

**MUST SUBMIT ONE ORIGINAL & THREE COMPLETE COPIES - FOUR COPIES TOTAL**

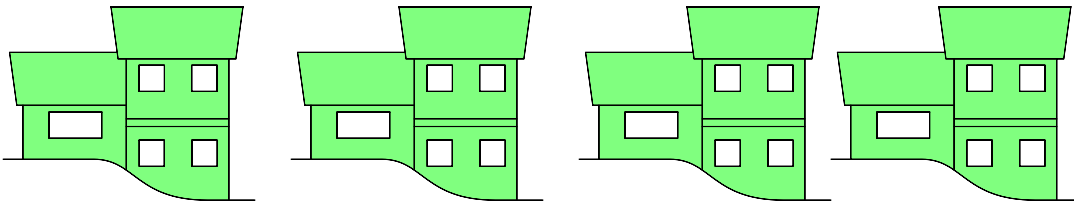


**CITY OF PITTSBURGH  
2018**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROPOSAL**

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***CDBG - PUTTING IT TOGETHER IN AMERICA'S NEIGHBORHOODS***

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**I THE APPLICANT**

- a. Legal Name of Applicant: \_\_\_\_\_
- b. Official Mailing Address: \_\_\_\_\_
- c. Telephone Number: \_\_\_\_\_
- d. Executive Director: \_\_\_\_\_
- e. Date of Incorporation as a 501C: \_\_\_\_\_
- f. Contact Person and title (if other than above): \_\_\_\_\_
- g. Address and Telephone Number: \_\_\_\_\_  
\_\_\_\_\_
- E-Mail address of contact person \_\_\_\_\_
- Fax number of contact person \_\_\_\_\_

**ALL ABOVE INFORMATION MUST BE COMPLETED**

h. Federal employee identification number \_\_\_\_\_  
(This ID number is required to receive funding and to enter into contract)

i. Data Universal Numbering System (DUNS) number  
\_\_\_\_\_

j. List all Community Development Block Grant (CDBG) and any other funding received from the City of Pittsburgh for the past three years. List each grant and amount separately (DO NOT COMBINE):

<u>Year</u>	<u>CDBG Grant Amount</u>	<u>Other City Grant Amount (specify grant)</u>
<u>2017</u>	_____	_____
<u>2016</u>	_____	_____
<u>2015</u>	_____	_____

**II THE PROJECT**

a. Amount of Community Development Funds requested: \_\_\_\_\_

b. Total Project Cost: \_\_\_\_\_

**SECTIONS “C” AND “D” MUST BE COMPLETED IN ORDER FOR YOUR GROUP TO RECEIVE FUNDING. PLEASE PROVIDE AS MUCH DETAIL ON YOUR PROJECT AS POSSIBLE**

c. **Project Description:**

Please describe only the activities that you will undertake with the funds you are requesting in this application. You should include the following information: type of activity, such as public service, housing, economic development, building renovations, etc.; description of clients being served, such as youth, the elderly, homeless, etc.; and area of the City you will serve with your proposed activities. If you also serve Allegheny County residents, please indicate what % of your clients resides within the City of Pittsburgh. For renovation projects, you should attach a cost estimate. Please note that any consulting services, such as architectural, engineering, etc. paid for with CDBG funds must be competitively bid. Also, Davis-Bacon Wage Rates (union scale) must be paid for all construction projects.

d. **Benefit:**

Community Development Block Grant funds are intended to serve primarily low and moderate income persons. Describe how low and moderate income persons benefit directly from the project and how you will verify that your clients meet the CDBG income guidelines. If your activities are designed to improve the general environment of your community, please indicate what CD eligible neighborhoods you will serve. A CD eligible neighborhood is an area where at least 51% of the residents can be classified as low and moderate income. A list of these neighborhoods is attached.

e. **Outcomes:**

Please summarize why the proposed activity is needed and what outcomes will be achieved from the proposed project or program. Outcomes are the changes you expect to occur in clients' lives and/or the community as a result of the proposed activity. A complete statement includes output (quantified) + outcome (from categories above) + activity (description) + objective.

**Examples:** 52 households will have new access to public sewer for the purpose of creating a suitable living environment.

7 households have affordable housing through a down payment assistance program for the purpose of creating decent affordable housing

50 persons have access to new jobs through extension of a water line to a business for the purpose of creating economic development.

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f. Estimate the number of persons to be served by the project: \_\_\_\_\_

g. What percentage of these persons are City residents (verification of residency will be required): \_\_\_\_\_

h. Do you serve handicapped individuals? \_\_\_\_\_  
If yes, is your building handicapped accessible? \_\_\_\_\_  
If not accessible, how do you make your services available to the handicapped?

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i. Project Budget: Complete the following budget form for the project by line item: **(Please see the example below on how to complete the budget information-be sure to name the line item, amount for each and describe what exactly the funds will pay for)**

**EXAMPLE**

<u>Budget Item</u>	<u>Amount of CDBG Funds Requested</u>	<u>Explanation of Cost</u>
Personnel	\$10,000	Partial salary and fringe benefit costs for Exec. Director
Utilities	\$2,000	Electricity, Phone
Supplies	\$1,000	Office supplies

**\*IMPORTANT: The City of Pittsburgh cannot evaluate the application without a complete budget.**

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**THIS SECTION MUST BE COMPLETED**  
**PLEASE BE AS SPECIFIC AS POSSIBLE**

<u>Budget Item</u>	<u>Amount of CDBG Funds Requested</u>	<u>Explanation of Cost</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTALS

j. Please describe the type of financial management system that you have. (Bookkeeper on staff, financial consultant, computerized system, Board member, etc.)

k. Do you have any outstanding financial liabilities with the City of Pittsburgh? If so, have you set up a payment plan?

In order to be considered for funding, the application **MUST** be accompanied by the following attachments, marked as indicated:

Attachment A: Charter and Bylaws of the organization

Attachment B: 501 © (3) determination and incorporation papers, including tax identification Number and the organization's DUNS number

**If your organization does not have a 501© (3) designation, you MUST select a financial conduit (sponsoring 501© (3) organization) to receive the CDBG funds. Please provide us with the name of that group, if applicable:**

\_\_\_\_\_  
(Name of organization)

\_\_\_\_\_

\_\_\_\_\_  
(Address

\_\_\_\_\_  
(Phone number)

\_\_\_\_\_  
(Contact Person)

Name of Person Completing Application: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please note that in order for your organization's proposal to be considered for funding, all sections of the application (including attachments) must be completed. Submit an **original and three (3) copies (a total of four (4) in all)** of this application along with all the required attachments and any applicable brochures or printed information about the organization to:

Mike Petrucci  
Department of City Planning  
200 Ross Street, 2nd Floor  
Pittsburgh, PA 15219

All applications must be in City Planning's Office on or before **3:00 p.m., Friday, September 29, 2017**. A postmark date does not meet the deadline. APPLICATION CANNOT BE EMAILED- WE NEED THE ORIGINAL SIGNATURE ON ONE COPY AND 3 ADDITIONAL HARD COPIES.

ATTACHMENT-Income guidelines to be used to determine if low and moderate income residents are being served by the proposed project-Questions II-d

**2017 Income Guidelines**

<b><u># of Persons</u></b>	<b><u>Low/Mod Income</u></b>	<b><u>Very Low Income</u></b>	<b><u>Extremely Low Income</u></b>
1	\$40,700	\$25,450	\$15,300
2	\$46,500	\$29,050	\$17,450
3	\$52,300	\$32,700	\$19,650
4	\$58,100	\$36,300	\$21,800
5	\$62,750	\$39,250	\$23,550
6	\$67,400	\$42,150	\$25,300
7	\$72,050	\$45,050	\$27,050
8	\$76,700	\$47,950	\$28,800

Median Income - \$72,600  
As of June 15, 2017



## Census Tracts / CD Eligible per 2010 US Census for Pittsburgh Pennsylvania

103	Yes	Bluff
201	No	Central Business District
203	No	Strip District
305	Yes	Crawford-Roberts
402	Yes	West Oakland
404	Yes	North Oakland
405	Yes	Central Oakland
406	Yes	Central Oakland
409	Yes	South Oakland
501	Yes	Middle Hill
506	Yes	Upper Hill
509	Yes	Bedford Dwellings
510	Yes	Terrace Village
511	Yes	Terrace Village
603	Yes	Lower Lawrenceville
605	No	Polish Hill
703	No	Shadyside
705	No	Shadyside
706	No	Shadyside
708	No	Shadyside
709	No	Shadyside
802	Yes	Bloomfield
804	Yes	Bloomfield
806	No	Bloomfield
807	Yes	Friendship
809	Yes	Bloomfield
901	Yes	Central Lawrenceville
902	No	Central Lawrenceville
903	Yes	Bloomfield
1005	No	Stanton Heights
1011	Yes	Upper Lawrenceville
1014	No	Morningside
1016	Yes	Garfield
1017	Yes	Garfield
1018	No	Stanton Heights
1102	No	Highland Park
1106	No	Highland Park
1113	Yes	East Liberty
1114	Yes	Garfield
1115	Yes	East Liberty

1203	Yes	Lincoln-Lemington-Belmar
1204	Yes	Larimer
1207	Yes	Homewood West
1208	Yes	Larimer
1301	Yes	Homewood North
1302	Yes	Homewood North
1303	Yes	Homewood South
1304	Yes	Homewood South
1306	Yes	East Hills
1401	No	Squirrel Hill North
1402	No	Squirrel Hill North
1403	No	Squirrel Hill North
1404	No	Point Breeze
1405	No	Point Breeze North
1406	No	Point Breeze
1408	No	Squirrel Hill South
1410	No	Regent Square
1411	No	Swisshelm Park
1413	No	Squirrel Hill South
1414	No	Squirrel Hill South
1516	No	Greenfield
1517	No	Greenfield
1608	Yes	South Side Slopes
1609	Yes	South Side Flats
1702	No	South Side Flats
1706	Yes	South Side Slopes
1803	Yes	Allentown
1807	No	Mount Washington
1903	No	Mount Washington
1911	No	Duquesne Heights
1914	Yes	Mount Washington
1915	Yes	Mount Washington
1916	Yes	Beechview
1917	No	Brookline
1918	No	Brookline
1919	No	Brookline
1920	Yes	Beechview
2022	No	Sheraden
2023	No	Banksville
2107	Yes	Manchester
2206	No	Central Northside
2406	Yes	Troy Hill

2412	Yes	Spring Garden
2503	No	Central Northside
2507	Yes	California-Kirkbride
2509	Yes	Fineview
2602	No	Perry North
2607	Yes	Perry North
2609	Yes	Northview Heights
2612	No	Summer Hill
2614	Yes	Perry South
2615	Yes	Perry South
2620	Yes	Spring Hill-City View
2701	No	Brighton Heights
2703	Yes	Brighton Heights
2704	Yes	Marshall-Shadeland
2708	No	Brighton Heights
2715	Yes	Marshall-Shadeland
2814	Yes	Crafton Heights
2815	No	Crafton Heights
2901	Yes	Carrick
2902	Yes	Carrick
2904	No	Carrick
3001	Yes	Knoxville
3102	No	Lincoln Place
3103	No	New Homestead
3204	No	Overbrook
3206	No	Brookline
3207	No	Overbrook
4810	No	Mount Oliver Borough
5616	Yes	Arlington
5617	Yes	St. Clair
		Lincoln-Lemington-
5619	Yes	Belmar
5620	Yes	North Oakland
5623	Yes	Hazelwood
5624	No	Beltzhoover
5625	Yes	Sheraden
5626	No	Elliott
5627	Yes	Allegheny West
5628	Yes	Oakwood
5629	Yes	Hazelwood
5630	No	Windgap
5631	No	Westwood
5632	Yes	East Allegheny

9800	No	Lincoln-Lemington- Belmar
9801	No	Highland Park
9803	Yes	Squirrel Hill South
9804	No	Perry North
9805	No	Squirrel Hill South
9806	No	Chateau
9807	No	South Shore
9808	No	South Oakland
9809	No	Marshall-Shadeland
9810	No	Central Lawrenceville
9811	No	Point Breeze
9812	No	North Shore
9818	No	Lincoln-Lemington- Belmar
9822	Yes	North Oakland