Resolution was adopted.

**Approving the Payment of a Civil Penalty Associated With the PA DEP  
"Consent Assessment of Civil Penalty" Settlement Related to the  
Violations of the Clean Streams Law**

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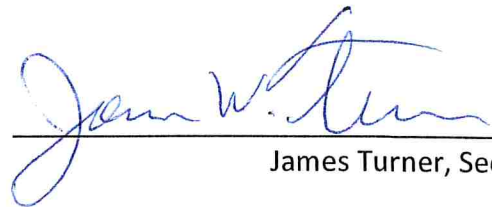
Robert Weimar, Interim Executive Director, explained the details of this Resolution. The PWSA is in discussions with the DEP about the details of and the penalty. Mr. Weimar requested that the Board Hold the Resolution until an agreement is finalized.

Chairperson Leger requested a motion to Hold this Resolution for one month. Ms. Gross so moved, Mr. Turner seconded. Chairperson Leger motioned for discussion. The Motion to Hold the Resolution for one month was unanimously approved.

**ADJOURNMENT OF THE MONTHLY BOARD MEETING**

Chairperson Leger entered a motion to adjourn. Ms. Gross so moved, Mr. Turner seconded. The motion to adjourn was unanimously approved.

The next meeting will be held on Friday, March 23, 2018 at 10:00 AM.

  
James Turner, Secretary