



JOB ANNOUNCEMENT

POSITION: Green Infrastructure Program
& Policy Manager

POSTED: August 22, 2017

DIVISION: Engineering & Construction

APPLICATION DEADLINE: Until Filled

SALARY: \$58,000 - \$63,000

POSITION SUMMARY: The Pittsburgh Water & Sewer Authority is seeking a dynamic program and policy manager for our green infrastructure (GI) initiatives. This exciting role includes addressing institutional and technical challenges and leveraging emerging opportunities for large scale GI implementation across the region. The Green Infrastructure Program & Policy Manager will oversee planning and implementation of PWSA's green stormwater management projects. As a point person for the GI Program, the manager will develop partnerships and provide consistent messaging on GI planning and projects to public and private stakeholders.

DUTIES:

- Facilitate inter-governmental cooperation and coordination. Includes organizing and facilitating meetings between communities, mediating interests, and maintaining the momentum of the project.
- Coordinate the resolution of institutional issues with regulatory agencies, other city departments and other municipalities.
- Develop close working relationships with non-profit environmental practitioners, advocacy and community groups and foundations, developers and other stakeholders. Coordinate activities of such entities with GI program, leverage joint efforts and foster cooperative relationships.
- Implement an effective public education and involvement program. Foster local support for PWSA-led GI projects. Facilitate PWSA guidance for implementation and maintenance of GI facilities by others.
- Oversee contract development, specification reviews, and budgeting.
- Identify and pursue GI/IWM funding mechanisms.
- Provide briefings to PWSA management and staff on the status and progress of the program.
- Prepare and deliver presentations to the public or PWSA's Board of Directors on Green Infrastructure related issues.
- Identify and assist in the development of policies to facilitate implementation of GI.
- Perform other duties and projects as assigned by the Director.

KNOWLEDGE/ABILITIES:

- Knowledge of Green Infrastructure BMPs and LID stormwater control mechanisms.
- Knowledge of watershed management principles and integrated watershed planning processes.
- Knowledge of public administration and public policy development, including government financing mechanisms and intergovernmental relations.
- Excellent verbal and written communication skills.
- Ability to support systems analysis, strategic planning processes, and organization development processes.
- Ability to effectively analyze and develop programs, policies, and initiatives. Strong analytical, planning, and organizational skills.
- Ability to manage multiple projects and administer programs to coordinate with other agencies and offices.
- Ability to develop positive relations with other departments, agencies, and elected officials and to facilitate collaborative planning processes.

EDUCATION REQUIREMENT: In order to be considered eligible for this position, the application must clearly show a bachelor's degree in Environmental Science, Public Administration, Public Policy, or Civil Engineering or a related field from an accredited college or university.

EXPERIENCE REQUIREMENT: In order to be considered eligible for this position, the application must clearly show a minimum of five (5) years of experience in program management, community outreach, government relations or urban planning. Experience should include working with local government agencies or utilities to plan and implement projects and initiatives in public or private space (or similar responsibilities). Experience should also include working and negotiating with stakeholders groups, and interfacing with private and public entities. Possession of an Engineer in Training or Professional Engineer's License is helpful but not required.

Must have demonstrated ability to coordinate and manage complex projects involving competing interests and multiple objectives, effectively represent diverse requirements, and objectively evaluate alternative approaches.

GENERAL REQUIREMENTS: Candidate must be domiciled in City of Pittsburgh at the time of appointment and remain domiciled in the City of Pittsburgh throughout employment with the PWSA. Verification of City residency required at time of appointment. Must present a current, valid Class C (Class 1) Pennsylvania Motor Vehicle Operator's License at the time of application or prior to appointment. A valid driver's license must be maintained throughout employment.

APPLICATIONS: Available in the Human Resources Department, 1200 Penn Avenue or online at www.pgh2o.com. Please send the application, resume and cover letter to hr@pgh2o.com.

An Equal Opportunity Employer

The PWSA does not discriminate against anyone on the basis of race, color, religion, ancestry, national origin, place of birth, sex, sexual orientation, family status, age, or non-disqualifying disability, or on any other basis protected by federal, state or local law.