

**RFP for Engineering Services
Addendum No. 1 (Deadline Extended to August 25)**

Following is a list of responses to questions received by the URA regarding the Request for Proposals for Engineering Services issued on August 8, 2017:

1. Are there incumbents for these contracts? If so, who and for what disciplines?
Presently the URA has two civil engineering firms and two environmental engineering firms under contract for as-needed services and is looking to add one or more firms.
2. Can you expand on the number of contracts to be awarded, e.g. 1-2 per discipline?
As stated in the RFP, the URA is looking to enter into contracts with one or more of the firms responding to this RFP.
3. Will you use a scoring or weighting system for evaluating the proposals against the selection criteria? Any specifics about the scoring basis or weights assigned to the criteria would be appreciated.
See Section III for information on selection criteria.
4. Can you expand upon the type of experience / capabilities you are looking for under sustainable planning and management?
Some examples of sustainable solutions include green infrastructure stormwater projects and complete streets projects.
5. In Exhibit A, our understanding is that you want to see rates for personnel named in the proposal. Please confirm whether this understanding is correct, and also how we should account for rates of other personnel who might work on projects. Should we include a schedule of rates for staff categories?
Yes, it is acceptable to provide a schedule of rates for staff categories instead of including individual names.
6. Once contracts are in place, how will individual projects be awarded among the contract holders?
Typically a proposal is requested for each individual work order prior to authorizing work, and the proposal is evaluated based on the URA's discretion.

To provide additional time to incorporate the above information, the deadline for submission of proposals is being extended until 3:00 PM ET on Friday, August 25, 2017.