



Urban Redevelopment Authority

REQUEST FOR PROPOSALS (RFP)

**ENGINEERING SERVICES
CITY OF PITTSBURGH**

Issue Date: August 8, 2017

Proposal Due Date: August 23, 2017 at 3:00 PM ET

**Request for Proposals
Engineering Services
August 8, 2017**

I. General

The Urban Redevelopment Authority of Pittsburgh (URA) is soliciting proposals for consultants to provide engineering services on an as-needed basis for URA projects located throughout the City of Pittsburgh ("City"). The services could include the following engineering services: Geotechnical, Structural, Civil, and Electrical, as well as Sustainability Planning/Management Services. It is the goal of the URA to select one or more consultants for these services and to enter into contracts with each of them, thereby giving the URA the flexibility to use different consultants for various projects, based upon type of work, past experience with similar projects, time constraints, and cost.

The URA has adopted a goal of 18% minority participation and 7% women's participation in its contract work and the URA wishes to achieve this level of significant MWBE participation in these contracts. To that end, majority consultants are encouraged to team with, subcontract, and/or joint venture with certified minority- and women- owned firms.

The URA anticipates that the duration of this contract will be three (3) years.

II. Proposal Requirements

The URA is interested in hiring consultants for engineering services, for sites located within the City, that have yet to be determined. A firm's proposal should include:

- Strengths in performing a variety of engineering services
- Qualifications of the staff that will be available to provide these services (please identify the person that will be the URA's primary point of contact during the work);
- Relationship(s) with MWBE firms on past projects; providing percentages of demonstrated MWBE involvement
- Anticipated direct hourly rates, hourly billing rates and classifications for employees most likely to be used on the future projects. (See Exhibit "A"). Please include the derivation of the consultant's billing factor in this section of the proposal as well, identifying overhead factors, fee or percentage of profit, direct costs, and anticipated escalation.
- Examples of past projects designed by your firm that demonstrate the firm's ability to design sustainable solutions to engineering problems

III Selection Criteria

Selection will be made on the basis of the following criteria:

- A. Qualifications and experience of the staff assigned to the work and their professional experience with similar type projects;
- B. Experience of the firm in providing a variety of services;
- C. Level of MWBE participation;

- D. Rate and billing information; and
- E. Experience of the firm in providing sustainable engineering solutions

IV Proposal Submittal and Selection Process

Three (3) copies of the proposal must be submitted to the offices of the Urban Redevelopment Authority of Pittsburgh, 11th floor at:

Martin R. Kaminski
Director – Engineering and Construction
Urban Redevelopment Authority of Pittsburgh
200 Ross Street, 11th Floor
Pittsburgh, PA 15219

by no later than 3:00 PM ET on August 23, 2017.

Please direct inquiries to Brent Lahaie of the Engineering and Construction Department, at 412-255-6417 or blahaie@ura.org.

Upon receipt and review, proposals will be evaluated and ranked on the basis of the criteria described in Section III.

V SELECTION PROCESS

The URA intends to select consultants based upon information in the response to the RFP submitted by the proposer, performance in previous undertakings, and other pertinent factors. The selected respondent will be chosen on the basis of respondent qualifications and experience and the criteria outlined in this RFP. The URA shall be the sole judge as to which proposals and respondents best meet the selection criteria. The URA reserves the right to negotiate with any, all, or none of the respondents.

The URA shall have the right to verify the accuracy of all information submitted and to make such investigation as it deems necessary to determine the ability of a respondent(s) to perform the obligations in the response. The URA, in its discretion, reserves the right to reject any response when the available evidence or information does not satisfy the URA that the respondent(s) is qualified to carry out properly the obligations of the response; is a person or firm of good reputation or character for strict, complete and faithful performance of business obligations; or if the respondent(s) refuses to cooperate with and assist URA in the making of such investigation.

Respondents acknowledge by submitting information and proposals to the URA that the URA does not undertake any obligations, and shall have no liability with respect to this RFP and responses thereto, nor with respect to any matters related to any submission by a respondent.

[EXHIBIT ON FOLLOWING PAGE]

